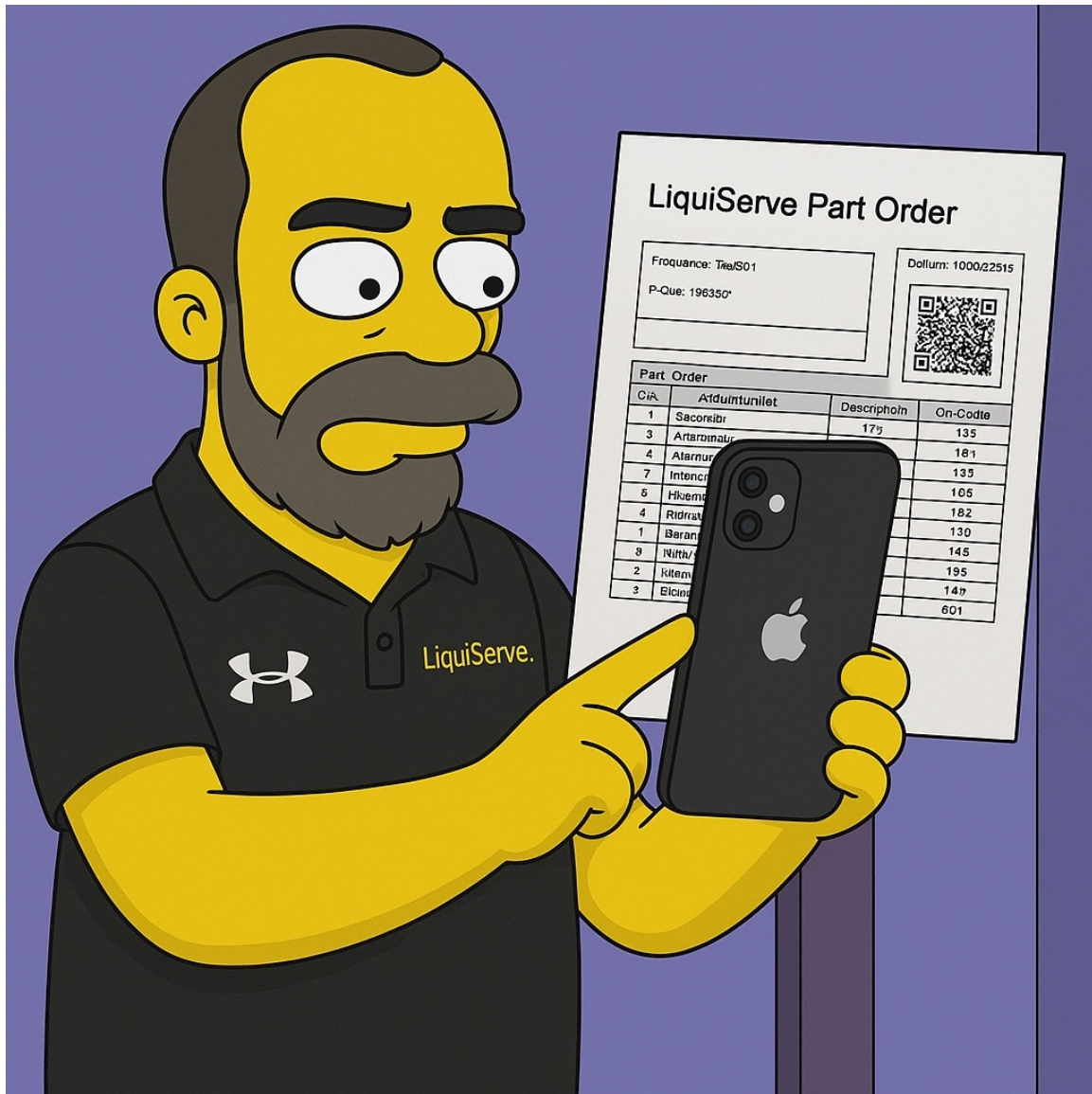


Replenish Check-In Process

Step-by-step guide for scanning and submitting your weekly pick list.

- 1) Position your iPhone so the camera can see the QR code on the pick list.



2) Wait a moment—your iPhone will detect the code. A link banner appears at the bottom.



3) Tap the banner that says “Replenish Confirmation – forms.office.com.”



4) The Replenish Confirmation Form opens. Enter your PO # and answer the questions.



The illustration shows a hand holding a smartphone against a blue background. The phone screen displays a form titled 'REPLENISH CONFIRMATION FORM' with a 'Form Menu' button in the top right corner. Below the title is the instruction 'Confirm replenish picklist'. A message reads: 'Hi, Timothy, When you submit this form, the owner will see your name email address.' Below this is a red asterisk and the word 'Required'. The first question is '1. PO #' with a text input field containing the placeholder 'Enter your answer'. The second question is '2. Was your replenish received in full.?' with two radio button options: 'Yes' and 'No'.

REPLENISH CONFIRMATION FORM Form Menu

Confirm replenish picklist

Hi, Timothy, When you submit this form, the owner will see your name email address.

* Required

1. PO #

Enter your answer

2. Was your replenish received in full.?

☐ Yes

☐ No