

Summit Lake HOA Pre / Post Inspection

Exhibit B

Pre-Inspection		Item	Post Inspection
Resident	HOA Representative		
		Broom, Vacuum/Mop in Clubhouse	
		Clubhouse floor swept/mop & free of debris	
		Floor in kitchen swept & free of debris	
		Back Pool Deck area swept/clean	
		Sink/Table/Counter Tops/ Microwave Clean	
		No damage to cabinets	
		Trash emptied/No food/drinks left in fridge	
		Empty Icebox	
		Thermostat set at 76 degrees	
		Bathroom in good condition/clean	
		Furniture in good condition	
		No damage to walls, doors, light fixtures	
		Front and Back Door locked, Bathroom locked, Lights, and Fan off, Windows locked	

PRE-INSPECTION

I agree with the guidelines / rules as stated in the rental agreement and accept the clubhouse in the condition as stated above.

RESIDENT: _____ **DATE:** _____

POST-INSPECTION

The clubhouse guidelines/rules were maintained by resident and clubhouse was returned in the same condition as the pre-inspection.

Yes: _____ **No:** _____ (If no, explanation required)

HOA Representative: _____

DATE: _____

COMMENTS: