

CITY OF

MAYOR

Tim Stearns

*"A Valley
Of
Friendliness"*



COUNCIL MEMBERS

Adam Blackburn

Jackie Hagberg

Wren Hoffman

Kevin Pieters

Cory Schurman

**THE STEAMBOAT ROCK CITY COUNCIL WILL CONDUCT THEIR REGULAR MEETING
January 13th, 2019, 6:30 P.M. AT CITY HALL**

1. Call to Order
2. Approval of Agenda
3. Approval of Consent Agenda
 - a. Approval of City bills as presented
 - b. Minutes from December meeting
4. Angela De La Riva – Director of Economic Development Hardin County
5. Nate Hoogeveen - Steamboat Rock Dam Mitigation
6. Craig Babcock – Can redemption
7. Comments from the public
8. Library report
9. Fire Department report
10. Public Works report
11. Old business
 - a. Credit Card
 - b. New Commercial Leases
 - c. Code Books quote
 - d. Maintenance Man's contracts
 - e. Randall & Joseph Shore Real Estate request
 - f. Update on Risius property, Hackbarth, Eckheart, and Akins property
 - g. Miscellaneous old business

12. New business

- a. Asbestos removal of School Building
- b. Resolution for bank account access
- c. Resolution for Home Base Iowa Initiative
- d. Hardin County Solid Waste
- e. Committees
- f. Housekeeping for 2016 Audit Recommendations
- g. Budget & possible extra meetings
- h. Continuing Education
- i. Logo & Letterhead
- j. Miscellaneous new business

13. Adjourn

City of Steamboat Rock
 Claims To Be Approved 01/2020

Type	Date	Num	Name	Memo	Amount
Liability Check	01/07/2020	ACH	United States Treasury	December payroll	124.45
Liability Check	01/07/2020	ACH	IPERS	December payroll	204.49
Liability Check	01/07/2020	ACH	Iowa Department of Revenue	WET Tax - 2019 4th quarter	529.00
Liability Check	01/07/2020	ACH	Iowa Department of Revenue	State Tax withholding - 2019 4th quarter	48.00
Check	12/16/2019	1342	Sterling Codifiers	Supplements for Codebooks	251.00
Check	12/17/2019	1343	Humes Distribution	Beer	38.90
Check	12/17/2019	1344	United Beverage	Beer	66.60
VOID		1335			
Paycheck	01/13/2020		Haskins, Kelly	December payroll	390.30
Paycheck	01/13/2020		Oltrogge, Renee A.	December payroll	687.48
Check	01/13/2020		Sanchez, Maria	Cleaning contract	200.00
Check	01/13/2020		Veld, JJ	Contractual earnings	2,100.00
Check	01/13/2020		J.J. Veld	Mileage & office supplies	
Check	01/13/2020		Alliant Energy	December electric	3,509.32
Check	01/13/2020		Babcock Home Repair	Closing 2nd floor	200.10
Check	01/13/2020		Blythe Sanitation	Garbage pickup for December	1,720.51
Check	01/13/2020		Current Electric	2 meters installed on furnaces	644.16
Check	01/13/2020		Eldora Hardware	UPS charges; supplies	85.88
Check	01/13/2020		Hardin County Sheriff	County Sheriff Contract	613.54
Check	01/13/2020		Hardin County Tire & Service	Loader service	66.00
Check	01/13/2020		Heart of Iowa	Telephone & internet service	224.67
Check	01/13/2020		IAS	LP tank charges	509.49
Check	01/13/2020		International League of Cities	Yearly membership	225.00
Check	01/13/2020		JCJDW Investments LLC	Solar Panels	888.37
Check	01/13/2020		Keystone Lab	Invoice #1C10307	300.90
Check	01/13/2020		Mid America Publishing	Publish public notices & legals	73.30
Check	01/13/2020		Kevin Pieters Well Drilling Inc	Invoice #5100 - 15 gal HTH	157.65
Check	01/13/2020		Rock Stop	Fuel for fire trucks	146.02
Check	01/13/2020		Sadler	Parts	32.23
Check	01/13/2020		Shield Pest Control, LLC	Cafe pest control	35.00
Check	01/13/2020		Stockdale Law, LLC	City Attorney charges	200.00
Check	01/13/2020		USPO	Postage card stamps & regular stamps	125.00
Check	01/13/2020		Steamboat Rock Public Library	December city contribution & tax levy	750.00
Check	01/13/2020		Toyne	Fire Department Drain	46.81

Total

\$ 15,194.17

Interagency Meeting #4 Minutes

Date/Time: December 18, 2019 / 11:00 AM

Project: Steamboat Rock Dam Mitigation

Location: Steamboat Rock Public Library, 511 W. Market Street, Steamboat Rock, IA

Call In Info: 712-770-4856, Code 761418

1. Welcome and Introductions – See attached Sign-In Sheet.

Nate shared a brief project update to the City of Steamboat Rock in-coming City Council members and Mayor.

2. Project Update

- A. Public Meeting Recap
- B. Social Assessment Results – Mimi shared a summary of the results of the social assessment following the November 19, 2019 public meeting.
- C. Blog – www.steamboatrockdam.com – All project material that has been prepared to date has been posted on the blog site. The blog posts include information about mussels, fish, history, flooding, and social assessment.
- D. River Management / Law Enforcement Discussions – The County Sheriff is contracted by the City of Steamboat Rock for management. They are not concerned with the potential river and infrastructure improvements.
- E. USACE Permitting – Nurit plans to contact the USACE and discuss potential cultural avoidance/mitigation strategies.

3. Schedule

- A. Permitting – September 2020
- B. Final Design – February 2021
- C. Construction – 2022

4. Additional Comments / Questions

- Wes – The County Conservation Board is supportive of any option that reduces flooding in the campground. The Board is also interested in investing in the campground.
- Tim Stearns – The City is interested in pursuing grants for future projects.
- The City of Steamboat Rock incoming Council members and Mayor recommended that a project representative attend a City Council meeting to present the project and action items for the City to consider. Nate mentioned that he could plan to be at the next City Council meeting on January 13, 2020.
- Nurit – Cultural resources shouldn't be prohibitive to the project but should be considered. If mitigation is required there are several options for mitigation including preparing a

booklet, signage, kiosk, or an exhibit at the Steamboat Rock Historical Society. Andy mentioned that Eldora has a CCC museum that could be considered as well.

- Andy – Dam removal fits with the DNR mission statement. Flooding should be seriously considered. Dam removal would positively impact fish and mussels. A successful project could make the DNR land attractive to the County for future management and potential ownership.
- Chad – ‘No Action’ is not a viable path forward.
- Don – Priorities are safety and flood reduction.
- Jen – Mussels benefit from dam removal.
- Scott – Fish benefit from dam removal. A scaled-back Alt. 3 with smaller structures would be ideal. Angling will be a more popular activity within the campground for campers and resident anglers. The community doesn’t seem to present a barrier to removing the dam.
- LT Leon will finalize the Analysis Report.
- Nate instructed LT Leon to consider large structures as ‘future-phase’ as they develop preliminary drawings.

Steamboat Rock Library
Regular Board Meeting Agenda

January 13, 2020

Call to order and Roll Call

- I. Approval of Agenda
- II. Public Comment
- III. Minutes from the December 9, 2019 meeting
- IV. Director's Report
- V. Financial Reports and Outstanding Bills
- VI. Old Business:
 - a. Coverage during February
 - b. Ideas for programming
 - c. Start of the budget for next year
 - d. Workman's Comp information
 - e.
 - f.
- VII. New Business:
 - a. Programming in February
 - b. Grant writing
 - i. Hardin County
 - ii. Barlow
 - c. Summer Reading
 - d. Painting curb for Handicap parking
 - e. Snow Removal for rest of winter
- VIII. Funding letter to City
- IX. Adjourn

The next regular meeting is scheduled for Monday, February 10, 2020 at 4:30 pm.

Steamboat Rock Library
Regular Board Meeting Minutes

December 9, 2019

The meeting was called to order by President Sandy Trampe at 4:45 pm. Present were Vickie Hutchcroft, Jackie Hagberg, Dave Hagberg, Joan Schuller, Suzie DeVries and library director Melissa Johanson.

Motion to approve the agenda was made by Joan Schuller and seconded by Vickie Hutchcroft and unanimously carried.

Minutes from the November 11, 2019 meeting were approved stand as read.

Melissa's director's report was presented. The Hardin County Librarians met with the supervisors on December 4th to discuss an increase for the coming year. One supervisor talked to us afterwards about how we divide the funding so we are serving the rural population. We have agreed to divide the funding from them equally between the 7 libraries minus half to Ackley as they serve 2 counties. This will give us an increase based on last year's figures of \$528.25 a month. This will show up starting July 1, 2020. Weeding on Children's books has started and we are keeping any checked out since 2014. Then will start on non-fiction.

Joan approved of the financial and circulation report and to pay bills as funds are available. Vickie seconded and all moved.

Old Business:

1. Discussion was held to change the time of the board meetings to 4:30 instead of 3:30. This will help two of our board members not having to rush to get here after work.
2. Discussion was held on if we should sell cookies at before Christmas as a fund raiser. Melissa will call the Training School to see if they bake cookies and the cost.
3. Discussion was held on when we should put up the Christmas lights. Melissa will contact Mike B to see if he would like to assist.
4. The plan for the Christmas party will be Mrs. Santa reading a book and giving out candy canes. Melissa will get in touch with Bailey to see if she would like to sign and sell her books.

New Business:

1. Discussion was held on coverage during February as Dar plans to be gone for 2 to 3 weeks.
2. Ideas were discussed for programming for the coming months
3. Work was started on the budget for next year including adding hours for Saturday to be open from 10:00 am to 2:00 pm.
4. Workman's Comp information was discussed with the board.

The funding letter to the City was signed by both Sandy and Melissa.

Sandy adjourned the meeting at 5:30 pm.

The next meeting will be Monday, January 13, 2020 at 4:30 pm.

Respectfully submitted,

Melissa M. Johanson, Director

July 2020 - June 21 Proposed Library Budget

AC #	Month Starting Bank Account	\$	126.72	\$	197.95
002-	Categories	Nov	Dec	2019/20 Budget	
410-0001	City Appropriation	\$	750.00	\$	9,000.00
410-0002	City Special Levy	\$	104.65	\$	1,497.00
410-0003	County Appropriations	\$	949.50	\$	11,529.00
410-0004	State	\$		\$	916.00
410-0005	Movie Rental, Copies, Faxes	\$	15.07	\$	1,000.00
410-0006	Donation/Memorials	\$	60.00	\$	1,000.00
410-0007	Other - Fund Raisers	\$	33.64	\$	
410-0008	Sales				
410-0009	Use of Building	\$	25.00		
410-0010	Transfer to new bank				
	Total Income	\$	1,937.86	\$	2,864.76
420-0100	Wages	\$	1,236.01	\$	10,194.00
420-0200	Employee Benefits (IPERS, Vacation, Sick Pay, Taxes)	\$	308.90	\$	5,478.00
420-0300	Electricity & Gas & Culligan	\$	208.02	\$	2,000.00
420-0400	Phone & Internet	\$	52.95	\$	600.00
420-0501	Books			\$	650.00
420-0503	Periodicals			\$	300.00
420-0504	Movies			\$	750.00
420-0600	Licenses (Beason, Bridges, EBSCO, Movie)	\$		\$	1,500.00
420-0701	Programs			\$	320.00
420-0702	Summer Reading Program			\$	600.00
420-0800	Postage & Office	\$	50.22	\$	750.00
420-0900	Staff Development & Conferences			\$	300.00
420-1000	Technology Upgrades			\$	1,000.00
420-1100	Building & Grounds	\$	10.53	\$	500.00
420-1200	Other				
	Total Expenditures	\$	1,866.63	\$	24,942.00
	Bank Balance	\$	197.95	\$	697.57

Patron Count	November	Dec
Door Count	328	289
Computers	67	43
Programs	11	41
Toys	23	17
I-Pads	32	12
Coloring Pages	18	10
Reference/In-House Use	17	10
Wireless	670	831
Community Use	52	16

Circulation Counts	November	Dec
Biography	2	1
Christian Fiction	0	2
DVDs	2	10
Equipment	0	
Fic	59	87
Juv Fic	24	22
ILL	0	3
NF	4	1
Overdrive	24	9
Periodicals	9	7
YA	4	4
Total	128	146

Fiscal Sponsorship Agreement

Date: _____

Fiscal Sponsor (Legal Applicant): City of Steamboat rock, Iowa

Fiscal Sponsor Contact Person and Email:

Fiscal Sponsor Full Mailing Address: 306 West Market, PO Box 366, Steamboat Rock, IA 50672

Sponsored Organization Conducting Project: Steamboat Rock Public Library

Project Name: Basement Repair & Bookshelf Replacement in Adult Book area

City of Steamboat Rock _____ (Legal Applicant/Fiscal Sponsor, hereafter referred to as **The Sponsor**) has agreed to serve as a fiscal/program sponsor for the Steamboat Rock PublicLibrary (Organization conducting project, hereafter referred to as the **Sponsored Org.**) as outlined in the attached application and supporting materials. The Board of Directors of **The Sponsor** has passed a resolution adopting the **Sponsored Org.**'s project as a program or project consistent with the **Sponsor's** purpose and mission. The **Sponsored Org.**'s financial activities will be accounted for as a program of **The Sponsor** for IRS auditing and financial reporting purposes.

Since the **Sponsored Org.** is not recognized by the IRS as a charitable tax-exempt entity, **The Sponsor** must exercise full control over the **Sponsored Org.**'s financial administration, management and disbursement of funds resulting from this grant application. **The Sponsor** has delegated Melissa M. Johanson (name of person/s) as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the Board of Directors of **The Sponsor**. **The Sponsor** is responsible for ensuring completion of timely reports and submission of necessary financial statements to the Community Foundation's Administrative Office (contact info below). Failure to insure timely reporting on behalf of the **Sponsored Org./Sponsor** will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

Legal Applicant/ Fiscal Sponsor Representative Signature:

Printed Name:

Date:

Sponsored Organization Representative Signature:

Printed Name: Melissa M. Johanson

Date:

SRFD Report

Tues. Jan. 21st EMA mtg. starting at 6 p.m. followed by 911 Board mtg. @ EMA building, Eldora.

Tues. Jan. 28 – Training (Dept.) Traffic Incident at EMA building, Eldora

No Dance this year.

Breakfast will be our fundraiser for the year with mailing going out next month. The date of breakfast hasn't been decided but will be by next month.

Chief Williams.