2021-2022 Funding Guidelines

The Shannon Foundation wants to help teachers and schools implement their best ideas. We invite 2 levels of proposals for the 2021-2022 school year. **Level 1 grants, not to exceed $750**, will be awarded to classroom teachers, individually or in teams, for projects that support original and innovative student activities. **Level 2 grants, not to exceed $5,000**, may be awarded to schools for creative projects that enhance student learning across age and grade levels. Applications for Level 2 grants must be submitted by lead teachers or administrators who will assume responsibility for overseeing project implementation and reporting.

Criteria for Funding

Eligibility. Teachers in Charlottesville City Public Schools and Albemarle County Public schools may apply.
Creativity. Proposal is imaginative and demonstrates innovative goals, methods, or outcomes.
Meets a Need. Proposal is designed to meet specific and significant student or school needs.
Student Involvement. Proposal describes how students will be directly involved in, and benefit from, the funded activities.
Evaluation. Proposal clearly explains how the project results will be attained and measured.
Outreach. Proposal outlines plans to share the project with other teachers and to recognize the Foundation's support.
Impact. Proposals for projects benefiting a large number of students are preferred over those benefiting a small number of students, other factors being equal.
Budget. Proposal includes realistic, complete, and economical itemized list of expenditures.
On-time Submission. Proposal must arrive on or before the **April 16, 2021** deadline to be considered.
Guideline Compliance. Proposal must adhere to the application instructions to be considered. *Applications identifying teacher, school, or school system by name will be disqualified.*

The Foundation funds projects that directly involve and benefit students. We encourage proposals for projects that would not ordinarily be funded as part of regular school budgets. Requests for textbooks, equipment for equipment's sake, food and drink, honoraria, and professional stipends generally will not be considered for funding. Grants for materials and programs that can be used over a number of years will be given preference over consumables and one-time projects.
The Foundation expects grant recipients to donate their own time to the project and to publicize the Foundation's support whenever possible. The Foundation expects awarded funds to be spent during the school year for which the grant is made. At the project's completion, grant recipients are required to summarize the project and its results in a short written report to the Foundation. *Failure to submit the required report by the due date will make applicants ineligible for future funding.*

How to Apply and Due Date

This year's application is a fillable PDF form. Both your completed application form and your typed proposal narrative (saved as a document or PDF) may be submitted electronically through this **Google Form.** If you need a free version of Adobe Acrobat Reader to fill out, sign, and save your application form, click **here.** Remember, both the applying teacher and school principal must sign the application.

We strongly encourage submission through the Google Form. If you're having trouble with your application submission, please contact Stephanie Leech at info@shannongrants.org.

Completed applications must be received on or before **April 16, 2021** to be considered. Notification of awards will be made in June 2021.

The Edgar and Eleanor

Shannon Foundation

for Excellence in Public Education · Charlottesville/Albemarle

1368 Reas Ford Road   Earlysville, VA 22936   info@shannongrants.org   www.shannongrants.org

Grant Application for 2021-2022 School Year Funding

Level 1 Grants: *Submit only the application page and **a typed <u>one-page</u> project narrative**.*
Level 2 Grants: *Submit only the application page and a **typed project narrative <u>not to exceed 3 pages</u>**.*

Submitted by:

Teaching Assignment: (Grade/Subject)   School:

Project Title: $ Amount Requested:

Summer Mailing Address:

School year email   Summer email:

In which subject category does your project **best** belong? (**Check one box only**)

Arts   Language   Math   Science   Social Studies   Special Education   Technology   Other

Are you a past Shannon grant winner?   If yes, when and for what project?

Are you seeking funding from other sources?   If yes, please explain.

Would you be willing to allow your project to be featured on the Shannon Foundation website, and commit to sharing your project with the press and community or school groups?

Yes   No

Teacher's Signature   Principal's Signature

--Application due April 16, 2021—

The project narrative **must** include the following items to be considered for a grant. We encourage applicants to ask a colleague to review proposals before submission. Please use this as your checklist:

Target Group	Products	Expected Student Results
Purpose	Timeline	Method of Evaluation
Activities	Budget	Outreach Plans

I understand that projects are judged blindly, and my project
does not identify a teacher, school, or school system by name.