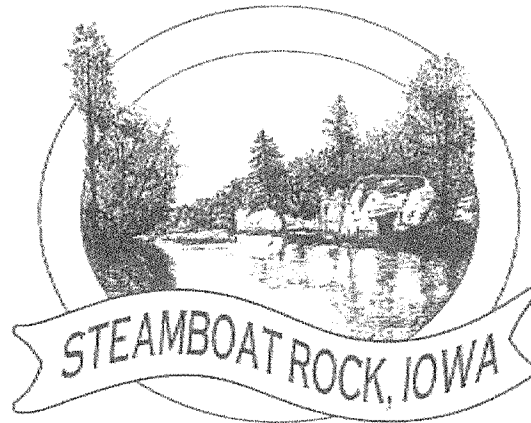


CITY OF

MAYOR

Tim Stearns

*"A Valley
Of
Friendliness"*



COUNCIL MEMBERS

Adam Blackburn

Jackie Hagberg

Wren Hoffman

Kevin Pieters

Cory Schurman

The Steamboat Rock City Council met in regular session May 10th, 2021, 6:30 p.m. in the City Council chambers and available via zoom due to COVID-19 restrictions. Present were Mayor Stearns and the following council members: Adam Blackburn, Jackie Hagberg, Kevin Pieters, Cory Schurman and Wren Hoffman, absent: no one. Also present were Jerry Hoffman, JD Holmes, Craig Babcock and Renee Oltrogge.

Mayor Stearns called the meeting to order. Schurman moved, seconded by Hoffman to approve the posted agenda.

Hagberg moved, Blackburn seconded the motion to approve the City bills as presented. Motion carried unanimously. Absent: no one.

Hoffman moved, Blackburn seconded the motion to approve the April 12th, 2021 minutes with corrections – The Library's end of summer reading will be July 23rd. The Flood Mitigation Grant is actually The USDA Rural Development Grant. Motion carried unanimously. Absent: no one.

Hours were presented for Renee Oltrogge, City Clerk and Kelly Haskins, Water/Sewer Supervisor. Schurman moved, Hagberg seconded the motion to approve hours as presented. Motion carried unanimously. Absent: no one. Lengthy discussion on the designated duties of the City Clerk position.

Comments from the public: Jerry Hoffman advised the snow plowing is done differently on his street and seems to be blocking his driveway. Hoffman advised the City response to his 811 call was not done within the designated time frame. Hoffman advised the City owned lawns are not being mowed compliant with the City code. Pieters responded that we have had an agreement with a local farmer to cut and bale the ball diamond for three years to reduce our mowing expense.

Dam Mitigation Project report: Mayor Stearns advised no update at this time.

Steamboat Rock Library- no report. Presented PO #'s 20210501 Amazon \$165.94, 20210502 iRead \$229.85, 20210503 Blank Park Zoo \$198.56. Schurman moved, Hagberg seconded the motion to approve PO's as presented. Motion carried unanimously. Absent: no one.

Scott Williams, Fire Chief provided his report. #650 Truck is repaired. Holding a Breakfast Fundraiser at the Boat Club on Saturday, May 29 from 7 am – 11 am with raffle tickets for sale and mailings going out this week. Three new bunker gear and a new gas monitor are in use. Hardin County is off the burn ban as of today.

JJ Veld presented the public works report. Have a water leak of 20,000 gallons per day. Difficult to locate since it is prior to any property's meter and not bubbling to the surface. Had a water leak specialist come a couple days ago and were able narrow down the search field. Veld requested we consider installing a meter pit in one location where there have been periodic leak issues in past years. Pit costs are unknown at this time and discovery will be made for next meeting. Water Lab lost one of our water samples which caused a red flag with DNR. No problem with our water but will require a mailing out to each water user. New email receipt notification system in place to assist with having time to send another sample within the time restraints.

Update on distressed properties per Mayor Stearns. Petitions are prepared for 101 E Main St, 103 E Main St, and 208 3rd St and ready to be filed with the courts under Code 657A per the city attorney. IRS will not release their lien on 208 3rd St so will require the filing. Fire Chief Williams advised we could do a potential controlled burn for 208 3rd St. Mayor Stearns advised he will further research if we could consider the property an emergency allowing us to begin clean up. Will check with City Attorney if that approach would be viable to proceed during clean up days. 205 6th St has been sold to a new owner who is already working on improvements. Hoffman asked how we determine if a property is distressed. Mayor Stearns advised there is a checklist per Iowa Code

Iowa's Ride Weekender Bicycle event will take place in Eldora on July 16-18. There will be a designated 40-50 mile route on Saturday with the last stop in Steamboat Rock. Expect the riders to begin arriving in Steamboat Rock approximately 3 pm. A local committee has been formed to manage this event.

Five Year City Strategic Plan: Mayor Stearns will begin fitting the information compiled into the spreadsheet format received from Region VI. City Clerk Oltrogge presented the Resident Survey results so far.

The USDA Rural Development Grant: The City applied for a grant to provide a portion of the costs of a Kohler KG40 stand-by Generator for the City wells. Waiting on a response from the grant committee.

The application for a Rural Innovation Grant in the amount of \$20,000 to help rebuild the City Kitchen will be deferred until next year to obtain more information on estimated costs. The delay will give us a chance to use volunteers to mitigate the musty smell flowing out of the old coal bins beside the boiler room. Schurman asked if a checklist is available for bringing the kitchen back up to code. Clerk Oltrogge will look into it.

Discussion on creating a City Visitor Center in the north foyer of the old school gym. Plan to do some repairs and cleaning to the restrooms and paint the whole area. Would like to have it functional prior to the Iowa Ride. Color agreed upon was ceiling white and the walls the modern light grey. Blackburn reminded we need to fundamentally decide if we are going to spend any money on the schoolhouse. Schurman moved, Hoffman seconded the motion to approve up to \$1,000 for paint and make both bathrooms functional. Blackburn nay, Motion carried. Absent: no one. Date set in the future.

City Building Permit Code presented per Mayor Stearns with additions to Building Code 4-1-1 – 4-1-6. Some modification were made and then a motion to approve the second reading was made by Hoffman and seconded by Schurman. Roll call - Blackburn- aye, Hagberg- aye, Hoffman- aye, Pieters-aye and Schurman-aye. Motion carried unanimously. Absent: no one. Schurman made a motion to waive the third reading. Pieters seconded the motion. Roll Call - Blackburn- aye, Hagberg- nay, Hoffman- nay, Pieters-aye and Schurman- aye. Motion carried. Absent: no one.

Building permits presented for 204 6th St privacy fence, Schurman moved, Hagberg seconded the motion to approve permit. Motion carried unanimously. Absent: no one. 106 4th St for new roof, side walls, doors, replacing roof and walls discussed by Craig Babcock. Hoffman advised per our new process that a building permit is not needed and refund the fee Schurman moved, Pieters seconded the motion to approve permit at request of Babcock. Motion carried unanimously. Absent: no one. 601 W Market St for new 10x10 shed, Hoffman moved, Hagberg seconded the motion to approve permit. Motion carried unanimously. Absent:

no one. 408 5th St 12x20 shed. Schurman moved, Blackburn seconded the motion to approve permit. Motion carried unanimously. Absent: no one.

A city wide Hazardous Clean Up flyer on Saturday June 26th for 9 am – 11 am on the west side of the schoolhouse made by Metro Waste Authority listing accepted and not accepted items. The earlier clean-up day would be Saturday June 19th.

City Auction: Mayor Stearns suggested a silent auction to start at The Fire Department Breakfast Fundraiser at the Boat Club on Saturday, May 29th thru the week of The Iowa Ride on July 17th and end the weekend of The Pine Lake Motorcycle Show on July 24th with items set up in the gym. Suggestion to obtain donated items from local businesses and residents. Pieters moved for a \$2,500 reserve amount on the Fire Dept pick-up, Hoffman seconded, motion carried unanimously. Absent: no one. Schurman will look into adding an online auction to the bidding. Hagberg moved to split the net auction proceeds between the Library and the Fire Department excluding the proceeds from the Fire truck and any items donated by the Library which would go back to each. Blackburn seconded the motion to approve the funds. Motion carried unanimously. Absent: no one.

Volunteer Agreement presented by Oltrogge. With minor revision, Schurman moved, Hagberg seconded the motion to approve the form. Motion carried unanimously. Absent: no one.

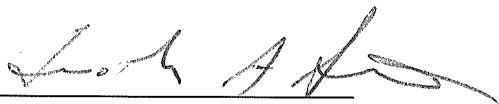
Lease to Trevino Ag Services, LLC for 21-25 migrant workers from June 28th, 2021 and August 1st, 2021 was reviewed. All workers will have proof of vaccination. Mayor Stearns suggested \$750 per week with the same deposit of \$2,000 and renter pays water and sewer. Hoffman moved, Schurman seconded the motion to approve lease. Motion carried unanimously. Absent: no one. Mayor Stearns asked to find a donation of a TV for the workers to use while here.

Special Council meeting for Budget 2021 Amendment due to an increase in insurance and Budget 2022 approval due to some legal clarifications are required. Set for May 24th at 6:30pm.

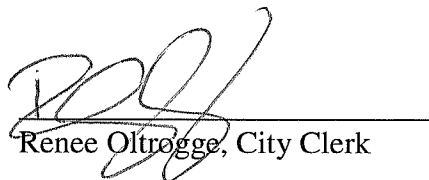
Oltrogge won The IMFOA Scholarship 2021 in the amount of \$416.00 toward classes this summer.

Hagberg advised an issue with gym & kitchen rental cleanliness prior to rentals. Oltrogge advised a cleanliness checklist and functional utility checklist will be created and addressed prior to area rentals.

Blackburn moved to adjourn the meeting, Schurman seconded the motion. Motion carried unanimously. Absent: no one. Meeting adjourned at 10:05 pm.



Timothy A. Stearns, Mayor



Renee Oltrogge, City Clerk

City of Steamboat Rock Claims To Be Approved 05/10/2021

| Type | Date | Num | Name | Memo | Amount |
|----------|------------|----------|--------------------------|---|----------|
| Check | 05/10/2021 | ACH | United States Treasury | Payroll | 497.10 |
| Check | 05/10/2021 | ACH | IPERS | Payroll | 446.07 |
| Check | 05/10/2021 | ACH | Alliant Energy | Electric/gas | 1,705.16 |
| Check | 05/10/2021 | ACH | Heart of Iowa | \$201.63 City, \$27.20 FD, Water \$27.20, \$92.19 Library | 348.22 |
| Check | 05/10/2021 | ACH | Culligan | Library | 10.00 |
| Check | 05/10/2021 | ACH | Great Western Bank CC | \$85.97 Office, \$203.71 Mnt, \$597.29 Lib, \$448 Staff Dev | 1,334.97 |
| Check | 05/10/2021 | ACH | Grundy National Bank | Community Center Loan Payment | 2115.00 |
| Transfer | 05/10/2021 | Transfer | Library | City contribution & tax levy | 300.00 |
| Paycheck | 05/10/2021 | 1840 | Huisman, Nancy | Payroll | 67.87 |
| Paycheck | 05/10/2021 | 1841 | Johanson, Melissa M | Payroll | 681.60 |
| Paycheck | 05/10/2021 | 1842 | VandeVoort, Darlene K | Payroll | 442.78 |
| Paycheck | 05/10/2021 | 1843 | Haskins, Kelly | Payroll | 390.30 |
| Paycheck | 05/10/2021 | 1844 | Oltrogge, Renee | Payroll | 1203.84 |
| Check | 05/10/2021 | 1845 | Veld, JJ | Contractual earnings | 2,300.00 |
| Check | 05/10/2021 | 1846 | Veld, JJ (mileage) | Mileage | 197.46 |
| Check | 05/10/2021 | 1847 | Oltrogge, Renee A. | Mileage | 116.00 |
| Check | 05/10/2021 | 1848 | Ag Machinery | Vehicle Repairs | 14.50 |
| Check | 05/10/2021 | 1849 | Baker & Taylor | Library | 563.49 |
| Check | 05/10/2021 | 1850 | Brown Hurst Insurance | Audit | 1,294.00 |
| Check | 05/10/2021 | 1851 | Blythe Sanitation | Garbage pickup | 2,062.60 |
| Check | 05/10/2021 | 1852 | Eldora Hardware | UPS charges; Supplies | 132.14 |
| Check | 05/10/2021 | 1853 | Hardin County Sheriff | County Sheriff Contract | 613.54 |
| Check | 05/10/2021 | 1854 | IA Library Association | Library Membership | 30.00 |
| Check | 05/10/2021 | 1855 | JC Powers | Library snow removal | 25.00 |
| Check | 05/10/2021 | 1856 | JCJDW Investments LLC | Solar Panels | 1,711.90 |
| Check | 05/10/2021 | 1857 | Keystone Lab | Water & sewer analysis | 524.70 |
| Check | 05/10/2021 | 1858 | Mid America Publishing | Publishing | 170.78 |
| Check | 05/10/2021 | 1859 | Shield Pest Control, LLC | Cafe pest control | 35.00 |
| Check | 05/10/2021 | 1860 | USPO | Postage card stamps & regular stamps | 125.00 |
| Check | 05/10/2021 | 1861 | Rock Stop | Fuel for fire trucks \$157.06/City \$71.97 | 229.03 |
| Check | 05/10/2021 | 1862 | Jacob Oberle | Cleaning Contract | 200.00 |

TOTAL \$ 19,888.05

Alliant Energy Breakdown

| | |
|---------|------------------------|
| 21.11 | Ball Field |
| 21.13 | Welcome Sign |
| 518.94 | Street Light |
| 89.45 | Lift Station |
| 18.51 | Fire Department |
| 335.04 | Water |
| 0.00 | Community Center |
| 538.36 | Sewage Treatment Plant |
| 162.62 | Library |
| 1705.16 | TOTAL |

Heart of Iowa Breakdown

| | |
|--------|-----------------|
| 201.63 | City |
| 27.20 | Fire Department |
| 27.20 | Water |
| 92.19 | Library |
| 348.22 | TOTAL |

Solar Panels Breakdown

| | |
|---------|------------------|
| 1642.03 | Community Center |
| 69.87 | Fire Department |
| 1711.90 | TOTAL |