

Westfield Band Boosters

MINUTES

JULY 19, 2021

6:35 PM

WHS BAND ROOM

MEETING CALLED BY	Lonnie Phares
TYPE OF MEETING	Executive Board Meeting
NOTE TAKER	Maura Clark
ATTENDEES	Greg Andelin Maura Clark Angie Davis Stacy Hall Jessica Hill Julie Lakomek Emily Kidwell Angela Ku Becky Morgan (arrived at 7pm) Lonnie Phares Joy Rust Andrew Muth

Officer's Reports:

	<p>June Meeting Minutes: Stacy motioned to approve June Meeting Minutes; Joy seconded. Unanimous approval of June Meeting Minutes.</p> <p>Treasurer's Report: Greg motioned to approve July Treasurer's Report; Jess seconded. Unanimous approval of July Treasurer's Report. Primary expenses were materials costs and salaries, monies in from fees. WG income was from IHSGCA and out was materials costs. Student account changes - some students using monies for fees. Savings expense were purchases approved last meeting.</p>
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Votes:

	<p>Board Member Vote: Jess motioned to nominate Kelly Alford as a Board Member; Joy seconded. Unanimous approval. Welcome Aboard!</p> <p>Vote on purchase: Becky motioned to approve the purchase of 6 squares to use as noted below from primary checking; Angie seconded. Unanimous approval.</p> <p>Motion to adjourn: Joy motioned to adjourn; Stacy seconded. Unanimous vote to adjourn.</p> <p>Addendum: 7/27 email vote on spending \$2,286.31 from the trailer fund to refurbish the trailer. Maura and Joy provided verbal approval of vote during Festival meeting; remaining voting members voted yes via email. Unanimous approval to spend this amount to refurbish trailer.</p>
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Committee Reports:

	<p>Band Blast: Lonnie... August 7th – 9am-3pm, First Merchant Bank, goes directly to instrument fund. Will need volunteers and some donations. Share EVENTS on social media, Sunday through Wednesdays... get more traction from this.</p> <p>Uniforms: Lonnie... In process... will have more work nights.</p> <p>Community Night: Andrew... July 30. 6pm Dinner \$5.00 per ticket. 7pm Show (not ticketed), about an hour. Program shirts and shorts. Hopefully finished props. Will have donations (hoping for complete profit event). Will have some tables to work, as well as cooking. Kids released about 3:30/4 so they can go home, shower, come back. Call time 6:45, so can eat at Community Night. Donation funds for prepackaged cookies and hamburgers and hot dogs.</p> <p>Props: Lonnie... Lot of work done on Saturday. Painting on Thursday, next Saturday finish building props and working on pulling rest of stuff out of trailer. Bring drills Saturday if you have them.</p> <p>Concessions: Lonnie... Volunteers. Need to check capacity and menu. Will need to have a work night to clean and move stuff. Board voted approve pretzel/pizza oven for \$325 (but total for 700 with two ovens) at 4/20/2020 Booster Board Meeting.</p> <p>Festival of Champions: Andrew... Meeting July 27th</p> <p>Craft Show: Maura... In progress, will be notifying crafters of selections soon.</p>
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	<p>Fundraising: Joy... Dine to Donate Big Hoffa's - July 28th – Wants actual flyer... (probably not ice cream) Rise-n-Roll Amish Bakery Dine to Donate / Mattress Sale / Butter Braid – need a volunteer Spirit Wear starting July 30th, run for 2 weeks, will have everything by end of August *Each student gets a program shirt (parade shirt) and a show shirt, added rain jacket to store Yard Signs – releasing July 30th, sell for 2 weeks Will have online Coffee Fundraiser at start of school year Maybe silent auction with Cabaret Greenery Fundraiser – need someone to coordinate</p> <p>Sponsorship: Joy... Has 22 businesses, no overlaps Have a cover letter and package, will receive a pdf we can send out or take to businesses Need to do this asap, need logos by August 16th With naming rights to stadium, noncompete clause... cannot use IU Health or Ascension... but if it doesn't say that in building or on name then we are okay; trying to get Meijer to sponsor Invitational – gives Greenwood and Avon about \$10,000. Exclusivity – not opposed but would need a contract and really large amount for multiple years Friends and Family (tshirt for peeps)</p> <p>Booster Board Positions: Lonnie... Nominating Kelly Alford... She has agreed to be in charge of Social Media and Co-Chair of Trunk or Treat</p> <p>Purchases: Lonnie...</p> <ol style="list-style-type: none"> 1. 6 wireless squares for \$50/apiece; \$294.00 total. To use at Festival, Concessions, Craft Show, Showcase, IPA. Taking money out of primary checking. 2. Attend to emails... will need to have an email vote before next meeting to approve funds to refurbish trailer. Getting bid to get it rebuilt inside the trailer. Money will come out of trailer fund. More open space, second deck so can double load pit. All percussion, instruments, and props to go on Semi. Box truck is scary... soon will not be usable. <ul style="list-style-type: none"> • Addendum from email communication from Lonnie 7/27... We are requesting a board vote to approve expenses for the trailer rebuild... attached the itemization which includes a modular concept build that will allow movement of the shelves, boxes, etc in future seasons if the instrumentation and/or props require some kind of reconfiguration. It also includes electrical work to wire the trailer with lights and outlets that will allow for safe and efficient movement inside and outside the trailer when we are trying to load, unload, etc in the dark. The interior of the trailer has already been gutted and repainted a lighter color to brighten up the space, with time and painting supplies being donated so we will not have expenses for those items.... the total is \$2,286.31. The estimate has been inflated a bit to include more materials than will (hopefully) be needed. If some items can be returned, the refunds will go back into the account. These funds would pull directly from the trailer savings account, which had a balance of \$4,502.52 as of the 7/19/21 board meeting. Approval of the expenses for building and electrical materials would reduce the trailer savings account to \$2,216.21.
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Old/New Business:

DISCUSSION	<p>Traveling as a Group: Andrew... 21/22 Juniors have not had trip; Spring 2023 Trip, warm weather. California or Hawaii. Things to think about: Time of year? Is Band in a good position to go? Holiday Festival Time to Announce. Performing Arts Trip (add more people, so cost per person goes down, benefit of cost heavy trip). Band 9-12 plus any members of Winter Group or Marching Band.</p>
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Director's Report:

DISCUSSION	<p>Winter Programs:</p> <ul style="list-style-type: none"> • No Report <p>Concert Bands:</p> <ul style="list-style-type: none"> • Uniforms ordered at start of school year • Waiting for approval to order some instruments • Season Tickets Launch Date Sept 1 • Instrument Repairs <p>Jazz Bands:</p> <ul style="list-style-type: none"> • No Report <p>Pep Band:</p> <ul style="list-style-type: none"> • No Report <p>Solo and Ensemble:</p> <ul style="list-style-type: none"> • No Report <p>Marching Band:</p> <ul style="list-style-type: none"> • Parking Lot Concerns <ul style="list-style-type: none"> ○ Have Addressed with school.
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	<ul style="list-style-type: none">○ Lot has been repainted.○ Waiting on Lights, crosswalk (school and city of Westfield), and signage○ Goal to get practice field on north side of Hoover closer to WHS● Calendar Revision for 2022<ul style="list-style-type: none">○ 4 weeks of dead weeks○ Almost exact same number hours○ Draft of Winter Calendar is done● Attendance Issues
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Adjournment:

DISCUSSION	Next meeting: August 16, 2021 at 6:30pm Adjourn: 8:00pm
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