



Board of Director's Meeting
AGENDA
MARCH 18, 2026 at 6PM

CALL TO ORDER

PUBLIC COMMENTS & PUBLIC HEARING – Any member of the public may present comments regarding subjects related to the operation of the Big Pine Community Services District at this time. State Law prohibits the Board from taking action on any item until it has been placed on the agenda.

NEW BUSINESS

- 1) Review and approve Inyo County “Special District Audit Services- Fiscal Year 23/24-24/25 & 25/2026-26/27” Audit Participation Form dated 2026.03.03 (Attachment A)
- 2) Discuss and provide direction on requests to provide:
 - a) A list of BPCSD service addresses to Inyo Mono Title Company to expedite the transfer of services in escrow; and
 - b) A map of BPCSD sewer and water connection records to Inyo County Environmental Health Department (Attachment B)
- 3) Review purchasing card terms and application items from Columbia Bank (Attachment C)
 - a) Adopt “RESOLUTION 2026-01, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG PINE COMMUNITY SERVICES DISTRICT AUTHORIZING AGREEMENT WITH COLUMBIA BANK TO PARTICIPATE IN THE CSDA COMMERCIAL PURCHASING CARD PROGRAM” (Attachment D)
- 4) Discuss and vote on donating generator from Big Pine Fire Department to Big Pine Irrigation Improvement Association

MINUTES – Approval of the February 18, 2026, Meeting Minutes (Attachment E)

BILLS & WARRANTS - Approval of February 14 - March 12, 2026, Bills & Warrants (Attachment F)

CORRESPONDENCE

- 1) Consider a request to waive late fees at 240 W. Crocker st., 2026.03.03 (Attachment G)
- 2) Inyo County Clerk Recorder email “Special District Resources - new webpage” dated 2026.03.03, for information (Attachment H)
- 3) Mono and Inyo Counties CSDA Meeting Minutes from October 6, 2025, information only (I)

OLD BUSINESS

- 1) Discuss Business Operations Manager Compensation Structure and Benefits
 - a) Discuss and approve changing compensation structure from hourly to salary, and back date that effective July 16, 2025, the meeting discussing continuing the position on a permanent basis (Attachment J)
 - b) Review BPCSD Holiday Policy Draft (Attachment K)
 - c) Review BPCSD Sick Leave and Bereavement Leave Policy Draft (Attachment L)

- d) Review BPCSD Sick Leave Policy Option 2 Draft (Attachment M)
- e) Review BPCSD Monthly Mileage Stipend Policy Draft (Attachment N)
- f) Review BPCSD Technology and Software Stipend Policy Draft (Attachment O)
- 2) Sewer Rates updated with Annual Consumer Price Index per *BPCSD Ordinance #5 - Sewer, Section 205*, for information (Attachment P)
- 3) Rate Review
 - a) Discuss review of ICWCSD documents, Mammoth letter, and 218 requirements
 - b) Historical (2012?) BPCSD documents to review (Attachment Q)
 - c) Discuss next steps and timeline
- 4) Reminder: Annual Form 700 must be filed by April 1, 2026
- 5) 339 S. School St. sewer connection update
- 6) CDM Smith Lead Service Line Assistance site visit March 16-18 update
- 7) Cross-Connection Control Program and Hazard Assessments update and next steps
- 8) Business Operations Update
 - a) Water & Sewer billing update, credit card acceptance update
 - b) Vendor payments
 - c) Office, phone, and website updates
 - d) Professional Development: Cal Rural Water Expo: Apr. 27-30, South Lake Tahoe
 - e) Reporting updates - eAR due April 1st

- 9) Dave Tanksley Report
 - a) Operations Report
 - b) Storage transfer update
 - c) Weed Abatement - spring 2026

- 10) Prop 1 Round 1 - Perk Pond Update
 - a) Review and approve Tim Rudolph's request to work on Project Monitoring Plan as requested by ECWA (Attachment R)
 - b) DWP is asking if a Right of Entry meets grant requirements (Attachment S)

- 11) Prop 1 Round 2 Update
 - a) Aerator Project and Sludge Bed Drying Projects
 - i) Construction update, Tim Rudolph
 - ii) Funding update

FUTURE AGENDA ITEMS

- 1) Business Operations Update
- 2) Dave Tanksley Report
- 3) Updates on Prop 1 Grant Implementation with IRWMP
- 4) Updates on Prop 1 Round 2 grants
- 5) Rates Review
- 6) Insurance review and comparison

CLOSED MEETING - If needed

NEXT MEETING - The next regular meeting is scheduled for Wednesday, April 15, 2026, at 6 PM.

ADJOURNMENT