

MEETING CALLED BY	Greg Andelin
TYPE OF MEETING	Board of Directors Meeting
NOTE TAKER	Maura Clark
ATTENDEES	<p>Kelly Alford (phone) Greg Andelin Rae Andelin Maura Clark Angie Davis Lisa Gibson Stacy Hall Tracy Hughes Emily Jefferies Angela Ku (left 7:45pm) Emily Kidwell Becky Morgan Amy Pratt (Microsoft Teams) Joy Rust</p> <p>Peter Lintzenick</p> <p>Absent Julie Lakomek, Andrew Muth, Becky Morgan</p> <p>Open Meeting Boosters Attending: None</p>

Officer's Reports:

	<p>May 2022 Meeting Minutes: Emily Kidwell motioned to approve May 2022 Meeting Minutes; Tracy Hughes seconded. Unanimous approval of May 2022 Meeting Minutes.</p> <p>Treasurer's Report: Expenses - Supplies for Cabaret. Income - Deposits marching band fees. Grant – helping students with fees and rings. Educ Foundation donated \$720 toward rings. Uniform change was purchase of steamer. Rae Andelin motioned to approve the June 2022 Treasurer's report; Angie Ku seconded. Unanimous approval of June 2022 Treasurer's report.</p>
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Votes:

	<p>Motion to approve moving corporate volunteer donations from ADP for Joy Rust to Grant Fund. Lisa Gibson motioned to move these corporate donations for Joy Rust to the Grant Fund; Emily Kidwell seconded. Unanimous vote to move corporate funds contributed on behalf of ADP for Joy Rust to the Grant Fund.</p> <p>Motion to approve purchase of 34ft box trailer for \$25,000 from primary checking. Lisa Gibson motioned to approve the purchase of the trailer for \$25,000; Emily Kidwell seconded. Unanimous approval to purchase the \$25,000 trailer with funds from the primary checking account.</p> <p>Motion to approve the following purchases in total. Rae Andelin motioned to approve the following purchases as a group; Emily Jefferies seconded. Unanimous approval for the following purchases from respective/designated accounts. Sound Equipment - \$1500 from Primary Checking. Uniform Supplies (Hanger, Garment Bags and Racks) - \$5800 from the Uniform Fund. Marimba Field Frame - \$1600 from Primary Checking Percussion Cymbals - \$1400 from Primary Checking Percussion Drum Heads - \$250 from Primary Checking Portable Hard Drive - \$100 from Primary Checking Liquor Liability Insurance - \$260 - from Primary Checking Paint (semi top and bottom) - \$175 from Primary Checking Uniform Room Supplies (totes) - \$100 from Uniform Fund.</p> <p>Motion to Adjourn: Stacy Hall motioned to adjourn; Emily Jefferies seconded. Unanimous vote to adjourn.</p>
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Committee Reports:

	<p>Fundraising: Joy... Next one is <u>coffee</u>; direct ship to buyer. <u>Flip flops...</u> in time for Spring Break, maybe in time for guard season since guard wears these during their season. Presale, then send payment and we get them to hand out. Mattress: Emily Jefferies is starting to work on that. Date is August 21st. Emily looking to put up signs by Dental Company – Dr. Jack Miller. Angie will ask Mrs. Jack Miller for sponsorship. <u>Citrus...</u> need someone to organize. Citrus will be direct ship. Fall orders, delivery early winter.</p>
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Band Blast... Thank you! Not as many presales. Concerns about amount of time to sell. Ideas for how to encourage kids to sell tickets. Will have car wash signs for next year.

Sponsorships: Joy...

Sponsorships closed but looking for event sponsors (like for FOC).
Sponsorship packet being revised for next year. Hope to have that out by end of August for next year. Will be asking everyone to visit several companies to request sponsorships. Thanks to everyone who helped with this during past year. Need to reach out to new companies in area like Abbott and Republic Air. Dr. Diana at Growing Grins Pediatric Dentist. Friends and Family – monthly donation. Employee matches through Employers.

Events: Rae...

Need event coordinators for State Preview and WGI Championships.
Need someone to shadow Lisa Wallace for Craft Show.

Community Preview: Lisa Gibson...

Need to chat with Andrew, Peter, and Rae for planning; and Greg for concessions.
Mattress Guy wants to talk.
Looking for extra tables and chairs. Bring blanket and sit on field?

Operations: Emily...

Looking for someone for decorations. Have helpers, need a coordinator.
Waiting to see volunteer forms.

Social Media: Kelly...

Please use the form and share info with Kelly so it can go out on social media.

Other Committee and Coordinator Needs: Greg...

Need someone to run season tickets.
Need help with uniforms... need a coordinator for brass and lots of washers.

Suggestions for sharing info about Marching Band: Emily Jefferies...

Suggests earlier Information Meeting
Group Conversation:
Here is information. Focus on being a parent. Will schedule it sooner.
Welcome Crew... mentoring... contact list / phone numbers.
More with advocacy and engagement.
Can reply to Remind...
Parent contact info / mentor section on Info Hub

Old/New Business:

Purchases: Greg...
Approval for Trailer - \$25,000 from Primary Checking.
We borrow Peter's trailer that he kindly donates. In addition, we are looking to purchase 34 foot box trailer with extended top and better axles. Would be stored with semis. School has agreed to pay semi driver by the hour, we will rent semi truck to pull the semi. Goal is for percussion to use semi for Winter Percussion. Winds will use 1 trailer, Guard will use the second trailer. Was going to be \$13,000 to rent Penske truck for fall. Tracy: concerns about this benefitting all the students come time for Winter Programs. Depending on the success of fundraising, hope to buy another trailer before Winter Programs start 24, then another 16 foot before 2023 Marching Band.
Looking for drivers. Will pay \$25/hr. Will be hired by school so insurance through school. School will pay for semi maintenance.
Approval for Sound Equipment - \$1500 from Primary Checking.
Need larger sound board. This purchases expander kit.
Approval for Uniform Supplies (Hanger, Garment Bags and Racks) - \$5800 from the Uniform Fund.
Need new garment bags, hangers, racks, will add shoe boxes to bottom of racks. To come out of uniform fund.
Approval for Marimba Field Frame - \$1600 from Primary Checking
To move marimba / metal frame that goes under marimba.
Approval for Percussion Cymbals - \$1400 from Primary Checking
Approval for Percussion Drum Heads - \$250 from Primary Checking
Approval for Portable Hard Drive - \$100 from Primary Checking
Angie needs to be able to scan old documents.
Approval for Liquor Liability Insurance - \$260 - from Primary Checking
Approval for paint (semi top and bottom) - \$175 from Primary Checking
Bed liner paint. Need to paint before trailer is wrapped.
Approval for Uniform Room Supplies (totes) - \$100 from Uniform Fund.
Approval to pay to move semi trailers - \$350 from Primary Checking

DISCUSSION

	<p>Need to move semi trailers so parking lot can be paved.</p> <p><u>Approval to move corporate volunteer donations for Joy Rust to Grant Fund</u> ADP. Volunteer – Donation currency - \$10.00/hr, up to 5,000 per year. Figure it will be maxed out. Request that directed to grant fund. Currently goes to primary fund, requesting to change this for contributions through Joy Rust’s employer.</p> <p>Upcoming Events: Greg... Parent Meeting – July 14th.</p> <p>Fundraising: Greg... IMS – earned \$125 per volunteer deposit into family account. Plans to work: Colts Games Maybe Monster Jam Things that will sell out Need to earn seniority to get better booths (beer, better tips). Training – liquor license and safe serve is 3 year license.</p>
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Director’s Report:

DISCUSSION	<p>Muth’s Director’s Report: 6-13-22 Andrew Muth is on a beach... Below is his report.</p> <p>Concert Bands:</p> <ul style="list-style-type: none"> • Thank you to everyone that was able to help with our final concert and graduation. Especially those that helped wash uniforms, worked tickets and were on crew. <p>Jazz Bands:</p> <ul style="list-style-type: none"> • Assistant Director of Bands Alex Sparks will be taking over the Jazz Program for the 2022-2023 school year. <p>Pep Band:</p> <ul style="list-style-type: none"> • No new info <p>Solo and Ensemble:</p> <ul style="list-style-type: none"> • No new info <p>Winds:</p> <ul style="list-style-type: none"> • We still have a few spirit wear orders that have not been picked up. Please see Muth ASAP! <p>Marching Band:</p> <ul style="list-style-type: none"> • Marching is off to a great start! • Please get those forms turned in and the last call for new members is this Friday, June 17th. (Kelly will put out this info in Remind.) • Be on the lookout for spirit wear orders starting in late June. • Get those material forms in, they are now past due. • The Festival of Champions is September 10th at WHS <p>We still have a ton of parents that have not turned in their volunteer forms. Please do this ASAP.</p> <p>Megan’s Director’s Report - Color Guard <u>Info</u> All students have been measured for uniforms! I’m working on setting weapon lines-- A line will be set prior to band camp, B line will be set later in the season</p> <p><u>Needs</u> Encourage parents to fill out the parent volunteer form!</p> <p><u>Upcoming Events</u> Summer Camp, June 27-29 (6th-8th graders) Sign-ups are open for the summer camp (for non-members). All information can be found on this page: https://www.wws.k12.in.us/Page/1049</p> <p>Michael Rennaker – Percussion Greetings! My name is Michael Rennaker and this fall I am taking over the responsibilities of percussion director at Westfield High school from Jacob Sleek. We are all wishing him the best as he and his girlfriend move into the next chapter of their lives in Wisconsin. We have also added two additional percussion staff members - Colton King (battery) and Sammy Bonnet (front ensemble) Like the band program, the percussion ensemble continues to grow in numbers, up to 28 performing members this season. I am very excited to see this trend continue as we develop the program. We have had a very successful start to the season, getting kids placed on instruments and working through our entire warmup process and even learning the first two movements of the marching band show. The students have shown great dedication and work ethic so far and I’m excited to see what they can accomplish. If there are ever any questions regarding the percussion program please don’t hesitate to reach out to me! Respectfully submitted, Michael Rennaker, <i>Percussion Director Westfield HS</i></p>
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Adjournment:

DISCUSSION	<p>Next meeting: July 11th at 6:30pm Adjourn: 8:05pm</p>
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