



Western Cass Fire Protection District
Minutes from the Emergency Session Meeting
May 28, 2022 @ 9:00am

1. Meeting called to order at 9:10 am in the District's headquarters at 5 South Rogers Road Cleveland Mo. (late start due to awaiting for board members to attend)

2. Roll Call:

President and Chair John Webb (2022-2027)	Present
Director Sue Hosterman (2019-2025)	Present
Director Kerri VanMeveren (2020-2026)	Absent
Director Darvin Schildknecht (2021-2027)	Absent
Vice Chair Marty Hardman (2022-2023)	Present

In the absence of Secretary Chris Johnson, President John Webb appointed Marty Hardman Secretary Pro Tem.

3. Emergency Session per 610.020.4 RSMo

An urgent need to review of recent resignation Treasurer position, Appoint new Treasure and Districts financial system approval is the nature of good cause to which the Board of Directors had to depart from the normal requirements of providing the public 24 hours advance notice of discussing a topic.

4. President John Webb made a motion to enter to close the meeting to the public pursuant to 610.021(1) RSMo legal (contracts pending); 610.021(3) & (13) Personnel; and financial systems 610.021(21) RSMo.

The motion to close the meeting to the public passed. (no public present)

The meeting was closed to public at 9:17 am

The meeting was opened to public at 10:23am

5. Financial software discussion re: Quick Books pricing and quality of accounting systems vs current Xero system.

Marty Hardman made motion to accept the Quote from Quick Books – \$90.00 first 3 months, \$180.00 each month after, with data transfer fee \$500.00.

John Webb made amended motion allowing Marty Hardman to concur with CPA John Martin for data transfer, from a \$500.00 or TBD and opt to the Annual Contract likely best option for the district with 10% discount rate.

Roll Call Vote:

President and Chair John Webb (2022-2027)	Aye
Director Sue Hosterman (2019-2025)	Aye
Director Kerri VanMeveren (2020-2026)	Absent
Director Darvin Schildknecht (2021-2027)	Absent
Vice Chair Marty Hardman (2022-2023)	Aye

6. Discussion of Correction of our EIN for Western Cass Fire Protection District, Paperwork signed allowing Community bank of Raymore to correct our Tax id from 13-1937700 to the correct Tax id 43-1319377
7. Discussion of Internal Revenue Service notification letter to be sent by the board. Approval of the letter to WCFPD Attorney, letter to be sent to all board members in days to come regarding the Tax id error prior to mailing.
8. Discussion regarding Twinc. Inc. – AS BOOKEEPER Tabled until a quorum available, due to John Webb recusal.

TREASURER DUTIES:

Discussion regarding District manager Stephanie Toliver offered to add duties to her role.

Motion made by John Webb to appoint District Manager Stephanie Toliver as Treasurer with limited duties TBD.

Roll Call Vote:

President and Chair John Webb (2022-2027)	Aye
Director Sue Hosterman (2019-2025)	Aye
Director Kerri VanMeveren (2020-2026)	Absent
Director Darvin Schildknecht (2021-2027)	Absent
Vice Chair Marty Hardman (2022-2023)	Aye

9. Sue Hosterman requested monthly bills be presented to board approving monthly bills, this was not being presented by prior Treasurer.
10. Adjourn