



GRACE  
TINSLEY  
MEMORIAL  
SCHOLARSHIP  
PROGRAM

## Charlottesville Promise Scholarship Preston Coiner Scholarship Grace Tinsley Scholarship

The Charlottesville Scholarship Program (CSP) and Grace Tinsley Memorial Scholarship Program offer eligible local residents an opportunity to apply for Charlottesville Promise, Preston Coiner, and Grace Tinsley Scholarships each year by **March 1<sup>st</sup>**.

**Charlottesville Promise Scholarships** are renewable awards that can fund up to \$9,000 of the cost of an undergraduate education. First-year awards are typically \$1,500.

**Preston Coiner Scholarships** are renewable for each year of a student's 2- or 4-year undergraduate education. Annual awards are calculated based on a percentage of the funds available in the Preston Coiner scholarship endowment. The Preston Coiner award for 2020 was \$5,600. **As only one renewable Preston Coiner Scholarship is available in any given year, and we have a current Coiner Scholar, we do not expect to be able to award this scholarship to a new student in 2021.**

**Grace Tinsley Scholarships** are awarded for a student's first and second years of college. In 2020, first-year awards were \$2,500 and second-year awards were \$1,500.

**Eligible applicants may use a single form to apply for one, two, or all three of these local scholarships.**

**PLEASE REFER TO THE ELIGIBILITY AND SUBMISSION REQUIREMENT CHARTS PROVIDED IN THIS PACKET FOR DETAILED APPLICATION INFORMATION FOR EACH SCHOLARSHIP.**

All applicants by **March 1<sup>st</sup>**. If students need assistance completing the application and assembling the required supplemental documentation, they should notify Lois Burke ([Lois.Burke@charlottesvilleschools.org](mailto:Lois.Burke@charlottesvilleschools.org), 434.245.2410) at the CHS Counseling Center and submit their materials to her no later than February 1<sup>st</sup>. This extra month is required to give the counseling staff adequate time to help students complete their applications by the March 1<sup>st</sup> deadline. Please plan accordingly!

Current college student and adult Charlottesville Promise Scholarship applicants, and Preston Coiner Scholarship applicants from high schools other than Charlottesville High School must submit applications directly to CSP either by US mail or email by **March 1<sup>st</sup>**. (Postmarked Deadline). **Electronic submission is strongly encouraged.**

#### Equal Opportunity Statement

In accordance with federal law and the law of the Commonwealth of Virginia, the Charlottesville Scholarship Program and Grace Tinsley Memorial Scholarship Program do not discriminate on the basis of age, race, religion, national origin, sex, sexual orientation, military status or disability.

It is each applicant’s responsibility to submit complete and accurate application packets by the March 1<sup>st</sup> deadline. **Incomplete or late applications will not be considered.** Please be sure your name appears on all materials submitted on your behalf. Essays submitted for the Preston Coiner Scholarship should be the applicant’s own work. **Social Security numbers should be redacted from all supporting documentation.**

If you have questions or need assistance in completing the application, please leave a voice message at 434-987-8338 or send an email message to [scholars@cvcillescholarship.com](mailto:scholars@cvcillescholarship.com). The CHS Counseling Center is also available to assist CHS seniors with their applications.

Charlottesville Promise, Preston Coiner, and Grace Tinsley Scholarships may be used for tuition, fees, and other college expenses.

All scholarship winners must provide the following documentation before scholarship funds will be sent to the college, community college, or technical school the student will be attending:

- Signed Memorandum of Agreement and Acceptance of Scholarship form
- Photo of student
- Copy of an official acceptance letter from the accredited two- or four-year college or technical school you will be attending
- College student identification number
- Copy/screenshot of your college tuition invoice
- Verification of Enrollment/Pre-Registration form signed by the college or school registrar
- Completed Student Contact Information form

Charlottesville Promise and Preston Coiner Scholars may apply for renewal of the scholarship for each subsequent year of their two- or four-year degree program or technical school certificate program. (See *Renewal Instructions* on the CSP website.) Charlottesville Promise and Preston Coiner scholarship recipients are expected to maintain satisfactory academic progress, to remain in regular contact with their assigned Navigator, and to report to the CSP Board of Directors as requested.

Grace Tinsley Scholars may apply for renewal of their scholarship for the second year of college. Renewing Grace Tinsley Scholars are expected to maintain satisfactory academic progress and to report to the Grace Tinsley Scholarship Committee as requested.

## Grace Tinsley Memorial Scholarship

Eligibility Requirements		Submission Requirements
Does this apply to me?	Be a current CHS graduating senior	<input type="checkbox"/> <b>Application</b> —typed or clearly hand-written in blue or black ink <input type="checkbox"/> One-page <b>Personal Statement</b> —typed or clearly hand-written in blue or black ink <input type="checkbox"/> <b>Resumé</b> describing your work experience, skills, activities, achievements, and interests
	<input type="checkbox"/> Be a U.S. Citizen, Permanent Resident, or have DACA status	<input type="checkbox"/> High school, community college, and/or college <b>Transcripts</b>
	<input type="checkbox"/> Be income eligible (see <i>Income Eligibility Requirements</i> ) <b>Please redact all Social Security Numbers from submitted forms!</b>	<input type="checkbox"/> Copy of your <b>FAFSA</b> and/or most recent <b>Federal Income Tax Return</b> of the person who claims you as a dependent
<b>Application Deadline: March 1st</b>		<input type="checkbox"/> <b>Letter of Recommendation</b> from a teacher, counselor, or non-family member who knows you well <div style="display: flex; justify-content: space-around; font-size: small;"> <span>Part 1</span> <span>Part 2</span> </div>



Fulfilling Our Community's Promise

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## Charlottesville Promise Scholarship

Eligibility Requirements		Submission Requirements		
<p>Does one of these apply to me?</p> <input type="checkbox"/>	<p>Be a current CHS graduating senior <b>and</b> a current City of Charlottesville resident <b>or</b></p> <p>Be a CHS graduate <b>and</b> a current City of Charlottesville resident <b>or</b></p> <p>Be a GED recipient of the Charlottesville Public School System <b>and</b> a current City of Charlottesville resident <b>or</b></p> <p>Be a current employee of the City of Charlottesville <b>or</b></p> <p>Be a current employee of the Charlottesville Public Schools</p>	<input type="checkbox"/> <b>Application</b> —typed or clearly hand-written in blue or black ink		
	<input type="checkbox"/> Be a U.S. Citizen, Permanent Resident, or have DACA status	<input type="checkbox"/> One-page <b>Personal Statement</b> —typed or clearly hand-written in blue or black ink		
<input type="checkbox"/> Be income eligible (see <i>Income Eligibility Requirements</i> ) <b>Please redact all Social Security Numbers from submitted forms!</b>	<input type="checkbox"/> <b>Resumé</b> describing your work experience, skills, activities, achievements, and interests			
<p><b>Note:</b> Tuition-paying students at CHS are <u>not</u> eligible for this scholarship</p>	<input type="checkbox"/> High school, community college, and/or college <b>Transcripts</b>			
<p><b>Application Deadline: March 1st</b></p>		<input type="checkbox"/> Copy of your <b>FAFSA</b> and/or most recent <b>Federal Income Tax Return</b> of the person who claims you as a dependent		
		<input type="checkbox"/> <b>Letter of Recommendation</b> from a teacher, counselor, or non-family member who knows you well <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 0 10px;">Part 1</td> <td style="padding: 0 10px;">Part 2</td> </tr> </table>	Part 1	Part 2
Part 1	Part 2			

## Preston Coiner Scholarship

Eligibility Requirements		Submission Requirements	
<p>Does one of these apply to me?</p> <input type="checkbox"/>	<p>Be a graduating senior of a public or private high school in the City of Charlottesville or County of Albemarle <b>and</b> a current City or County resident <b>or</b></p> <p>Be a graduate of a public or private high school in the City of Charlottesville or County of Albemarle <b>and</b> a current City or County resident <b>or</b></p> <p>Be an adult who has established residency in the City of Charlottesville or County of Albemarle regardless of the high school from which the applicant graduated</p>	<input type="checkbox"/> <b>Application</b> —typed or clearly hand-written in blue or black ink	
	<input type="checkbox"/> Be a U.S. Citizen, Permanent Resident, or have DACA status	<input type="checkbox"/> One-page <b>Personal Statement</b> —typed or clearly hand-written in blue or black ink	
<input type="checkbox"/> Be income eligible (see <i>Income Eligibility Requirements</i> ) <b>Please redact all Social Security Numbers from submitted forms!</b>	<input type="checkbox"/> An original <b>Essay</b> of 500-1000 words about Charlottesville or Albemarle County history		
<p><b>Application Deadline: March 1st</b></p>	<input type="checkbox"/> <b>Resumé</b> describing your work experience, skills, activities, achievements, and interests		
	<input type="checkbox"/> High school, community college, and/or college <b>Transcripts</b>		
	<input type="checkbox"/> Copy of your <b>FAFSA</b> and/or most recent <b>Federal Income Tax Return</b> of the person who claims you as a dependent		
	<input type="checkbox"/> <b>Letter of Recommendation</b> from a teacher, counselor, or non-family member who knows you well <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 0 10px;">Part 1</td> <td style="padding: 0 10px;">Part 2</td> </tr> </table>	Part 1	Part 2
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## Income Eligibility Requirements

The Charlottesville Scholarship Program (Charlottesville Promise Scholarships and Preston Coiner Scholarships) and the Grace Tinsley Memorial Scholarship Program (Grace Tinsley Scholarships) provide undergraduate scholarships to low- and moderate-income people in the Charlottesville community who wish to pursue post-secondary education, but who lack the financial resources to do so. To qualify for these need-based scholarships, the applicant's household income must be lower than the maximum moderate income for the applicant's family size, as shown on the guidelines below. Low income figures are provided as a reference only.

**PLEASE BE SURE TO REDACT ALL SOCIAL SECURITY NUMBERS FROM ALL SUPPORTING DOCUMENTATION PROVIDED WITH YOUR APPLICATION!**

Family Size	Low Income Maximum	Moderate Income Maximum
1	\$52,600	\$78,900
2	\$60,100	\$90,200
3	\$67,600	\$101,400
4	\$75,100	\$112,700
5	\$81,100	\$121,700
6	\$87,100	\$130,700
7	\$93,100	\$139,700
8	\$99,100	\$148,800