

ST. STEPHEN'S EPISCOPAL CHURCH - EMPLOYMENT APPLICATION

Thank you for your interest in St. Stephen's, Troy! At St. Stephen's, we believe that diversity enriches our workplace and strengthens our mission. We are committed to equal opportunity employment for all individuals—regardless of cultural background, race, ethnicity, gender, sexual orientation, economic status, abilities, or any other characteristic protected by law. Our community thrives because of the unique contributions you bring.

APPLICANT INFORMATION			
Last Name	First	M.I.	
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Position Applied for			
If hired, can you provide documentation that you are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>			

EDUCATION/TRAINING/SKILLS		
Please list or describe your education or training background, certifications or licenses applicable to the position, as well as any relevant skills (including knowledge of software applications). You may wish to include additional pertinent information.		
Education/Training:		
Certification/Licenses:		
Relevant Skills:		
Other:		
PREVIOUS EMPLOYMENT		
Company		City/State
Job Title		
Responsibilities		
From	To	Reason for Leaving
Company		City/State
Job Title		
Responsibilities		
From	To	Reason for Leaving

Company	City/State	
Job Title		
Responsibilities		
From	To	Reason for Leaving
REFERENCES (PLEASE LIST THREE PROFESSIONAL REFERENCES.)		
Full Name	Relationship	
Company	Phone	()
City/State	Email	
Full Name	Relationship	
Company	Phone	()
City/State	Email	
Full Name	Relationship	
Company	Phone	()
City/State	Email	
DISCLAIMER AND SIGNATURE		
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.		
<u>At-Will Employment Status</u>		
Employment at St. Stephen's Episcopal Church is on an at-will basis. This means that either the employee or the employer may terminate the employment relationship at any time, with or without cause, and with or without notice, as long as the termination does not violate applicable federal or state laws. This policy does not alter the at-will nature of employment and does not create a contract of employment for any specific duration.		
<u>Accommodation Request</u>		
In accordance with federal and state law, St. Stephen's Episcopal Church is committed to providing reasonable accommodations to qualified applicants and employees with disabilities. St. Stephen's Episcopal Church encourages applicants and employees to communicate their needs for accommodation at the earliest opportunity to ensure timely support.		
<u>Background Check</u>		
I understand that per requirements of the Episcopal Diocese of Michigan, St. Stephen's Episcopal Church will request a background check as part of the employment process to verify information relevant to my qualifications and suitability for the position.		
Signature	Date	

Please submit this application and a letter of interest to The Rev. Dr. Gerardo Aponte-Safe at gerardo@ststephenstroy.org. The letter should (a) offer a self-introduction, and (b) describe why you feel drawn to the specific position.