

<b>MEETING CALLED BY</b>	Lonnie Phares
<b>TYPE OF MEETING</b>	Board of Directors Meeting
<b>NOTE TAKER</b>	Maura Clark
<b>ATTENDEES</b>	<p>Kelly Alford  Greg Andelin  Rae Andelin  Maura Clark  Angie Davis  Stacy Hall  Tracy Hughes  Julie Lakomek  Angela Ku  Emily Kidwell  Becky Morgan  Lonnie Phares  Joy Rust</p> <p>Andrew Muth  Dave Shinault</p> <p>Open Meeting Boosters Attending:  Angela Zabinski  Lisa Gibson  Amie Pratt</p>

**Officer's Reports:**

<b>December Meeting Minutes:</b> Angie Ku motioned to approve December Meeting Minutes; Becky seconded. Unanimous approval of December Meeting Minutes.
<b>Treasurer's Report:</b> Income – dine to donate; program materials, CSO concessions. Payments out – WP materials. Concessions checking – over \$10,000 in basketball income; Student Accounts – using to pay for WP fees. 6 fee grants, 4 material grants issues; Uniforms was mannikins purchased. Dine to Donate: not yet met budgeted amount, so cant move extra into grant fund yet. Greg motioned to approve January Treasurer's report; Stacy seconded. Unanimous approval of the January Treasurer's report.

**Votes:**

<p><b>Motion to approve concessions purchases of popcorn machine and box to protect squares/cases for \$1700 from concessions funds:</b> Joy motioned to approve \$1700 concessions purchases from concessions funds; Becky seconded. Unanimous vote to approve the purchase of these items for \$1700 from the concessions fund.</p> <p><b>Motion to approve purchase of masks for all Winter Programs / students in Winter Programs for \$350 from uniform account:</b> Stacy motioned to approve spending \$350 on masks for students in Winter Programs from the uniforms account; Julie seconded. Unanimous vote to approve the purchase of masks for \$350 from the uniforms account.</p> <p><b>Motion to approve purchase of pants for Winter Percussion students (moving; not pit) for \$800 from the uniform account:</b> Tracy motioned to approve spending \$800 on pants for Winter Percussion students (moving; not pit) from the uniforms account; Stacy seconded. Unanimous vote to approve this purchase of \$800 from the uniforms account.</p> <p><b>Motion to approve purchases of percussion equipment and tarp for total of \$3946 from the savings account.</b> This is the sum of \$2246 for the purchase of items including cymbals, cymbal bags, guards, straps, snare drum, covers for keyboards and the \$1700 for the tarp (see new business discussion below for additional details). Greg motioned to approve \$3946 purchase for these items for Winter Percussion from the savings account; Julie seconded. Unanimous vote to approve the purchase of these items for \$3946 from savings account.</p> <p><b>Motion to adjourn:</b> Stacy motioned to adjourn; Angie Ku seconded. Unanimous vote to adjourn.</p>
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**Committee Reports:**

<p><b>Shamrock Showcase: Dave...</b>  Feb 19, 43 groups, working with Rae on volunteer needs  8:30am to 7pm  Winds parents help w/set up, percussion help with late afternoon; Guard help mornings</p> <p><b>IPA Show: Andrew...</b>  March 12</p>
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Not lot of guidance from IPA yet. Waiting on some details from IPA.  
First Winds Only event (2 other IPA sites that day)  
Small show – 13 groups  
Midafternoon until evening  
Percussion and JV Guard are out that day competing.

**Concessions:**

(Basketball) - Great night when Carmel came to town; sold out  
6 games left for basketball – 3/4 of games prob won't have big crowds

**Fundraising: Joy...**

Dine to Donate:

- Chipolte this week Wednesday, please come out. Need minimum of \$100 sales to get proceeds.
- Working on Portillos for Feb
- Need someone to take on Dine to Donate

Coffee. Will be out by end of the week, bit behind on their end due to COVID. If you don't know which child to credit, can donate to "grant". Order through our link to credit a student.

Laundry Soap

Butter Braids

Greenery in November again

Mulch – link on Hulsters page. Need to push on social media in February / March. (They do sell Firewood). Kroger and Amazon Smile similar.

Other ideas? Let Joy know

Will attend band classes to get hard copies of fundraising info into student and parent hands

**Sponsorships: Joy...**

Sponsorship packets are out...

Asking everyone on the board to contact 5 businesses.

Preferred contact due to special relationships:

- Westfield Foot and Ankle and Westfield Family Dental (Lonnie)
- Miracle Asian Sushi Restaurant (Greg)
- Kiro One (Clay Terrace) (Emily) – interested in booth space

Need info by Jan 24 to get on program shirt

Let Joy know who you are asking and their response – building database

No exclusivity unless significant amounts

If someone has different offers, reach out to Andrew and Joy

Since the band does not benefit from Riverview contract, we are not beholden to exclusivity

No rules at this point; anyone can sponsor the Band

Partners for Events (coupon on Band Blast ticket; products for community night etc)

**Communications: Kelly...**

Overhaul of Weekly

- Mailer service / site
- Free to build newsletter
- Showed example
- Updates, Director Notes, Volunteer Needs
- Links to Volunteer Hub, Photos and Information Hub
- Weekly for extracurricular programs that need weekly information
- Monthly newsletter for Concert Band – Info for the month
- Teaching people how to look for information

Information Hub

- All information hub is in the same spot
- Work in progress
- Making more app based and more user friendly for students and parents
- All still links to google drive
- Website streamlined down and cut down

Joy... need to work with Kelly to figure out where/how to highlight Sponsors as part of their packages

**Spirit Wear Store: Andrew...**

Store is Open... Program and Show Shirts for all Winter Groups

Bigger duffle bag; contact Apple Store, they will embroider name (hopefully will be added to store)

Also Rocks Crew Store is open; request everyone on crew wear something that says Rocks Crew

Dog tags for all groups for Winter Program and Rocks Crew

Store open through January 30<sup>th</sup>

Students receive 2 short sleeve shirts: Show Shirt and Winds/Guard/Percussion shirt

**Old/New Business:**

DISCUSSION

**Concessions Purchase Request: Greg...**

- Popcorn machine in Visitor Concessions is dead. Gold Medal supplies locally, good quality. Checked Amazon and cheaper but poor quality ratings. So looking at Gold Medal, and need to clarify w/Gold Medal some questions about 3 options. \$1100-\$1300 for a popcorn machine.
- Cardboard boxes protecting ipad squares and stands have disintegrated. Needed a box to protect these. Found a case for \$150 that will protect everything.

**Winter Programs: Andrew...**

Requests due to unprecedented growth and COVID related. 107 students in WP this year; last year 80ish students. Requests include:

Masks

Purchase all show masks (had not planned to need these). All governing bodies are reserving the right to require masks on short notice. Requesting masks for all groups be purchased out of uniform account (Winds \$180; Guard \$68); total \$350 out of uniform account to pay for masks for all 4 Winter Programs.

Items needed by Winter Percussion

Winter Percussion are marching 23 students (have 8 additional students from 2021). Only have certain things that were used last year (2021 was the first season they were a movement group).

- Need marching cymbals, bags. Right now borrowing equipment from Zionsville and Plainsfield. Also requesting items including drum covers for base drum and extra equipment. In sum, requesting \$2246 to purchase cymbals, cymbal bags, guards, straps, snare drum, covers for keyboards. Out of general fund or savings account.
- Winter Percussion has purchased tarp out of their fees/budget. No other option than to purchase a tarp. Detriment to percussion program to come out of their budget. Requesting \$1700 for 50x70 tarp out of general fund or savings; expect it to last 4-5 seasons.
- Last year purchased uniforms for percussion out of uniform fund bc destroying marching band pants. Only own 8 velvet pants. Dance Sophisticates cannot fill the order in time for the season. Band Shop can get set of black spandex bibbers (stretchy, more heavy duty than lycra, designed for winter). \$800 buy pants we need for now for kiddos who are moving (not those in pit); that money out of uniform funds. Dr. Kaiser is on board with purchasing more choir and concert band uniforms, and sets of white, gray and black pants for winter programs; will get money for these for Winter Programs uniforms this summer to be used going forward.

**Director's Report:**

**Directors Report: 1-17-22**

Andrew:

**Concert Bands:**

- Concert Uniforms have been ordered
  - Materials are in and need to be altered
- Concert Band Auditions are due February 7<sup>th</sup> (WHS and incoming WMS 8<sup>th</sup>)
- Our next concert will be February 9th at 7pm; ticketing info about week before

**Jazz Bands:**

- Information will go out in class about the 2nd and 3rd trimester jazz schedule.

**Pep Band:**

- All students will be required to play 4 games this year.
- Shirts have been passed out
- We have 4 games left.
- 8 total this year (1 cx due to football; 1 cx
- If parents have concerns about circumstances at Varsity boys basketball games (lack of mask mandate, canned music playing and language content of that music); feel free to share directly with Alicia Denniston or Andy Tebbe. Andrew will pass on concerns shared with him.

**Solo and Ensemble:**

- District Solo and Ens is January 29th at Noblesville
- A schedule will be distributed later this week.
- Waiting to have everything before it sent out
- Fluid plans for the event. Mask requirement; limit on number of spectators in each room (7 per student participating)

**Marching Band:**

- Planning is underway for the 2022 Season
- Marching Band Call-out is March 30th at 7pm (Wed before Spring Break)
- Summer 2022 schedule that was released last summer has not changed (per Emily, of note, first week of June is now the WMS DC trip)
- May program wide training (visual and conditioning)
- The Festival of Champions is September 10th at WHS
- We will be attending the BOA Dayton (UD; 1<sup>st</sup> weekend in Oct, Sat) and Indy Regional (Lucas Oil; 2<sup>nd</sup> weekend of Fall Break, Friday night and Saturday) this year
- We are looking to have 2022 committee chairs filled by the March Booster Meeting

DISCUSSION

- We need parent leaders to run:
  - FOC
  - Community Preview
  - Band Blast – June 11 (tickets out beginning of May; due at last concert in May)
  - State Preview – flexible date; will know more later in year
  - Trunk or Treat
  - Holiday Festival

**Winds:**

- Info
  - Tarp has arrived
  - Uniforms Ordered
  - Sound System has been set-up
  - Part 1, 2, and 3 are in students hands
- Needs
  - Amazon wish list coming soon! Yay! (will also have one for Winds and Percussion)
  - IPA Show Planning Meeting Wednesday, January 26th @ 6:30pm in the union
- Upcoming Events
  - 1st Show at Franklin Central on February 12th
  - Hosting Winds Show in March 12th (13 Groups)
  - WGI World Championships (we will hold and info meeting in February); housing and hotel covered in fee; breakfast and food provided. Will leave Sat afternoon and back Sunday night. Compete Saturday night and

**Few Misc notes:**

- Hall of Champions in process
  - Pride of Westfield State Champ pic
  - Winds State Champ pic
  - Working with CSI for images for state finals appearances for all groups
- Working on signage and tablecloths for advertising
- Booster table at WMS concerts

**Megan (WG):**

- Props being worked on. (Thanks Greg!)
- Tarp in this week.
- Peter working on compass so it works.
- Thank you to Emily and parent crew for wall decorations in hallway.
- Most of make up in. Second set of flags for Varsity have been ordered.
- Need JV parent volunteer to hem one more pair of leggings.
- Dress rehearsal JV and Varsity on Jan 29
- JV first show at Anderson on Feb 5
- Varsity first show WGI Indy Regional Feb 12
- Emily is parent coordinator

**Jacob (Percussion):**

- Uniforms in and fitted (except one who was out); sleeves still need adjusted.
- Tarp ordered and should be received end of Jan.
- Will need to paint design on tarp, need help, info will be sent out. Planning on Jan 30.
- Will need a few parents to help w/props (also Jan 30).
- Feb 12 at Franklin Central is 1<sup>st</sup> Show.
- Undergarments are in and will be distributed when jackets are in.
- National shoe shortage... trying to mix and match different orders.
- Scheduling for show will be sent out.
- 10 parents helping on crew.
- Have 2 26ft trucks reserved. Will plan on how to pack the truck.

**Adjournment:**

DISCUSSION

**Next meeting: February 21, 2022 at 6:30pm**  
**Adjourn: 8:18pm**