

Franklin County Clerk
 200 N Kaufman
 Mt. Vernon, TX 75457
 Phone: 903-537-8357
 Fax: 903-537-2962
 Email: countyclerk@co.franklin.tx.us

**FEE SCHEDULE
 EFFECTIVE 05/01/2025**

Payment types accepted - Cash; Money Order; Cashier's Check; Personal or Business Check from within the State of Texas with proper identifying information; and Credit/Debit Cards. We do not accept American Express. All card payments must be made in person or online, no over the phone payments will be accepted. Checks are not accepted for vital records or criminal court fees.

REAL PROPERTY RECORDING		
Recording Fee - first page	Local Government Code §118.011	\$ 5.00
Records Management	Local Government Code §118.011(b)(2)	\$ 10.00
Records Archive	Local Government Code §118.011(f)	\$ 10.00
	TOTAL for first page	\$ 25.00
Each additional page or part on which there are visible marks of any	Local Government Code §118.011(a)(1)	\$ 4.00
<i>Each additional name to be indexed in excess of five (5)</i>	Local Government Code §118.011(a)(2)	\$.25

The County Clerk's office requests a minimum of 1.5" margin at the top of the first page for recording purposes. Texas Property Code 11.003, effective Jan. 1, 1982: Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. ***If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk or (2) \$25.00 will be required. This fee is in addition to regular filing fees.*** LGC 191.007(c)(h): Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. LGC 191.007(e)(h): Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. LGC 191.007 (3): Printed in type no smaller than 8 point type. **Property Code 12.001(b) & 12.011:** Must have live signature and proper acknowledgement.

PLATS/MAPS – TWO PAGE PLATS WILL NOT BE ACCEPTED. MUST ALL BE ON ONE PAGE.		
Replat Recording Fee - Standard 18X 24	Local Government Code § 118.011(c)	\$ 11.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
	TOTAL	\$ 31.00
Fee for over 18X24 up to 24X36	<i>We do not accept plats larger than 24X36</i>	\$ 51.00
*New Plat	<i>Add additional fee for all NEW plats</i>	\$ 100.00

POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales		
Recording Fee	TX Property Code § 51.002(f)	\$ 2.00
	TOTAL	\$ 2.00

Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located at the south entrance door to the main floor of the Courthouse hereby designated as the area for foreclosure sales.

LIVESTOCK MARKS AND BRANDS APPLICATION/RELEASE OF OWNERSHIP		
Recording Fee (one brand/one location)	Local Government Code § 118.020(a)(9) TX Agri. Code § 144.110	\$ 5.00
Record Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Record Archive	Local Government Code § 118.011(f)	\$ 10.00
	TOTAL	\$ 25.00

Each additional brand location for the same brand recorded at the same time \$ **5.00**

MILITARY DISCHARGE (DD214)		
FILING	Local Government Code §192.002(b)	NO CHARGE
CERTIFIED COPY	Texas Government Code § 603.003(a)	NO CHARGE

THANK YOU FOR YOUR SERVICE!

BIRTH/DEATH VERIFICATION: FRANKLIN COUNTY ONLY		
Search Fee/Certificate	Local Government Code 118.015(a), TAC § 181.22(g)	\$ 5.00
BIRTH CERTIFICATES – If <i>not</i> born in Franklin County, only available in short form (remote) from State*		
*Short form or remote birth certificates do not work for passports. You will need to obtain the long form from the county in which the birth occurred.		
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045	\$ 20.20
Vital Statistics Fee	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 23.00
<i>Checks are not accepted. Payment may be made by cash, cashier's check, money order, or debit/credit card.</i>		
DEATH CERTIFICATES – FRANKLIN COUNTY ONLY		
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22(b)(s), HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 21.00
Each additional copy purchased at the same time		
County Clerk Fee	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 4.00
<i>Checks are not accepted. Payment may be made by cash, cashier's check, money order, or debit/credit card.</i>		
INFORMAL MARRIAGE LICENSE (A/K/A COMMON LAW)		
License Fee (ML/CC 15.50)(ML/ST 14.50)	Local Government Code § 118.011(a)(8)	\$ 30.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 51.00
<i>Checks are not accepted. Payment may be made by cash, cashier's check, money order, or debit/card.</i>		
MARRIAGE LICENSE without Texas Premarital Education Certificate (Twogether in Texas)		
License Fee (ML/CC 30.00)(ML/ST 20.00)(ML/FTF 10.00)	Local Government Code § 118.011(a)(7)	\$ 60.00
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 81.00
<i>Checks are not accepted. Payment may be made by cash, cashier's check, money order, or debit/card.</i>		
MARRIAGE LICENSE with Texas Premarital Education Certificate (Twogether in Texas)		
License Fee	Local Government Code § 118.011(a)(7)	\$ <i>Waived</i>
Records Management	Local Government Code § 118.011(b)(2)	\$ 10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
TOTAL		\$ 21.00
CERTIFIED COPY OF MARRIAGE RECORD		
Fee per Page (Page count varies)	Local Government Code § 118.011(a)(4)	\$ 1.00
Clerk's Certification Fee	Local Government Code § 118.011(a)(3)	\$ 5.00
Vital Statistics Preservation Fee	HSC § 191.0045	1.00
TOTAL		\$ 7.00 – \$8.00
<i>Checks are not accepted. Payment may be made by cash, cashier's check, money order, or debit/card.</i>		
CERTIFIED COPIES OF ALL OTHER RECORDS		
Clerk's Certification Fee	Local Government Code § 118.011(a)(3)	\$ 5.00
Fee per Page	Local Government Code § 118.011(a)(4)	\$ 1.00
NONCERTIFIED COPIES OF ALL OTHER RECORDS		
Fee per Page	Local Government Code § 118.011(a)(4)	\$ 1.00

*PROBATE FEES – UPDATED 01/01/2022 PURSUANT TO SB 41		
Probate of Will, Muniment of Title, Administration, Guardianship – New Case		
Clerk of the Court	LGC § 135.102(b)(3), 135.153	\$ 40.00
Records Management & Preservation Fund	LGC § 135.154, 135.102(b)(4)	\$ 15.00
County Jury Fee	LGC § 135.156, 135.102(b)(9)	\$ 10.00
Courthouse Security Fee	LGC § 135.102(7)	\$ 20.00
Law Library	LGC § 323.023(a)	\$ 35.00
Judicial Education & Support Fund	LGC § 135.159, 135.102(b)(12)	\$ 5.00
County Dispute Resolution Fee	LGC § 135.157, 135.102(b)(10)	\$ 15.00
Appellate Judicial Fee	GC § 22.229, LGC § 135.102(b)(12)	\$ 5.00
Court Initiated Guardianship Fee	LGC § 135.158, 135.160, 135.102(b)(11), 135.102(b)(13)	\$ 30.00
Court Facility Fee	LGC § 135.152, 135.102(b)(6)	\$ 20.00
Language Access Fee	LGC § 135.155, 135.102(b)(8)	\$ 3.00
Court Reporter Fee	LGC § 135.102(b)(5)	\$ 25.00
Judge’s Fee for Probate of Will	LGC § 118.101(1)	\$ 2.00
Issuance of Citation for Posting	LGC § 118.059(c)	\$ 8.00
Constable’s Fee for Posting	LGC § 181.131	\$ 25.00
State Consolidated Fees	LGC § 133.151(a)(1)	\$ 137.00
	TOTAL	\$ 395.00
Issuance of Additional Citation & Copy	LGC § 118.059(c)	\$ 8.00
Personal service of citation- Franklin County only	LGC § 181.131, LGC 118.052(3)(F)	\$ 100.00
Determination of Heirship if no Existing Probate - New Case		
Probate Base Fees	Includes Issuance and Posting of Citation	\$ 395.00
Issuance of Citation by Publication	LGC § 118.059(c)	\$ 8.00
Constable’s Service by Publication (If Needed)	LGC § 118.131	\$ 100.00
Determination of Heirship Filed Within Existing Probate Case		
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Constable’s Service by Posting	LGC § 181.131	\$ 25.00
Constable’s Service by Publication (If Needed)	LGC § 118.131	\$ 100.00
Letters of Testamentary, Administration or Guardianship (each)		\$ 2.00
LGC 118.052(3)(D), LGC 118.062 (This <i>does not include</i> the cost of Order, if necessary to attach. Add \$1 per page for copy of Order)		
Wills for Safekeeping		
Wills for Safekeeping	LGC § 118.052(3)(E), LGC 118.062	\$ 5.00
Small Estate/Application to Open Safety Deposit Box (no citation)		
Clerk of the Court	LGC § 135.102(b)(3), 135.153	\$ 40.00
Records Management & Preservation Fund	LGC § 135.154, 135.102(b)(4)	\$ 15.00
County Jury Fee	LGC § 135.156, 135.102(b)(9)	\$ 10.00
Courthouse Security Fee	LGC § 135.102(7)	\$ 20.00
Law Library	LGC § 323.023(a)	\$ 35.00
Judicial Education & Support Fee	LGC § 135.159, 135.102(b)(12)	\$ 5.00
County Dispute Resolution Fee	LGC § 135.157, 135.102(b)(10)	\$ 15.00
Court Reporter Fee	LGC § 135.102(b)(5)	\$ 25.00
Language Access Fee	LGC § 135.155, 135.102(b)(8)	\$ 3.00
Appellate Judicial Fee	GC § 22.229, LGC § 135.102(b)(12)	\$ 5.00
Court Initiated Guardianship Fee	LGC § 135.158, 135.160, 135.102(b)(11), 135.102(b)(13)	\$ 30.00
Judge’s Fee for Issuing Order	LGC § 118.101(1)	\$ 2.00
Court Facility Fee	LGC § 135.152, 135.102(b)(6)	\$ 20.00
State Consolidated Fees	LGC § 133.151(a)(1)	\$ 137.00
	TOTAL	\$ 362.00
If Separate Application to Probate Will is Filed Into Open Safety Deposit Box Case.	Add Additional Fee for Citation and Service by Posting.	\$ 8.00
		\$ 25.00

Adverse Action Within Existing Case (Cross Action, Intrusion, Pleas of Privilege or Motion for New Trial)		
Clerk of the Court	LGC § 135.102(b)(3), 135.153	\$ 40.00
Records Management & Preservation Fund	LGC § 135.154, 135.102(b)(4)	\$ 5.00
Court Initiated Guardianship Fee	LGC § 135.158, 135.160, 135.102(b)(11), 135.102(b)(13)	\$ 30.00
State Consolidated Fees	LGC § 133.151(a)(2)	\$ 45.00
	TOTAL	\$ 120.00
Additional Fee for Issuance and Posting of Citation (\$8.00 + \$25.00)		\$ 33.00
Additional Fee for Issuance and Personal Service of Citation - Franklin County only (\$8.00 + \$100.00)		\$ 108.00
Judge's Signature Any Order	LGC § 118.101(11)	\$ 2.00
Inventory, Appraisement and list of Claims (91+ days after Qualification Date)		
Filing Fee	LGC § 118.052(2)(A)(i), LGC 118.056(d)	\$ 25.00
Judge's Signature Fee	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Final Account		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge's Signature Fee	LGC § 118.101(11)	\$ 2.00
Issuance of Citation for Posting	LGC § 118.059(c)	\$ 8.00
Constable's Fee for Posting	LGC § 181.131	\$ 25.00
	TOTAL	\$ 60.00
Annual Account		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge's Signature	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Annual/Final Report of Guardianship of a Person		
Filing Fee	LGC § 118.052(2)(A)(vi)	\$ 10.00
Judge's Signature	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 12.00
Application for Sale of Personal Property		
Filing Fee	LGC § 118.052(2)(A)(v)	\$ 25.00
Judge's Signature Fee	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Application for Sale of Real Property		
Filing Fee	LGC § 118.052(2)(A)(v)	\$ 25.00
Judge's Signature Fee	LGC § 118.101(11)	\$ 2.00
Issuance of Citation for Posting	LGC § 118.059(c)	\$ 8.00
Constable's Fee for Posting	LGC § 181.131	\$ 25.00
	TOTAL	\$ 60.00
Miscellaneous Filings (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES)		
Filing Fee	Local Government Code § 18.052(2)(B)(vii)	\$ 25.00
Claim (Paid by the Claimant at Time of Filing)		
Filing Fee	Local Government Code § 118.052(2)(B), LGC 118.058	\$ 10.00
Additional Fees		
Judge's Signature Fee Any Order	LGC § 118.101(11)	\$ 2.00
Copies (Plain copy per page or part of page)	LGC § 118.052(3)(C), LGC 118.0605	\$ 1.00
Clerk's Certification Per Document	LGC § 118.052(3)(B), LGC 118.060	\$ 5.00
Authentication of Copy (in addition to per page copy fee)	LGC § 118.052(3)(B), LGC 118.060, LGC 118.101	\$ 12.00
Jury Fee	TRCP Rule 216	\$ 5.00

CIVIL FEES – UPDATED 1/1/22 PURSUANT TO SB 41		
NEW CIVIL CASE FILING – BASE FEE INCLUDES ISSUANCE OF ONE CITATION		
Clerk of the Court	LGC § 118.101(b)(3), 135.153	\$ 50.00
County Law Library	LGC § 118.101(b)(6)	\$ 35.00
Records Management & Preservation Fund	LGC § 118.101(b)(4), 135.154	\$ 30.00
Court Reporter Fee	LGC § 118.101(b)(5)	\$ 25.00
Courthouse Security Fee	LGC § 118.101(b)(7)	\$ 20.00
Court Facility Fee	LGC § 118.101(b)(2), 135.152	\$ 20.00
Jury Fund	LGC § 118.101(b)(9), 135.156	\$ 10.00
Appellate Judicial Fee	LGC § 118.101(b)(1)	\$ 5.00
County Dispute Resolution Fee	LGC § 118.101(b)(10), 135.157	\$ 15.00
Language Access Fund	LGC § 118.101(b)(8), 135.155	\$ 3.00
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
State Consolidated Fees	LGC § 118.101(a)(1),	\$ 137.00
	TOTAL	\$ 358.00
With one service in Franklin County only	+ Constable Service Fee of \$100	\$ 458.00
Issuance of each additional citation if needed		\$ 8.00
Personal service on each citation if needed - Franklin County only		\$ 100.00
Additional Fees		
Judge's Signature Any Order	LGC § 118.101(11)	\$ 2.00
Copies (Plain copy per page or part of page)	LGC § 118.052(3)(C), LGC 118.0605	\$ 1.00
Clerk's Certification Per Document	LGC § 118.052(3)(B), LGC 118.060	\$ 5.00
Authentication (Clerk's and Judge's Signatures)	LGC § 118.052(3)(B), LGC 118.060, LGC 118.101	\$ 7.00
Jury Fee	TRCP Rule 216	\$ 5.00
Cross Actions, Interventions, Pleas of Privilege or Motion for New Trial		
Clerk of the Court	LGC § 135.101(c)(1)	\$ 15.00
Records Management & Preservation Fund	LGC § 135.101(c)(2)	\$ 20.00
State Consolidated Fees	LGC § 133.151(a)(2)	\$ 45.00
	TOTAL	\$ 80.00
Occupational License		
Civil Filing Fees <i>without issuance of citation</i>		\$ 350.00
Includes TWO Certified Copies of the Order, one for DPS and one for the Petitioner.		
Additional certified copies will be \$1.00 per page plus \$5.00 per certification.		
Foreign Judgments		
Civil Filing Fees Without the Issuance of Citation		\$ 350.00
Petition for Non-Disclosure		
Civil Filing Fees Without the Issuance of Citation		\$ 350.00
Non-disclosure Granted by Judge as a Result of a Criminal Disposition		
Non-disclosure Fee	GC § 411.072	\$ 28.00
Writs, Citation, Subpoenas, Garnishment		
Issuance of Each Writ	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Abstract of Judgment	LGC § 118.052(1)(B)(i)	\$ 8.00
Issuance of Writ of Execution	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Order of Sale	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Show Cause	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Alias Citation	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Subpoena	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Issuance of Writ of Garnishment after Judgment	LGC § 118.052(1)(A)	\$ 15.00
Issuance of Writ of Sequestration	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00