

Westfield Band Boosters

MINUTES

SEPTEMBER 20, 2021

6:30 PM

WHS BAND ROOM

MEETING CALLED BY	Lonnie Phares
TYPE OF MEETING	Executive Board Meeting
NOTE TAKER	Maura Clark
ATTENDEES	Kelly Alford Greg Andelin Maura Clark Angie Davis Stacy Hall Julie Lakomek Emily Kidwell Angela Ku Lonnie Phares Joy Rust Andrew Muth Absent Becky Morgan Jessica Hill has withdrawn from the Booster Board

Officer's Reports:

<p>August Meeting Minutes: Stacy motioned to approve August Meeting Minutes; Greg seconded. Unanimous approval of August Meeting Minutes.</p> <p>Treasurer's Report: Income from fees, concert season pass sales, craft show crafter booth payments. Football concessions income just under \$10,000; still have 2 games left. Expenses from Winter Guard - purchases for flags and competition registrations. Student Accounts expenses - students using money from accounts for fees. Gaming license application fee from that account. Awarded a student grant, and then primary savings was purchase of megabox. Stacy motioned to approve September Treasurer's Report; Emily seconded. Unanimous approval of September's Treasurer's Report.</p>
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Votes:

<p>Votes on purchases:</p> <p><u>Podium wheels:</u> Joy motioned to vote on purchase of podium wheels/brakes for \$500 from general fund; Greg seconded. Purchase of wheels for podium unanimously approved.</p> <p><u>Parade Banner:</u> Julie motioned to approve purchase of parade banner from CSI for \$550 from general fund; Emily seconded. Purchase of banner for parades unanimously approved.</p> <p>Motion to adjourn: Stacy motioned to adjourn, Angie Ku seconded. Unanimous approval to adjourn.</p>

Committee Reports:

<p>Craft Show: Maura... Challenging keeping spots filled, overall quality of crafters may not be the same as in past years. Waiting on different pieces to see if things will work with COVID, including crafter lunches (probable), bake sale (middle school and freshman versus soph/junior/senior).</p> <p>Pancake Breakfast: Andrew... and the Winter Programs Staff Morning of Craft Show, November 20, 2021; 8-11am Tickets – ticket roll, sold at doors 2/3 and at Craft Show entrances Blurb on ticketing page Feed volunteers at pancake breakfast</p> <p>Fundraising: Joy... <u>Dine to Donate</u> Birdies Dine to Donate this Wednesday – have rain date week from Wed. Dine in and Golf. Crafters - October Every Wednesday Nov Texas Roadhouse December BW3</p>

	<p>Butter Braids – sales start next week Holiday Greenery – delivery in Dec; online sales, delivery Dec 2-6; be sure to enter names of students so they get the credit</p> <p><u>How do we get kiddos to participate?</u> Explain it more when launching, particularly how student fundraising ones profit them Figure out how to incentivize students</p> <p>Sponsorship: Joy... Calendar Year Sponsorship Drive Corporate dollars on calendar year - Corp dollars often allocated in 1st Qu of year</p> <p>Benefits Start with Winter Programs and End w/Marching Band</p>
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Old/New Business:

DISCUSSION	<p>Purchase Requests: Andrew... <u>Podium needs some love</u> Replace podium – multi thousand dollar investment Replace wheels and brakes - \$500.00 From general fund</p> <p><u>Parade Banner</u> 2019 when uniform room flooded banner got ruined Replace banner – CSI \$515 Pride of Westfield WHS Westfield, Indiana From general fund</p>
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Director’s Report:

DISCUSSION	<p>Winter Programs <u>Winds</u> Copyright secured Will be talking to Dance Soph</p> <p><u>Percussion</u> Selected their show Working on next steps</p> <p><u>Guard</u> Finalizing show</p> <p><u>Winter Programs Schedules</u> Winds and Guard same practice schedule Percussion holding out to see about rehearsing in MPIF (5-8 or 6-9), waiting to see Season teasers and logos getting ready to release Schedule release first of Oct WGI Regional Show, Winds will go to World Championships (Guard will go in 2022, Percussion will go in 2023; add one group at a time). Will extend pass Spring Break 2 weeks. Guard done weekend before weekend of Spring Break; Percussion done first weekend of 1st</p> <p><u>Concert Band</u> Ticket sales open one week before concerts Also selling tickets at the door Season passes – and pick ups Uniform fittings working on those so have tuxes and dresses for Holiday Festival</p> <p>Jazz Luttrell resigned, Muth will be taking over as Director Middle School Jazz Band 4-5:30 one day week</p> <p>Pep Band Students required to play at 5 games, waiting on schedule</p> <p>Marching Band This week - 8th grade night this weekend – 50 kiddos from WMS and 12 kids in Guard Camp</p> <p><u>Vehicles</u> Box Truck retired, running Peter’s trailer No box truck for the Winter Guard may need to do Penske Percussion will need 2 Penskes Winds need to figure out space</p>
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Contest Schedules

Times for Prelims, call time 5:30am (dismiss at halftime at football game night before)
Zionsville noon call

Trailer

Floor painted and tops of platforms painted black – will have work day once have paint
Couple prop additions at end of season, ordered prototype stuff today; mirrors / reflecting screen on back of door at end (you are the person you are looking for)

Process after medical emergency at Northwestern Invitational Sept 18

Ask staff and MB volunteers to complete emergency health and contest form
Ask other volunteers and concessions to do same
Central Office – also recommended emergency contact and health info form
Talking with Teresa Layton about traveling with nurse full time and what that would look like / talking to other programs
Asking WHS Admins to come up w/process for contacting when there is an emergency
Boosters – discussion of obtaining AED – for us to travel with (from WHS, or maybe request Riverview Health donate it)
Will be requiring student physical (queried Hoosier Crossroads Conference to see who requires this, about ½ does, especially those who have larger programs and Winter Programs) – requesting free from Riverview Health like athletics
Developing medical emergency plan for Programs Staff – for who does what in terms of process
Developing universal statement procedure / protocol for when incidents happen

Lightening / Inclement weather

IHSSA policy / every WHS Staff has app with lightening tracker app, notifies when lightening is in within certain radius
Thunder is automatic inside
Athletics has 10 mile policy, Andrew has his set to 25m so he can made plans to get kiddos and instruments inside
Dark Sky app – also uses, specific with informing when adverse weather will be starting

FoC

Thank you to everyone
Great day – ahead of curve for first day out
Things to do differently/improve next year
Add more golf carts and radios
Event keys so more people can have keys and access
Importance of getting access to stadium early, or stadium cleaned
Date - Saturday after Labor Day (Sept 10, 2022)
Post notices about roads closed week leading up to event
Additional parking on south side of middle school for other schools volunteers (props, etc)
Larger banner in round-about on 32 directing people
Power on the 50 so don't need to run cords
Comments / feedback – send to Andrew and Dave
Email tomorrow re Committee Chairs from FoC for feedback

Shamrock Alley Dangers w/Speeding

Speed bumps and speed signs posted in Jan when budget comes out
Brian Kelley (director of grounds) or Joe Montalone (director of facilities) if you want this sooner
Crosswalk on Hoover (middle school football, band) is also a concern

Adjournment:

DISCUSSION

Next meeting: October 11, 2021 at 6:30pm (because 10/20 is Fall Break)
Adjourn: 7:54 pm