

BLUEBONNET BARREL RACING ASSOCIATION



2023 Bylaws

2023 Board of Directors

President

David Leist
361-550-0608
davidag97@yahoo.com

Vice-President

Alice Campbell
830-305-5269

Pre-Entry Secretary

Sherri Dudek
210-275-6211
bbraentries@gmail.com

Race Day Secretary

Shawn Chamrad
210-723-9879

Treasurer

Pamela Rone
210-219-2493

Editor

Terri Edwards
210-289-2644

Awards Director

Elizabeth McManus
512-968-8480
wfmcmamus@yahoo.com

Pole Director

Jackie Williams
830-444-5035

PeeWee Director

Youth Director

Ashley Huitron
210-771-7989

Senior Director

Taylor King
210-663-8133

SECTION I ARTICLES OF INCORPORATION

A. ARTICLE ONE

The name of the corporation is Bluebonnet Barrel Racing Association, Inc.

B. ARTICLE TWO

The corporation is a non-profit corporation.

C. ARTICLE THREE

The period of its duration is perpetual.

D. ARTICLE FOUR

1. The specific and primary purpose is to own, operate, and maintain a barrel racing club exclusively for the pleasure and recreation of its members.
2. The general purposes and powers are:
 - a. To construct, own, and operate barrel racing arenas, clubhouses, and grounds, and all usual and necessary accessories thereto.
 - b. To purchase, lease, or otherwise acquire, improve, construct, own, hold, use, maintain, operate, exchange, encumber, sell, convey, or otherwise dispose of, real and personal property of every kind, nature, or description, as may be necessary or desirable to promote the primary purpose of this corporation.
 - c. To make and perform contracts of every kind for any lawful purpose without limit as to amount, with any person, firm, association, corporation, municipality, state, government, or municipal or political subdivision.
 - d. To have and exercise all the rights and powers conferred on nonprofit corporations under the Texas Nonprofit Corporation Act, as such law is now in effect or may at any time hereafter be amended.
 - e. To do all other acts necessary or expedient for the administration of the affairs and attainment of the purposes of this corporation.
3. The foregoing statement of purposes shall be construed as a statement of both purposes and powers, and the purposes and powers stated in each clause shall, except where otherwise expressed, be in no way limited or restricted by any reference to or inference from the terms or provisions of any other clause, but shall be regarded as independent purposes and powers.
 - Notwithstanding any of the foregoing statements of purposes and powers, this corporation shall not, except to Paragraph III of this Article Four, and nothing contained in the foregoing statement of purposes shall be construed to authorize this corporation to carry on any activity for the profit of its members, or to distribute any gains, profits, or dividends to its members as such, except on dissolution and winding up.
4. This corporation is organized pursuant to the Texas Nonprofit Corporation Act and does not contemplate pecuniary gain or profit to the members thereof and is organized for non-profit purposes.

E. ARTICLE FIVE

The address of its initial registered office is 30 Crestline, Pleasanton, Texas 78064, and the name of its initial registered agent at such address is Wendy Nixon.

F. ARTICLE SIX

The number of trustees constituting the initial Board of Trustees is one (1), and the name and address of the person who is to serve as the initial trustee:

Wendy Nixon	Kathy Boren	Lynda Harkins
402 Plestex	Post Office Box 89	Post Office Box 477
Pleasanton, Texas 78064	Helotes, Texas 78023	Kingsbury, Texas 78638

G. ARTICLE SEVEN

INCORPORATORS: The name and street address of each incorporator is:

1. Wendy Nixon 402 Plestex, Pleasanton, Texas 78064
2. Kathy Boren Post Office Box 809, Helotes, Texas 78023

SECTION II BYLAWS

A. Name

The name of the corporation is organization shall be known a Bluebonnet Barrel Racing Association, Inc., herein referred to as the BBRA.

B. Definition

The BBRA is an organization that offers professional and amateur barrel racers the opportunity to compete and compile points for year-end awards in various categories. Point shows are sponsored through the year from which points are counted and money is earned for year-end awards. The BBRA year begins January 1st of each year. Bexar County serves as the base county for BBRA.

C. Colors

The colors for the BBRA are blue and white.

D. Board of Directors (BOD)

Each Board of Directors (BOD) will receive fifteen (15) non-transferable work points.

1. The **President** shall preside at and prepare for all meetings and shall perform such other duties as are necessary to the proper administration of the association. The President shall coordinate all point shows and the Finals to include arena, timers, tractor, barrels, etc.
2. The **Vice President** shall preside at meetings in the absence of the President, serve as assistant to the President with the affairs of the association, will perform such duties as "Thank You" notes to all donors, and assist the BBRA Awards Director with all awards for the finals. The Vice President will also govern the work points. A record of up-to-date work points must be provided at every race. They will also ensure the 1099's are executed properly for each payment prior to checks being issued.
3. The **Secretary / Race Day Secretary** shall keep all records of the business transactions of the BBRA send notices of meetings maintain a complete roster of memberships and keep records of points, lifetime earnings, and money won. This will also include minutes of BOD regular and special meetings and the general membership meetings of the BBRA. The Secretary will read prior general meeting minutes at the general meeting and/or any regular or special meetings of the BOD and submit results of rule changes and or decisions relating properly filed complaints or disputes to the Editor for publication. The Secretary will calculate the payout at each race and submit point show results and cumulative standings to the Editor for publication. The Secretary may receive a salary of \$30 per month. If there is not a member that is a certified Notary Public, the secretary will need to be one. (The organization will pay the cost). The Race Day Secretary will be responsible for taking entries and money and keeping the computer up to date with entries and times on race day.

4. The ***Treasurer*** shall have custody of BBRA funds, accounting to the BOD and will provide a financial report at the BOD meetings for review and approval. The BOD will meet prior to each point show and review the financial report. All expenses due or outstanding will be reviewed and approved by the BOD. The general membership will be provided an annual report at the final point show with projected expenditures for upcoming year. The BOD will discuss any potential expenditure's for consideration, example equipment replacement or assets needing to be purchased. Expenditures in excess of \$300 must be approved by the general membership unless the expense is directly for costs associated with arena, tractor or ordinary point show expenses previously approved by the BOD. Expenditures relating to point show must be approved by BOD any expenses incurred during the point show must have the BOD approval prior to reimbursement. BOD and Race Sponsors are not entitled to utilize any funds of the BBRA all expenses must be approved in advance relating to point shows and/or costs associated with running in BBRA. The treasurer will have a treasurer's report available at every point show. The treasurer will also have quarterly financial statements prepared and ready for member review in April, July, October, and January point shows. Individual point show balance sheets will be available at the following point show for member review. Any member may request a financial audit, must be by an accredited CPA. Member must provide a written request of such audit and a \$100 deposit for independent audit expenses the remaining balance and/or any costs associated with such audit request will be paid by member at the completion of such audit.
5. The ***Editor*** shall oversee the editing, arranging, and adding information that is to be published on the website or newsletter. NEWSLETTERS WILL BE MAILED OUT QUARTERLY TO MEMBERS BY WRITTEN REQUEST ONLY. The Editor will update the website or newsletter in a timely manner, no more than two weeks after a point show. BBRA Website, Facebook and Social Media sites may be used to communicate timely information to members. It will be the Editor's duty to monitor these sites and delete any defamatory comments and report member to the BOD.
6. The ***Awards Director*** shall oversee the Awards Committee, composed of the officers and directors. The Awards Director shall be responsible for getting bids for prizes unless otherwise delegated by the Awards Director to others.
7. The ***PeeWee, Senior and Youth Director*** responsibilities - Coordinate fundraisers, sponsorships and concession stand efforts within the members that are competing in the PeeWee, Senior and Youthclasses.
8. The ***Pole Director*** responsibilities –Coordinate fundraisers, sponsorships within the members that are competing in the pole class. Help coordinate setting up and breakdown of the poles. It also their duty to transport the poles to and from the race.

E. Board of Directors (BOD) Duties

1. The BOD must be a paid member on or before the first point show of the year they are serving office.
2. A quorum of two thirds (⅔) of the BOD in (attendance) is necessary for a vote.
3. The BOD will receive at least two weeks' notice, by either phone or email, of all meetings. Officers and Directors must notify the President within one week if they are unable to attend the meeting. If it is not possible to get a quorum at a called meeting or if an emergency meeting/vote must be conducted, teleconferencing should be used to obtain input from all BOD members. A proxy vote may be used as a last resort; however, teleconference is the first option to complete a quorum.
4. The BOD will sponsor the BBRA Finals. Each officer/director will earn one point toward the following years work point requirements.

5. The BOD has the authority to act in the event an officer is not meeting duties as expected without calling a general membership meeting. BOD decisions about officers or directors should be explained on the website or newsletter. If an officer resigns or is asked to step down, that position will be replaced with the member who received the second highest number of votes at the general membership meeting. If none, the BOD would make an executive decision to appoint a replacement.

F. Bylaw and Rule Amendment Process

1. Bylaw amendments must be presented at the fifth (5th) race general membership meeting. So, it can be presented to the membership and then posted two (2) times on the website. After that it will be voted on at the final general membership meeting of the current year.
2. A rule amendment can only be made at the final general membership meeting of the current year. Members may submit written rule amendments to the secretary. These proposed rule amendments must be signed by the member who presents them seven (7) calendar days before the final general membership meeting of the current year to be discussed. Any rule amendments not submitted will not be open for discussion at this time. **NO RULE SUBMITTED DURING THE MEETING WILL BE CONSIDERED.**
3. The Board will review proposed rule amendment in their next meeting. The Member proposing the rule amendment is welcome to come to the meeting where the rule is reviewed but must contact the president to be put on the agenda if they would like to formally present the rule amendment.
4. The board will vote of the legitimacy of the proposed rule amendment. If a two thirds (2/3) majority vote of the attending BOD vote that the proposed rule amendment is a legitimate concern, the proposed rule amendment will be posted on the website promptly and brought up to be voted on by membership at the final general membership meeting. If the rule amendments up for consideration is denied by the BOD an expiation regarding the denial will be discussed at the final general membership meeting of current year.
5. At the final general membership meeting for the current year. If the membership has a majority vote regarding amendments to the Bylaws or Rules, it will become in effect for the following year.

G. Process to remove a Board of Director from their position

1. A formal, written complaint must be presented to the President (or Vice President if the complaint is against the President) explaining the reason(s) for removal.
2. President (or Vice President, if the complaint is against the President) will provide written notice to the officer/director in question and to all BOD members that a complaint has been presented.
3. The President (or Vice President, if the complaint is against the President) will call a BOD meeting to discuss the complaint and to allow the officer/director to respond.
4. The BOD will vote by secret ballot to determine whether an officer/director is to be removed from office. The officer/director in question shall not be permitted to vote.
5. The BOD will notify the General Membership of its actions by posting a written statement on the website or in newsletter.

H. Election of the Board of Directors

Officers and directors for the BBRA will be selected annually by the general membership. During elections at the general membership, nominations will be made from the floor and voting will be made by secret ballot. Secret ballots may be waived by vote of attending members. A candidate for any office must be a paid member. Candidates for President or Vice President should be 18 years of age and held a previous office for 1 year.

I. Meetings

There shall be two scheduled general membership meetings per year. Members will be given two weeks' notice of the meeting. The meetings will be held at the 5th and second to last point shows. The second meeting will be held for the purpose of electing new officers and Bylaws/Rule amendments to be discussed and voted on. Other meetings may be called as deemed necessary by the officers. A majority vote of membership attending is required on any decision at the meeting. Meeting will be conducted by the guidelines set by Roberts Rules of Order.

J. Races

1. All point shows will be held within a 125-mile radius (as a crow flies or downtown) of San Antonio.
2. There will be at least 10 point shows per year, beginning in January. Rain dates to makeup cancelled barrel races will be at the discretion of the President and the point show sponsor with notice to members via phone, email, website, or newsletter.
3. June, July, August, and September to be Night Races. If a covered pen is scheduled within those months, then waive the Night Race and have it a Day Race.

SECTION III MEMBERSHIP AND DUES

Member Obligations

- 1) Membership in the BBRA is open to any interested barrel racers, regardless of age or gender, within the State of Texas. To become a member, an application must be filled out and returned to the secretary. Dues are payable upon receipt of membership form. Points will not be counted until the current years' membership is paid.
- 2) BBRA dues will be \$40 for individual members and \$25 for any additional family member (IMMEDIATE FAMILY ONLY EXAMPLE: CHILDREN IN HOUSEHOLD, MOTHER AND CHILDREN, 18 YEARS OF AGE AND UNDER AND STILL RESIDES AT HOME, HUSBAND, AND WIFE) The membership dues must be paid to the secretary prior to their run. To qualify for family membership, children must be under 18 years of age as of January 1st of current year.
- 3) BBRA health restrictions will always coincide with state health regulations. A negative coggins is required on all horses. All members are responsible for maintaining a current coggins test and be able to present one if asked.

SECTION IV PROTEST/GRIEVANCE

Should a protest/grievance for any reason arise, a filing fee of \$50 will be charged. The filing fee must be paid at the time of filing the protest/grievance by cash or cashier's check. Anonymous protests/grievance will not be accepted. If the BOD should decide in the complainant's favor, the filing fee will be returned. If protest/grievance pertains to awards/money those awards/money will be held until the BOD reaches their decision on the protests/grievance. The BOD has till the following point show after the protest/grievance is filed to decide on the protest/grievance.

The protest/grievance procedure will be:

- 1) Contact the President, in writing, with the required fee.
- 2) Protest/grievance must be submitted before the next point show.
- 3) Decisions will not necessarily be made until the officers have ample time to investigate the protest/grievance. Disciplinary action will be based on existing BBRA rules.

SECTION IV CONDUCT

Behavior

BBRA membership and participation in BBRA sanctioned events is a privilege not a right. Members are always expected to support their organization and to show good conduct. BBRA member or family member whose conduct is damaging to the association such as harassing any member, officer, or director in person, by phone or email is subject to action by the BOD. This includes at BBRA functions and non-BBRA functions. A BOD meeting must be called, and a hearing held with a two thirds ($\frac{2}{3}$) decision vote of the attending BOD. The first offense must be resolved before a second offense can be submitted Penalties and/or Disqualifications. However, if circumstances arise that may be detrimental to the BBRA the BOD can exercise their rights to make decisions necessary for the reputation, safety, and betterment of the BBRA.

1. Penalties shall be:
 - 1st offense: a written call down
 - 2nd offense: suspension of points, current points will not be lost, but points will not count for the following two (2) point shows.
 - 3rd offense: suspension from the association for one (1) year from the time of offense and loss of all points and a fine to be determined by the attending BOD.
2. Violation of any of the following provisions may subject a member to disqualification from the event, being denied entry to BBRA events, loss of points, or suspension from the association. Any act deemed prejudicial to the best interests of the BBRA may result in the suspension of a member, including but not limited to the following:
 - 1) Using abusive or intemperate language or attempting to threaten, bribe, Influence, or harass any contestant, show official or BBRA official. Also, any remarks made with the intent to cast aspersions on the character or integrity of a BBRA member.
 - 2) Moving or attempting to move markers at any time.
 - 3) Use of an electronic and/or remotely controlled device to alter the outcome of a run.
 - 4) Abuse of a horse in any way.
 - 5) Misidentifying a horse in any BBRA class will disqualify a contestant.

