

CITY OF

MAYOR

Tim Stearns

*"A Valley
Of
Friendliness"*



COUNCIL MEMBERS

Adam Blackburn

Jackie Hagberg

Wren Hoffman

Kevin Pieters

Cory Schurman

The Steamboat Rock City Council met in regular session September 14th, 2020, 6:30 p.m. with City Council in chambers and available via zoom due to COVID-19 restrictions. Present were Mayor Stearns and the following council members: Adam Blackburn, Jackie Hagberg, Kevin Pieters and Cory Schurman; absent: no one. Also present were JJ Veld, Melissa Johanson, Scott Williams, Heidi Young, Carol Williams, Vicki Hutchcroft, Aaron Armstrong, Jerry Hoffman, and Renee Oltrogge.

Mayor Stearns called the meeting to order. Pieters moved, seconded by Schurman to approve the posted agenda. Motion carried unanimously. Absent: none.

Hagberg moved, Hagberg seconded the motion to approve the City bills as presented. Motion carried unanimously. Absent: none. Council is requesting Maria Sanchez to clean out the kitchen by the end of October or her cleaning contract will end. Hearing no additions or corrections the Minutes of the August 12th, 2020 City Council meeting. Pieters moved, Hagberg seconded the motion to approve the minutes. Motion carried unanimously. Absent: none. Hours were presented for Renee Oltrogge, City Clerk and Kelly Haskins as Water/Sewer Supervisor. Schurman moved, Hoffman seconded the motion to approve hours as presented. Motion carried unanimously. Absent: none.

During comments from the public: Aaron Armstrong requested of Kevin Pieters who approved and why his antenna was taken down from the school building. Pieters advised no.

Jerry Hoffman said the stop sign at 1st St and Market St eastbound needs replaced. Requested a tree survey be done within the city plan and look into The Arbor Day foundation and teach people about trees and help with getting rid of derelict trees, plant manageable trees. Pieters is requesting why the city would get involved? Hoffman advised this is beautification. Wren Hoffman asked if the building was under a mask mandate why everyone wasn't wearing a mask. It was explained the building and the town is not under a mandate but rather is requested to wear masks.

Heidi Young with Happenings Bar requested closure of the street in front of the bar on the evening of Sat Sept 26 from 5 pm to 10 pm. The motorcycle Trump2020 Bike Ride will be ending at the bar expecting 100's of people. Hoffman is concerned at closing off the street that people were walking beyond the sectioned off area with alcohol and how is that being monitored. Heidi advised each customer will have wrist bands and will be watched. Mayor Stearns advised for a bigger area due to the amount of people. Heidi advised they can park like a regular bike night. Mayor Stearns asked if we would accept Biden supporters offered the same motorcycle ride? Heidi advised yes. Schurman moved, Pieters seconded the motion to approve. Kevin- aye,

Adam- nay, Wren- nay, Cory- aye, Jackie-nay. Absent: none. Motion did not carry. Mayor Stearns asked if the no voters were willing to help him understand their no votes. Due to COVID-19 and promoting people coming to our town.

Dam Mitigation report they believe the final cost estimate will be received mid-October.

Melissa Johanson, Director of the Steamboat Rock Library presented her report with The Library Board Meeting agenda, minutes and Budget. Mayor Stearns advised they have a shield on their desk like the one at the Clerk's desk at city hall. Anchor Walls completed the walls. Council is requesting that PO's are done a month in advance as a heads up, not the month of the bill being due. Oltrogge explained that PO are considered estimates of pending costs for planning purposes. Hoffman moved, Hagberg seconded the motion for PO's to be approved. Motion carried unanimously. Absent: none.

Scott Williams, Fire Chief present PO 67 and 68. New fire department person to add to the insurance list. Training on Thursday and picking prizes at that time. Blackburn ask who sets a burn ban. Williams advised it's usually county and everyone is notified but a city council can request one and he will contact all of the chief's and discuss it. Hagberg moved, Schurman seconded the motion for PO's to be approved. Motion carried unanimously. Absent: none.

JJ Veld presented the public works report. A few weeks ago a main broke by Sycamore Apartments and has been fixed, lower daily water usage by about 5,000 gallons/day. Lead and Copper test for the town, barely detectable which is good. The pile of asphalt, Hagberg advised they are coming to lay the new concrete and it shouldn't be in the way. The new snow plow/dump truck is getting up to DOT code in the shop. Council agreed to wait if it's not in the way. Hagberg advised they raised enough for the concrete but still have other expenses to cover. Hoffman advised to revisit the removal of asphalt if not done soon. Compost pile, the concrete blocks are in place. Mayor Stearns advised the one property owner within 500 ft has agreed to sign the document to allow the compost pile. Veld would like to say to Ryan Stupp, TJ Hall and Damion Homeister thank you for cleaning the trees. Veld asked if when we are cleaning up dead trees and trimming at the lift station if they could be burned right there. It was discussed to burn within legal limits and offer good firewood to residents. Veld advised no movement on the water tower valve. Mayor Stearns advised with Jerry Hoffman they painted the concession stand and will be doing a second coat soon.

Update on distressed properties by Mayor Stearns. City attorney Taylor, had advised Mayor Stearns to provide a checklist including 15 items for each property. 206 5th is in process of selling we will stand down. 108 3rd St that has been sold on a tax certificate over a year old. Taylor advised the City to pay off the tax sale certificate, file an affidavit, 120 days later the city would own it. Schurman asked if the city is owner will we be liable. Pieters asked if we have funds to fix it to sell it. Blackburn advised we can sell it during the 120 days as is. Schurman and Blackburn want to clean it up immediately after 120 days. Schurman moved, Hagberg seconded the motion to be approved with the city to take action immediately upon ownership to clean up the property. Motion carried unanimously. Absent: none. 103 E Main St and 101 E Main St, Mayor Stearns advised Taylor to do these together asap so to have the same contractor fix both properties without the city owning it. Schurman said the 103 E Main has the issue with removing the electrical. 601 Sycamore – 308 6th St and 205 6th St new notices need to be sent to owners from the city. Hagberg advised the 101 E Main St would be a good area for the trail head.

Trevino Ag Services is requesting a reduction in rent of \$800 a week for 30 workers. His client changed the order to 20 workers. No motion made to change rent.

City Strategic Plan Meeting up for discussion. Schurman asked to have the meetings at the end of several City Council Meetings. Blackburn is available any week days. Hagberg and Hoffman would like to do it all in one meeting. Mayor Stearns suggested October 28th, Wednesday 6:00 pm – 9:00 pm in thy gym. Blackburn requested bullet points talking points. Mayor Stearns recommended any discussion items be

submitted to the City Hall prior to the Strategic Plan meeting so they could be included in written document to make the meeting time more efficient. Schurman suggested a cutoff date of the next City Council Meeting for ideas. Mayor Stearns advised that people with ideas should be prepared to do some explanation.

The meeting will be in the gym and open to the public per open meeting laws. Schurman suggested representatives from local business, churches, and each of the city groups to come and have suggestions submitted.

Mayor Stearns presented for discussion a Residential Rental Property Checklist & Resolution 20-09. Per City existing Code the Mayor needs to inspect each property for livability. Mayor Stearns advised that existing tenants would be grandfathered in and it could be used as the tenants rotate out. Mayor Stearns advised this is common practice and goes along with reducing distressed properties. Schurman doesn't believe it is the duty of the city to govern how people live. Pieters advised we can do this from the outside, not entering the home. Hagberg advised that renters can have issues with leaking pipes the landlord refuses to fix. Pieters advised they can go to HUD. Blackburn advised there should be a standard to live in a property. Williams advised we are not regulating how they live, but rather a quality standard guideline for the landlord as they prepare a property to rent. Blackburn doesn't know how we will police it but it is worth discussing. Hagberg advised to keep the discussion going. Mayor Stearns advised if we get complaints from renters in town then we can discuss it again. Schurman advised we will have to go after all houses not just rentals.

Mayor Stearns advised we need signs for our new engine break ordinance at each direction into town, littering at the landing and slow- children at play around the playground. Schurman advised to discuss with Sherriff department for dimensions, etc before getting any signs. Hoffman advised many of the stop signs are faded. Veld advised he has some in his shop. Hagberg moved, Schurman seconded the motion to purchase a number of misc signs as needed to be approved. Motion carried unanimously. Absent: none.

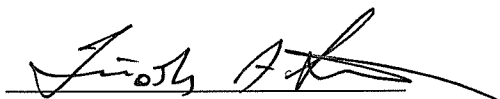
Building permit presented for addresses of 308 4th St, two for 208 W Main St, 206 W Main St. Schurman moved, Pieters seconded the motion to be approved. Motion carried unanimously. Absent: none. Hoffman requested we change the city code to let the Mayor as long as it is within the city code. Hagberg advised we should keep it the same.

Trick or Treat Night for Saturday, October 31st from 6 pm – 8 pm is requested. Blackburn advised we should not promote this. Schurman advised to social distance and wear masks. Pieters advised parents should be controlling this. Pieters moved, Schurman seconded the motion to be approved. Mayor Stearns advised to give simple instructions for giving out candy. Kevin- aye, Adam- nay, Wren- aye, Cory- aye, Jackie-aye. Absent: none. Motion carried. Absent: none.

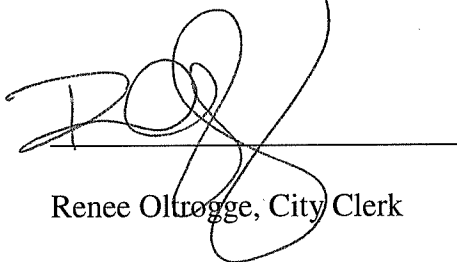
Annual Financial Report dated 6/30/2020 is complete and presented to council and Resolution 20-07. Schurman moved, Hagberg seconded the motion to be approved. Motion carried unanimously. Absent: none. Kevin- aye, Adam- aye, Wren- aye, Cory- aye, Jackie-aye. Absent: none. Motion carried.

Street Financial Report dated 6/30/2020 is complete and presented to council. Resolution 20-08. Schurman moved, Pieters seconded the motion to be approved. Motion carried unanimously. Absent: none. Kevin- aye, Adam- aye, Wren- aye, Cory- aye, Jackie-aye. Absent: none. Motion carried. Old snow plow will be posted for bid with a minimum of \$1,000.00.

Pieters moved to adjourn the meeting, Schurman seconded. Motion carried unanimously. Absent: none. Meeting adjourned at 9:05 pm.



Timothy A. Stearns, Mayor



Renee Oltrogge, City Clerk

City of Steamboat Rock
Claims To Be Approved 09/14/2020

Type	Date	Num	Name	Memo	Amount
Liability Check	09/14/2020	ACH	United States Treasury	Payroll	428.96
Liability Check	09/14/2020	ACH	IPERS	Payroll	438.84
Check	09/14/2020	ACH	Alliant Energy	August electric/gas	2,388.64
Check	09/14/2020	ACH	Great Western Bank CC	Office \$203.19, Tools \$195.75, Supplies \$681.28, Memberships \$96.40	1,176.62
Check	09/14/2020	ACH	Grundy National Bank	Community Center Loan Payment	215.00
Check	09/14/2020	ACH	Heart of Iowa	\$214.91 City, \$92.24 Library, \$27.20 FD, \$27.20 Water	361.55
Check	09/14/2020	ACH	Culligan	Library water	10.00
Transfer	09/14/2020	Transfer	Library	City contribution & tax levy	300.00
Check	09/14/2020	1591	Baker & Taylor	Library books/movies	126.51
Check	09/14/2020	1592	Anchored Wall	Library walls	4672.50
Check	09/14/2020	1593	Ag Machinery	Vehicle Repairs	1156.40
Check	09/14/2020	1594	IAS	LP	177.99
Check	09/14/2020	1595	Shield Pest Control	Café	35.00
Check	09/14/2020	1596	Stockdale Law		335.00
Check	09/14/2020	1597-99	United States Treasury	Payroll	572.90
Check	09/14/2020	1600	IAS	LP	1,500.00
Paycheck	08/10/2020	1601	Johanson, Melissa	July payroll	451.82
Paycheck	08/10/2020	1602	Vande Voort, Darlene	July payroll	312.02
Paycheck	08/10/2020	1603	Oltrogge, Renee A.	July payroll	1,203.84
Paycheck	08/10/2020	1604	Haskins, Kelly	July payroll	390.30
Check	09/14/2020	1605	Veld, JJ	Contractual earnings	2,300.00
Check	09/14/2020	1606	Veld, JJ (mileage)	Mileage	189.42
Check	09/14/2020	1607	Sanchez, Maria	Cleaning contract	400.00
Check	09/14/2020	1608	Pride & Betterment	2 Cases of paper	65.00
Check	09/14/2020	1609	Stearns, Tim	Norby's & Eldora Hardware	30.49
Check	09/14/2020	1610	Johanson, Melissa	Library furnace filters	38.50
Check	09/14/2020	1611	Ag Machinery	Vehicle Repairs	429.10
Check	09/14/2020	1612	Baker & Taylor	Library	742.87
Check	09/14/2020	1613	Blythe Sanitation	Garbage pickup	1,731.25
Check	09/14/2020	1614	Eldora Hardware	UPS charges; supplies	100.49
Check	09/14/2020	1615	Hardin County Sheriff	County Sheriff Contract	613.54
Check	09/14/2020	1616	Hardin County Solid Waste	Landfill assessment fee	2,441.25
Check	09/14/2020	1617	Hardin County Treasurer	Invoice # 212641	32.00
Check	09/14/2020	1618	JCJDW Investments LLC	Solar Panels	2,012.83
Check	09/14/2020	1619	Keystone Lab	Water & sewer analysis	396.00
Check	09/14/2020	1620	Mid America Publishing	Publish public notices & legals	238.88
Check	09/14/2020	1621	NAPA	Parts - PO#66	113.87
Check	09/14/2020	1622	Overdrive	Invoice #20-217403	293.80
Check	09/14/2020	1623	Rock Stop	Fuel for fire trucks	304.09
Check	09/14/2020	1624	Roto Rooter	Main water line	810.00
Check	09/14/2020	1625	Shield Pest Control, LLC	Cafe pest control	70.00
Check	09/14/2020	1626	State Library of Iowa	Invoice # 20-237391, 20-218403	105.60
Check	09/14/2020	1627	Williams Excavation	Water main break, mileage, labor	1,872.00

TOTAL

\$ 33,484.87

Alliant Energy Breakdown

17.87	Ball Field
17.72	Welcome Sign
1081.92	Street Light
649.14	Sewer
11.39	Fire Department
321.52	Water
53.25	School House
93.05	Sewage Treatment Plant
142.78	Library
2388.64	TOTAL

Solar Panels Breakdown

1934.43	School House
78.40	Fire Department
2012.83	TOTAL