

POST ENROLMENT EVALUATION FORM

Gaining feedback regarding your experiences during the enrolment process is vital for the RTO to continue to develop its processes. This evaluation also allows us to better structure our pre course processes, and ensure they better suit the needs of our students. Please help us by completing this course evaluation form. This evaluation has been split into two parts. Part One asks for feedback on the enrolment process and Part Two asks for feedback on your experience and expectations.

Part One Instructions: Please indicate how much you agree or disagree with the following statements.

Name: _____

Course: _____

Student ID: _____

PLEASE TICK THE APPROPRIATE RESPONSE.	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE
I found the enrolment process easy to follow.				
Information about the course was easy to access.				
I found the pre course material easy to read and follow.				
Any questions about the course were answered promptly.				
I found staff handling my enquiries pleasant and approachable.				
I was advised who to speak to about my career options and progression pathways.				
I understood my rights to a refund before enrolling and paying money.				
I was supplied with a Tax Invoice when I paid my fees				
I was informed of how training would take place during the course.				
I was informed of how assessments would take place during the course.				

How did you first hear about this RTO?

Part Two Instructions: Please use this section to make general comments by completing the following sentences:

What were your first impressions of the RTO?

Student Initial:

Please use this space to make any additional comments.

Did you consider other organisations before enrolling? _____

If so, why did you choose to study at the RTO?

What do you want to achieve from this course?

During the course what do you hope to learn about?

What are you most fearful of?

When I finish this course I plan to...

Signature of Student

Date

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