



Robertson Lake Hall

Minutes

Annual General Meeting of Robertson Lake Hall Committee

Saturday, June 27th, 2015

1. Call to Order and Introduction of Current Executive

President Bob Fletcher called the meeting to order at 10:09 am at the Robertson Lake Hall and welcomed the 35 members in attendance.

The Executive was introduced: President – Bob Fletcher, Vice President – Steve Bingley, Treasurer – Joy McCurdy, Secretary - Monika Fleischer

2. Adoption of Agenda

The motion to adopt the Agenda as distributed by hand and/or e-mail was moved by Barb Appleford , seconded by Gloria Potter

Accepted by all

3. Adoption of June 28th, 2014 AGM Minutes

The motion to adopt the Minutes from the AGM of June 28rd 2014 was moved by Louise Guzzo and seconded by Gloria Potter

Accepted by all

4. Business Arising from Minutes

RLH President Bob Fletcher mentioned that there were 2 items - the 50/50 agreement with the Township re Children's Play Structure and the brushing of the road - needed since overgrowth creates a safety hazard. He spoke to the Township about it only to find out that the letters submitted were misplaced and cannot be found. Since some staff remembers seeing them they are still looking for it , but to be sure we will sent copies. Mayor Stewart inquired about what creates and where we believe the safety hazard is. President Fletcher gave the details.

He concluded the report thanking Terry Bingley and Len McQuat for buiding the enclosure for the wiring of the septic tank.

5. President's Report

President Fletcher opening remarks were to remind the membership of his last year's announcement of resignation and that this position is now open. He continued with outlining the Positions duties so members can contemplate on putting their name forward.

We also have a new Janitor , Gordon, we might know him from his work at the dump. He has already done the Spring Opening Cleaning and as we can see done a great job of it. Besides the opening and

closing cleaning he will pick up the garbage after each rental as well as do a clean up. His pay for this is as follows : \$ 100.00 each for spring and closing cleanings and \$ 40.00 after each rental.

He is happy being able to report that Nancy McNamee has volunteered to take the reservations for the Hall Rentals and to inform the Janitor for when his services are needed.

Last year the administration of the hall functioned more efficiently than the year before due to the fact that there was more money coming in, which will be discussed in the financial report.

He opened the floor for questions.

Gloria Potter inquired as to how many rentals are booked so far and how much do they pay ? Answer : rentals 7 at \$ 150.00 each out of which \$ 40.00 goes to the Janitor.

Joy Pokrywa asked how potential renters will know to contact Nancy ? Answer ; Phone number will have to be registered with the Township and since we have mostly repeat renters he has all their phone numbers and will forward the info to them.

Motion to adopt the Presidents Report was moved by Bob Fletcher, seconded by Barb Appleford
Accepted by all

6. Financial Report

Robertson Lake Hall													Bank Balance			
2014													1-Jan-14	335.50		
Date	Chg #	Description	Receipts			Expenditures							Supplies			
			Amount	Interest	Grants	Township Telephone Grant	SLA Rentals	Hall Rental	Amount	Bank Charge	Hydro	Bell Canada			Propane	Hall Cleaning
04-Jan-14		Bell Canada									69.64					265.86
21-Jan-14		Ontario Hydro							70.92		70.92					194.94
26-Jan-14		Interest	0.01	0.01												194.95
26-Jan-14		Monthly fees							2.50	2.50						192.45
26-Jan-14		Record Keeping fees							2.00	2.00						190.45
19-Feb-14		Deposit - South Lavant Association	320.00					320.00								510.45
19-Feb-14		Bell Canada (prepayment 4 months)							210.00			210.00				300.45
19-Feb-14		Ontario Hydro							72.91		72.91					227.54
19-Feb-14	168	Jim Larkin							40.00					40.00		187.54
26-Feb-14		Interest	0.01	0.01												187.55
26-Feb-14		Monthly fees							3.75	3.75						183.80
26-Feb-14		Record Keeping fees							2.00	2.00						181.80
24-Mar-14		Ontario Hydro							73.35		73.35					108.45
26-Mar-14		Interest	0.01	0.01												108.46
26-Mar-14		Monthly fees							1.25	1.25						107.21
26-Mar-14		Record Keeping fees							2.00	2.00						105.21
17-Apr-14		Deposit - South Lavant Association	195.00					195.00								300.21
26-Apr-14		Interest	0.01	0.01												300.22
26-Apr-14		Record Keeping fees							2.00	2.00						298.22
28-Apr-14		Ontario Hydro							228.87		228.87					69.35
29-Apr-14		Township of Lanark Highlands	1,408.00		1,408.00											1,477.35
16-May-14		Bell Canada							68.55			68.55				1,408.80
20-May-14		Ontario Hydro							63.51		63.51					1,345.29
25-May-14		Interest	0.05	0.05												1,345.34
25-May-14		Monthly fees							3.75	3.75						1,341.59
25-May-14		Record Keeping fees							2.00	2.00						1,339.59
28-May-14	169	Township of Lanark Highlands							699.08				699.08			640.51
11-Jun-14		Township of Lanark Highlands	400.00					400.00								1,040.51
11-Jun-14		Deposit - Shanks	130.00													1,170.51
11-Jun-14		Bell Canada							138.19			138.19				1,032.32
29-Jun-14		Ontario Hydro							66.10		66.10					966.22
26-Jun-14		Interest	0.04	0.04												966.26
26-Jun-14		Monthly fees							3.75	3.75						962.51
26-Jun-14		Record Keeping fees							2.00	2.00						960.51
17-Jul-14		Deposit-SP Safely, Johnson	355.00													1,315.51
21-Jul-14		Ontario Hydro							75.48		75.48					1,240.03
22-Jul-14	170	Jim Larkin							180.00					180.00		1,060.03
26-Jul-14		Interest	0.04	0.04												1,060.07
26-Jul-14		Monthly fees							2.50	2.50						1,057.57
26-Jul-14		Record Keeping fees							2.00	2.00						1,055.57
30-Jul-14		Deposit - Bingley	125.00													1,180.57
07-Aug-14		Deposit - Paul	125.00													1,305.57
19-Aug-14		Bell Canada							70.73			70.73				1,234.84
19-Aug-14		Ontario Hydro							63.44		63.44					1,171.40
26-Aug-14		Interest	0.05	0.05												1,171.45
26-Aug-14		Monthly fees							2.50	2.50						1,168.95
26-Aug-14		Record Keeping fees							2.00	2.00						1,166.95
27-Aug-14	171	Jim Larkin							160.00					160.00		1,006.95
09-Sep-14		Deposit - Kelford Hough	275.00													1,281.95

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			Amount	Interest	Grants	Township Telephone Grant	SLA Rentals	Hall Rental	Amount	Bank Charge	Hydro	Bell Canada			Propane	Hall Cleaning
09-Sep-14	172	Bob Fletcher													108.09	1,173.86
09-Sep-14		Bell Canada													69.67	1,104.19
19-Sep-14		Deposit - Maybo	125.00					125.00								1,229.19
22-Sep-14		Ontario Hydro													66.82	1,162.37
26-Sep-14		Interest	0.05	0.05												1,162.42
26-Sep-14		Monthly fees								5.00	5.00					1,157.42
26-Sep-14		Record Keeping fees								2.00	2.00					1,155.42
03-Oct-14	173	Jim Larkin													40.00	1,115.42
08-Oct-14		Bell Canada													69.66	1,045.76
16-Oct-14		Ontario Hydro													112.31	933.45
26-Oct-14		Interest	0.04	0.04												933.49
26-Oct-14		Monthly fees								3.75	3.75					929.74
26-Oct-14		Record Keeping fees								2.00	2.00					927.74
31-Oct-14		Bell Canada													69.64	858.10
19-Nov-14		Ontario Hydro													63.83	794.27
26-Nov-14		Interest	0.04	0.04												794.31
26-Nov-14		Monthly fees								2.50	2.50					791.81
26-Nov-14		Record Keeping fees								2.00	2.00					789.81
04-Dec-14		Association	1,000.00					1,000.00								1,789.81
04-Dec-14		Bell Canada (prepayment Dec14-Apr15)								350.00					350.00	1,439.81
09-Dec-14		Township of Lanark Highlands								580.50					580.50	859.31
22-Dec-14		Ontario Hydro													54.60	804.71
24-Dec-14		Interest	0.04	0.04												804.75
24-Dec-14		Monthly fees								3.75	3.75					801.00
24-Dec-14		Record Keeping fees								2.00	2.00					799.00
			4,458.39	0.39	1,408.00	400.00	1,515.00	1,135.00		3,925.25	59.00	1,012.14	1,046.44	1,279.58	420.00	108.09
																Net increase
																533.14

RLH President Bob Fletcher reported that last year we ended up with a deficit of \$ 1050.97 and this year we ended in a positive position of \$ 533.14. But we have to take in consideration that, as in previous years, the SLA advanced \$ 1000.00 out of their fundraising events to our operation. The yearly expenses for the Hall run about \$ 3900.00 per year and the income (Annual Grants from the Township, Rental Income and Advance from SLA) is just about enough to cover it. If any one of these source cease to contribute ways to make up for it will have to be found. Lucky this year no big expenditures needed to be funded.

Motion to accept the Financial Report as presented was moved by Bob Fletcher, seconded by Joy Pokrywa

Accepted by all

7 . Construction report

What was planned for last year has been done and there are no expenditures planned for this year. The hall is still in very good condition mainly due to the fact that our renters are known and mostly repeats, they respect the Hall.

Painting will have to be looked at some time down the road but is not needed now.

Joy Pokrywa suggested that the next thing that should be done is to install doors on the lower kitchen cabinets. That will prevent the dirt to get into the dishes. President Fletcher suggested that we could make a request to the SLA for this.

8 . New Business

There was none forthcoming so President Bob Fletcher gave the floor to Councillor Hansen and Mayor Stewart.

Councillor Hansen started expressing her appreciation of being able to meet so many new faces. Work at the Council is very fast paced and presented a steep learning curve for her under Mayor Stewart's leadership. One of the big problems was that after the election the Township was without a CAO. Luckily they could get some help for a period of time from Lanark County. Jenny Bingley was a huge asset during the budget process. The budget could finally be passed in April and with Jenny's skill sets with a 0% increase in spite of the big challenge with the new OPP cost model.

Beginning of June a new CAO, Matt Craig, started work and is settling in the job.

Work on some of the bridges is continuing or has started like the Sheridan Rapids one. To avoid using the lengthy detour one of the Fire Trucks has temporarily been moved back to Joes Lake. A road trip visiting all the "crappy" roads including ours was arranged for all council members to give them a first hand experience and see the conditions for themselves. In August a meeting is tabled to assign priority to the repairs, adding that she has high hopes for ours.

Mayor Stewart explained that Matt Craig's position as CAO is on a 12 month term only since with some upcoming changes (due to retirement) in the accounting department a completely new set of job requirements might be developing. Mayor Stewart also expressed his appreciation of Jenny Bingley's skills and efforts during the budget time.

As already discussed during the meeting, that was held prior to the Rally, work on the Lavant Mill Road is of the highest priority and as far as he is concerned it is - if not the first (there is another one just as bad) without question to be done either this or next year. Council will develop and publish a 3 year plan that will be transparent and accessible to everyone who wants to know where and when work is done and money spent.

Levy to the OPP is increasing by 4.5% but by crunching the numbers without cutting any services Council was able to hold the taxes for this year.

Increase to County Taxes was 7%.

Grants were sought and secured from the County as well as the Conservation Authority to improve and develop a trail system to connect with the neighboring Townships.

He is also happy to report that Hydro One not only remediated the damage they did to the K&P Trail during their work there but also developed a parking lot at the access to the Trail in Lavant Station.

RLH President Bob Fletcher thanked both Mayor Stewart and Councillor Hansen for their time and efforts.

9.Election of Officers

RLH President Bob Fletcher started the election process by indicating that some of the members of the executive are willing to stay on. To help the membership with the nomination process he would like to ask each member to indicate their intentions.

Treasurer Joy McCurdy, Vice President Steve Bingley and Secretary Monika Fleischer indicated their willingness to serve again.

Bob Fletcher asked for a motion from the floor to close nominations for these positions.

Motion to close the nomination process for the position of Vice President, Treasurer and Secretary was moved by Gilles Charlebois, seconded by Jack Allen

Accepted by all

Bob Fletcher opened the floor for nomination for the office of President .
Marg Davis nominated Joy Pokrywa who accepted.

Motion to nominate Joy Pokrywa as President was moved by Marg Davis , seconded by Nancy McNamee

Accepted by all

Motion to close the nomination process for the position of President was moved by John Miller, seconded by Jerry Browning

Accepted by all

10. Adjournment

After completion of the Agenda adjournment of meeting at 10:55 am was moved by Bob Fletcher seconded by Ken McNamee.

Accepted by all

Minutes: Monika Fleischer
June 27nd , 2015