**Boulder County Hazardous Materials Team**

Minimum Training Requirements

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| Guideline Number | 1005 |
| Approved By | BOD |
| Date | October 2, 2017 |

**Scope:** This guideline applies to all members of the Boulder County Hazardous Materials Team

**Purpose:** To outline the minimum training requirements necessary to remain as a member in good standing of the BCHMT. Guides the handling of members who do not meet the minimum training requirements.

**Guideline:**

* As outlined in the BCHMT Bylaws, the training committee shall organize and conduct a total of 10 trainings per year.
* Technicians of the BCHMT are required to meet a minimum of 7 of the 10 monthly trainings per year.
* Members may submit requests to the Training Officer for outside agency trainings to be considered as a valid month of training to count towards the 7 minimum trainings per year. These trainings must be ***recognized technician level trainings***, as approved by the training committee or training officer.
* Outside agency trainings cannot count towards more than two monthly trainings in a given calendar year without the approval of the Hazmat Team Lead.
* Technicians assigned to the BCHMT are required to maintain the minimum certifications necessary as required by the State of Colorado Division of Fire Prevention and Control and any other applicable regulatory agency.
* While it is the goal of the training branch of the BCHMT to monitor and assist in the maintenance of technician’s certification renewal, it is the ultimate responsibility of the individual to maintain their certifications to be in compliance with their job description.
* Members of the BCHMT found to be in violation of minimum training standards will be handled and remediated on a *case-by-case* basis in accordance with the BCHMT needs, situational circumstance, and home agency policy, including referral to their home agency for follow-up.
* No member of the BCHMT may be dismissed from the team without appropriate referral to home agency and approval of the BCHMT Team Lead.