

Course Credit Application Form Part 1-Applicant



Student Name	
Date of Birth	
Student ID if known	
Phone	
Email ID	
Course/courses of Study Applied for	

Units from the above course/courses I wish to apply for course credit for:

Unit Code	Unit Name

Please Attach another sheet if you need more space. Basis of Course credit?

	Australian Registered Training Organization (RTO) issued competency	if so, please attach certified, translated, and verified copies of the qualifications/transcripts issued by an Australian Registered Training Organization (RTO)
	Other Formal Study	if so, please attach certified, translated, and verified copies of the following documents: Transcript of results • Certificates • Course outlines • Course outcomes • Subject outlines • Course descriptions etc. Griffin College will request additional evidence/information if required.
	Work Experience	if so, please attach certified and verified copies of all the following documents relevant to your application: Current resume • Job description(s) • Reference letters including email addresses and phone Numbers • Performance review documentation from roles held • Relevant evidence that relates to the unit. Griffin College will request additional evidence/information if required.

Declaration

The information / evidence that I will submit for course credit is all my own work.

Student Signature _____ Date: _____

SUBMIT FORM with accompanying documents via E-mail To: admissions@griffin.edu.au or in person at Reception Desk
 ENT GRIFFIN STAFF- For assessment refer to Course Credit Application Form -Part 2- Staff