

# **Antrim Township Budget Hearing Meeting**

## **Minutes**

**March 26, 2024**

### **Call to Order:**

The Antrim Township Budget Hearing meeting was held on Tuesday March 26, 2024 at the Antrim Township Hall and was called to order by Supervisor Jerry Gutting at 7:00pm. Those present were Supervisor Jerry Gutting, Treasurer Lori Godfrey, Clerk Rita Hooley, Trustee Thomas Coffey and Trustee Michael Godfrey.

### **Agenda:**

Mike Godfrey Moved, Coffey seconded to approve the agenda. All in favor. Motion Carried.

### **Budget Amendments for 2023-2024 Fiscal Year**

For the Fire Fund Budget:

Coffey Moved, Mike Godfrey seconded to add \$66,000 to fire expense. Roll Call: Yes - 5 No - 0. Motion Carried.

For the General Fund Budget:

Coffey moved, Mike Godfrey seconded to reallocate \$2,000 from roads to Township Board. Roll Call :Yes - 5 No -0 . Motion Carried.

Coffey moved, Mike Godfrey seconded to reallocate \$1500 from roads to Audit. Roll Call :yes - 5 No - 0. Motion Carried.

Coffey moved, Mike Godfrey seconded to reallocate \$7000 from roads to Township Hall. Roll Call :yes - 5 No -0. Motion Carried.

Coffey moved, Mike Godfrey seconded to reallocate \$4000 from roads to Cemetery. Roll Call :Yes - 5 No -0. Motion Carried.

### **Presentation of the Fire Fund Budget:**

The fire fund budget was presented. Coffey moved, Lori Godfrey seconded to approve the fire fund budget as presented. Roll Call Yes - 5 , No - 0. Motion Carried.

### **Presentation of the Ambulance Fund Budget.**

The ambulance fund budget was presented. Lori Godfrey moved, Coffey Seconded to approve the ambulance fund budget as presented. Roll Call Yes - 5 No - 0, Motion Carried.

### **Presentation of the General Fund Budget.**

The general fund budget was presented. Hooley moved, Coffey Seconded to approve the general fund budget with the following adjustments: Township hall adjusting to \$191,000, adjusting Roads to \$100,000 and adjusting Contingency to \$91,525.29. Roll Call Yes - 5 No - 0. Motion Carried.

### **Presentation of the Road Budget.**

The road fund budget was presented. Mike Godfrey moved, Hooley Seconded to approve the road fund budget with \$200,000 for expenses. Roll Call yes -5 No - 0, Motion Carried.

### **Presentation of the Contingency Fund Budget**

The contingency fund budget was presented. Hooley moved, Lori Godfrey seconded to approve the contingency fund budgeted as presented. Roll Call yes - 5 No - 0. Motion Carried.

### **Meeting Dates for 2024-2025**

Coffey moved, Lori Godfrey seconded to set the meeting dates to the second Thursday of the month except for April which will be on 4/17/2024 and August which will be on 8/15/2024. The Budget workshop date will be Thursday March 20, 2025. The Budget Hearing date will be Tuesday March 25, 2025. Roll call yes - 5 No - 0. Motion Carried. Meeting dates attached.

### **Other Township Business:**

**Election Equipment Purchase:** Coffey moved Lori Godfrey seconded to purchase a second tabulator for the absentee counting board. Roll Call Yes- 5 no - 0. Motion Carried.

**Dumpster days.** - Board will look into doing dumpster days for the Township.

### **Salary Resolutions:**

Lori Godfrey moved, Coffey seconded to adopt resolution 04-2024 to raise the clerk salary to \$21,000 per year. Roll Call Yes - 5 No - 0

Hooley moved, Mike Godfrey seconded to adopt resolution 05-2024 to raise the treasurer salary to \$21,000 per year. Roll Call Yes - 5 no - 0

Hooley moved, Lori Godfrey seconded to raise election worker salaries of Chairperson to \$20.00 per hour and Inspector to \$18.00 per hour. Roll Call: Yes - 5 no - 0. Motion Carried.

Coffey moved, Hooley seconded to raise board additional meeting pay to \$75.00 per meeting and if meeting goes over 2 hours, board member gets \$20.00 per additional hour. With this raise board members must fill out a summary sheet for each meeting. Roll Call - yes - 5 No - 0. Motion Carried.

Coffey moved, Hooley seconded to raise deputy and office hourly rate to \$20 per hour. Roll Call yes - 5 no - 0. Motion Carried.

Mike Godfrey moved, Coffey seconded to adopt the mileage reimbursement amount to match the IRS allowable rate of \$.67 per mile. All in favor. Motion Carried.

Hooley moved, Mike Godfrey seconded for the Township to pay the 80% Balance due after drain commission paid portion for the drainwork needed for water drainage near Braden/ Whitfield Court. Roll Call yes - 5 no - 0. Motion Carried.

Hooley moved, Mike Godfrey seconded to approve the Brine Contracts for 2024. Roll Call Yes - 5 No - 0.

Gotting to have Road commission rework numbers for all of the graveling projects.

**Adjournment:**

Mike Godfrey moved, Coffey seconded to adjourn the meeting. Roll Call yes - 5 no - 0. Motion Carried. Meeting was adjourned at 8:25 pm

**Sincerely,**

**Rita Hooley  
Antrim Township Clerk**