

CITY OF

MAYOR

Tim Stearns

*"A Valley
Of
Friendliness"*



COUNCIL MEMBERS

Adam Blackburn

Jackie Hagberg

Wren Hoffman

Kevin Pieters

Cory Schurman

The Steamboat Rock City Council met in regular session April 13th, 2020, 6:30 p.m. via zoom due to COVID-19 restrictions. Present via electronically were Mayor Tim Stearns and the following council members: Adam Blackburn, Jackie Hagberg, Wren Hoffman, Kevin Pieters and Cory Schurman; absent: none. Also present were JJ Veld, Bob & Vicki Hutchcroft, Suzie Devries, Scott Williams and Renee Oltrogge.

Mayor Tim Stearns called the meeting to order. Hagberg moved, seconded by Schurman to approve the posted agenda as amended. Motion carried unanimously. Absent: none.

Hearing corrections to the Minutes of the March 9th, 2020 City Council meeting with the correction of the date from February 10th, 2020 to March 9th, 2020. Pieters moved, Schurman seconded the motion to approve the minutes with said corrections. Motion carried unanimously. Absent: none.

Hoffman moved, Schurman seconded the motion to approve the City bills as presented with the removal of the Hardin County Solid Waste since they found the check that was issued last month. Motion carried unanimously. Absent: none. Hours were presented for Renee Oltrogge, City Clerk. Schurman moved, Hagberg seconded the motion to approve hours as presented. Motion carried unanimously. Absent: none.

During public comments Mayor Stearns advised Dave Hagberg and Diane Hennagir are working on a compost pile of three bins big enough for the city end loader to mix them once a week and have signs posted on how to use it for fertilizing gardens and they are looking for council approval to move forward. Schurman had concerns with managing it along with chemical infused grass clipping not getting into the mix. Pieters has concerns with odor. Veld also had concerns with the management of it along with the desire from residents. Hoffman requested these concerns be researched by Dave and Diane and come to the council with a plan.

Scott Williams, Fire Chief presented the fire department report to the council. During this time of COVID-19, all staff has been instructed they are not to be at the station unless called. They may attend to PPE and trucks. Any individuals that have a history of their immune system being compromised are not allowed to respond to any type of call. If called for a first responder call, only two individuals will ride in the rig. Others will respond in another truck. Once on scene, the licensed personnel, EMT'S, will report to the dwelling. They will then ask the questions on the questionnaire from the doorway. They will not enter the dwelling unless the patient is not visible or cannot be heard. One person will then enter and begin the questioning. If the patient answers yes to any of the asked questions, we are considering this person to be positive and our personnel will then instruct them that the ambulance personnel will soon be arriving. They will then leave and report that "YES" was confirmed. They will then remove themselves and begin wiping down. If attending SRFD EMT requires more personnel they will enter only at that time. All of this will be followed unless this is a life-

threatening situation. After the incident, all those involved will be required to wipe down. Fire Truck 652 will need a new light bar. At this time we currently have five bulbs burnt out. We have looked into replacing the bulbs and the cost of replacement isn't justifiable to the cost of a new LED light bar. The quote came in for \$1150 for a 70" light bar. SRFD applied for a grant through the Bayer Company. This grant was to assist along with the monies from Township Trustees in the purchasing of Wild Land Fire Fighting gear and to update fire hose/real on grass rig.

JJ Veld presented the public works report. Mayor Stearns and Veld cleaned trees and brush from the north ditch in about the 600 block of West Main Street to assist with the fire department coming onto Main Street. There are some close to the power lines that will require a boom truck. Veld will be flushing hydrants this spring and at least a 3 day notice will be given to residents.

The Iowa Ride will be coming to Steamboat Rock on July 14th. The vendor application prepared with the commercial fee to be \$300 and non-profit group fee to be \$100. The application added electric service requirements. Schurman moved, Hagberg seconded the motion to approve the vendor application. Motion carried unanimously. Absent: none.

Hoffman advised now that we have control of the city website she is working on updating the design before updating each item to be current. Mayor Stearns requested council to take a look at the website and come up with ideas.

Oltrogge presented the previous Limas Farms lease to council since they would like to rent the Schoolhouse building in July and August. Hoffman suggested we don't rent at all due to COVID-19 and Hagberg advised the same. Hagberg moved to not rent the building during the COVID-19. Motion seconded by Hoffman. Roll call taken as follows; Blackburn no, Hagberg, no, Hoffman no, Pieters no and Schurman no. Absent: none. Motion failed. Blackburn and Schurman suggested we follow state guidelines for COVID-19 and to have verbiage in the lease. Schurman requested the deposit and rent be doubled due to the amount of renters. Pieters requested to note that nothing to be on the grounds outside of the school house since we have had issues with laundry hanging outside last time. Schurman moved, seconded by Blackburn to approve the changes to the lease. Roll call taken as follows; Blackburn yes, Hoffman no, Pieters yes and Schurman yes. Motion carried. Absent: Hagberg due to technical difficulties.

Travel Now and Mama's Café contacted city council requesting to waive rent in April and May due to their businesses being closed. No request has been made by Rock Solid Fitness. Hoffman advised the fitness center is being used by the owners of the unit and their immediate family. Blackburn and Hoffman advised if any of the renters are using the building they should pay rent and if they are not using the building we should waive their rent for both months. Schurman suggested half rent for both months and reassess for June. Schurman moved, seconded by Pieters to approve waiving rent for Travel Now and Mama's Café for April and May with the agreement they do not use their units, if units are used they pay full rent. Roll call taken as follows; Blackburn yes, Hagberg yes, Hoffman no, Pieters yes and Schurman yes. Motion carried. Absent: none.

Mayor Stearns advised the DNR Annual Report is stating our sewer plant is old and antiquated. Our grant writers suggest since it will take years to get any upgrades completed, to get the engineering done now and think about where to go with it in the future. Clapsaddle (CGA) has the skeleton version of the lift station plans to pump uphill to near Pine Lake State Park to connect with the Eldora Sewer Plant. Suggestion from our grant writers is to have a new lift station engineered now with a larger storage tank and more horsepower to pump up hill to that connection. CGA has been asked to give us an estimate of how much the engineering would cost. The engineering cost should be available in the next 60 days. Mayor Stearns had talked to the engineer that did the Eldora Sewer Plant a number of years ago and put the 4" sewer line up to Pine Lake State Park. Schurman said MSA out of Ankeny did the engineering plans to bring our existing lift station above the flood plain, still pumping to our plant, and thought they are only good for 12 months.

Mayor Stearns requested hiring a tree service to assist with tree removal where power lines are a possible issue. Also removal of two evergreen trees on the west side of the library, per a library board member they are rubbing the roof. Bob Hutchcroft mentioned there is also a dead tree south of the schoolhouse that should be removed. Schurman and Pieters suggested Affordable Tree Service out of Ackley is the most cost effective local business to call and Mayor Stearns confirmed he will contact them. Schurman moved, seconded by Pieters to approve service to be completed.

Hoffman gave suggestions for the AARP Community Challenge Grant of a sidewalk along Main Street from the Rock Stop to the Schoolhouse. This would connect the trail to downtown and encourage people to go downtown, and along Main Street from Rock Stop or further to the river to connect them to the conservation area, river, and campground. Mayor Stearns asked to include a north side sidewalk on Market street from the Library east to the end of that block. More applications might include planting trees in the parkway, or purchase defunct properties and clean up; turn one into a park, or do asbestos inspection/review. It wouldn't have an immediate impact, but would support all the areas of the grant, for projects to improve housing, transportation, public space, civic engagement and more. With the timeline of the project to be completed by November 9th council selected to forward with the sidewalks. Hagberg moved, seconded by Schurman to approve. Motion carried unanimously. Absent: none.

Pieters moved to adjourn the meeting, Schurman seconded. Motion carried unanimously. Meeting adjourned at 8:45p.m.

Timothy A. Stearns, Mayor

Renee Oltrogge, City Clerk

City of Steamboat Rock							
Claims To Be Approved 04/09/2020							
Type	Date	Num	Name	Memo	Amount		
Liability Check	04/13/2020	ACH	Iowa Department of Revenue	WET Tax - 2019 4th quarter	520.00		
Liability Check	04/13/2020	ACH	Iowa Department of Revenue	State Tax withholding - 2019 4th quarter	48.00		
Liability Check	04/13/2020	ACH	United States Treasury	Payroll	340.70		
Liability Check	04/13/2020	ACH	IPERS	Payroll			
Check	04/13/2020	AUTO	Grundy National Bank	Community Center Loan Payment	2115.00		
Check	04/13/2020	1440	Danko	ER equipment	129.32		
Check	04/13/2020	1441	Kevin Pieters Well Drilling Inc	Water line reader	4840.80		
VOID		1442					
VOID		1443					
Check	04/13/2020	1444	Ackley Publishing	Water Bills & City Code Books	392.37		
Check	04/13/2020	1445	Ag Machinery	Repairs	152.62		
Check	04/13/2020	1446	Alliant Energy	Electric & gas	2,855.56	<u>Alliant Energy Breakdown</u>	
Check	04/13/2020	1447	Brown Hurst Insurance	Full polich	15,002.00	22.51	Ball Field
Check	04/13/2020	1448	Eldora Hardware	UPS charges; supplies	98.93	22.53	Welcome Sign
Check	04/13/2020	1449	Faris, Kim	Rock for sewer road	144.59	1053.20	Street Light
Check	04/13/2020	1450	Gateway Insurance	Fire Trucks	2,994.00	287.95	Sewer
Check	04/13/2020	1451	Great Western Bank	Office supplies	191.54	60.22	Fire Department
Check	04/13/2020	1452	Hardin County Sheriff	County Sheriff Contract	613.54	340.23	Water
VOID	04/13/2020	1453				300.98	School House
Check	04/13/2020	1454	Heart of Iowa	Telephone & internet service	229.78	768.34	Sewage Treatment Plant
Check	04/13/2020	1455	Hecht & Jiminez	Copies	104.04	2855.96	TOTAL
Check	04/13/2020	1456	Kevin Pieters Well Drilling Inc	Invoice #5240	580.21		
Check	04/13/2020	1457	Keystone Lab	Water & sewer analysis	323.90		
Check	04/13/2020	1458	JCJDW Investments LLC	Solar Panels	1,200.33		
Check	04/13/2020	1459	Mid America Publishing	Publish public notices & legals	346.64		
Check	04/13/2020	1460	Premier	Printer maintenance contract	1,125.00		
Check	04/13/2020	1461	Shield Pest Control, LLC	Cafe pest control	35.00		
Check	04/13/2020	1462	USA Blue Book	Quartz sleeve	496.35		
Check	04/13/2020	1463	VanWall Equipment	Pole saw	593.92		
VOID		1464					
Check	04/13/2020	1465	Veld, JJ	Contractual earnings	2,100.00		
Check	04/13/2020	1466	Veld, JJ (mileage)	Mileage	114.21		
Check	04/13/2020	1467	Sanchez, Maria	Cleaning contract	200.00		
Check	04/13/2020	1468	Blythe Sanitation	Garbage pickup	1,620.08		
Check	04/13/2020	1469	USPO	Postage card stamps & regular stamps	125.00		
Paycheck	04/13/2020	1470	Haskins, Kelly	March payroll	390.30		
Paycheck	04/13/2020	1471	Oltrogge, Renee A.	March payroll	1,203.84		
Check	04/13/2020	1472	Steamboat Rock Public Library	City contribution & tax levy	750.00		
TOTAL					\$ 41,977.57		