|  |  |  |
| --- | --- | --- |
|  | Regular Session MinutesWestern Cass Fire Protection DistrictRegular SessionWednesday, August 24, 2022, at 7:00 pmFire Headquarters5 S. Rogers Rd., Cleveland, MO 64734https://tinyurl.com/527ks4nkDiscussion Protocols and Organization Rules for Meetings: Questions from the public must be in writing with the following information: Name, Phone #, Physical Address, Email Address. Board Members will be limited to 3 minutes for discussion of agenda items, twice per item, and discussion of items will last no more than 10 minutes per item.  |  |

1. Call to Order by the Secretary 7:02 PM
2. Pledge of Allegiance
3. Roll Call (Quorum)

a) President and Chair John Webb (2022- 2027) Present

b) Vice Chair Marty Hardman (2022- 2023) Present

c) Director Sue Hosterman (2019-2025) Present

d) Director Kerri VanMeveren (2020-2026) Present

e) Director Darvin Schildknecht (2021-2027) Present

1. President Webb made a motion to adopt and approve the Wednesday, August 24, 2022 Agenda and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

1. Personal Appearances / Public Comments
2. Reports

 a) President and Chair John Webb

 1) Frank Foster passed away. WCFPD needs a new attorney to represent the district.

 2) The district has been seeking a new medical director has met with a candidate.

 b) Vice Chair Marty Hardman

 c) Director Sue Hosterman

 1) Presented the board with a Proof of Loss statement from the insurance company.

 2) Director Hosterman made a motion have President Webb sign the POL Statement, and have it notarized and returned to the insurance company and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 d) Director Darvin Schildknecht

 e) Director Kerri VanMeveren *\*See attachment*

 f) Fire Chief John Johnson

 1) WCFPD has a candidate for the medical director.

 2) The district has received two bids to replace the bunker gear.

 a) Bunker gear is in short supply on the market and it takes several months to get after purchase.

 b) Availability is limited so if we order eight sets of gear we may receive six.

 3) Firstnet will cost $44.95 per month for each communication device.

 a) This is a subscription for "push to talk" service on the devices.

 4) Chief asked for $25.00 per event compensation for volunteers to keep them on the job.

 5) Chief would like to subscribe to the E.S.O. system for the district which is a medical and fire software system.

 g) District Manager / Treasurer Stephanie Toliver

 1) She has the variance report from the CPA.

 2) She doesn’t have access to xero so she must take what she gets.

 3) Director VanMeveren said she has not been asked to give the treasurer access to Xero.

 3) The variance is 7 days late in being presented to the board.

7) Unfinished Business

 a) President Webb made a motion to adopt and approve the Wednesday, August 24, 2022 minutes and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

 b) President Webb made a motion to adopt and approve the Wednesday, August 24, 2022 minutes and it failed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Abstain

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

 c) Establish Targets, Goals, and Key Performance Indicators - Henceforth, permanently stricken from the agenda

 d) Belton and Dolan cancelled their mutual aid agreements effective 60 days from the meeting.

 1) Both districts cited the dysfunction they witnessed at the last board meeting as the reason for cancellation.

 2) Chief Sapp said he had high hopes for WCFPD when the new board members were elected but now he sees little hope of success.

 3) Director VanMeveren made a motion to move forward with contract negotiations with Belton and West Dolan based on option #1 criteria and based on conversations with the fire chief and to move forward immediately, and it failed.

President and Chair John Webb - Nay

Vice Chair Marty Hardman - Nay

Director Sue Hosterman - Nay

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 4) President Webb made a motion to pursue negotiations on a mutual aid contract with Belton and West Dolan and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 8) New Business

 a) Banking Resolution and Policies

 1) Community Bank of Raymore requested that we sign new documents.

 2) Director Hardman made a motion to change banks and end our patronage of the Community Bank of Raymore and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

3) *Note: Director VanMeveren objected strongly to ending our relationship with Community Bank of Raymore.*

4) President Webb made a motion to put the bond fund deposits with MOSIP and it failed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Nay

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

5) President Webb made a motion to investigate our options with MOSIP and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 b) Xero Subscription Transfer

 1) Director VanMeveren controls all aspects of Xero.

 2) Director VanMeveren stated that "she will not transfer the subscription" to the district.

 3) Several of the directors wish to cease using Xero by the end of the year.

 4) President Webb made a motion for Director VanMeveren to release signature authority in Xero over to either the district President or Treasurer and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Aye

 c) Medical Director

 1) James Andrew Cusser M.D. has expressed interest in becoming our new medical director.

 2) He wants to make sure our insurance covers his employment

 3) He will provide the service to us free of charge

 d) District Attorney

 1) WCFPD is seeking a new attorney after the tragic loss of long-time legal counsel Mr. Frank Foster.

 2) President Webb has reached out to several reputable attorneys and will present their contracts to the board for consideration.

 e) Replacement Fire Gear

 1) The district needs new gear for the personal that we will be hiring.

 2) Director Hardman made a motion to permit Chief Johnson to take bids to purchase the new gear and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 f) Sign Dispatch Contract

 1) The dispatch contract with the Cass County Sheriff's Office was introduced to the board.

 2) President Webb made a motion to amend the contract to give us the right to notify the sheriff's office of the date that we will be ready to begin the service and then approve signing the amended contract, should the sheriff's office accept the amendment, and it passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Aye

 g) Tanker Tires

 1) The issue of twelve-year-old tires on our tanker truck was discussed at a recent county meeting of fire chiefs and the general consensus is that they are unsafe.

 2) President Webb made a motion to instruct Chief Johnson to accept the lowest bid and replace the twelve-year-old tires and it was passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

 h) Firstnet 4 Radios

 1) Chief Johnson requested the board have the Firstnet radios activated for the district emergency personnel.

 2) President Webb made a motion to approve the Chief's request to turn on the Firstnet radios and pay the $44.95 per radio/per month, plus all associated fees and taxes for four radios and it was passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Aye

Director Darvin Schildknecht - Nay

 i) Defense Counsel

 1) The district is being sued by Directors Schildknecht and VanMeveren under the name Citizens for Accountability and Transparency.

 2) President Webb made a motion to hire Frank Flaspohler to defend the district against the litigation brought against the district by the Citizens for Accountability and Transparency and it was passed.

President and Chair John Webb - Aye

Vice Chair Marty Hardman - Aye

Director Sue Hosterman - Aye

Director Kerri VanMeveren - Nay

Director Darvin Schildknecht - Nay

10) Closed Session - Litigation Subcommittee

 RSMo 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.  However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public government body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by a court after a written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section [610.011](https://revisor.mo.gov/main/OneSection.aspx?section=610.011), however, the amount of any moneys paid by, or on behalf of, the public governmental body shall be disclosed; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record.

 9) Adjourn