



# WVHS VOLUNTEER APPLICATION FORM

Volunteers “keep history alive” with the many exciting programs and activities we bring to locals and visitors year-round! Please complete the application & a representative will contact you. Feel free to call or email us at any time.

Date \_\_\_\_\_

Name (please print) \_\_\_\_\_

Address: street \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Email address \_\_\_\_\_ Preferred phone # \_\_\_\_\_

Preferred mode of contact: phone call  text  Email

I reside in West Volusia Year-round.  The months of \_\_\_\_\_ to \_\_\_\_\_

Emergency contact (Name) \_\_\_\_\_ Contact’s phone # \_\_\_\_\_

Allergies/Medical Information (Optional) \_\_\_\_\_

**NOTE: The WVHS complex is open Tuesday – Saturday 12 noon until 4. Special events/programs may be held at the Conrad Center in early evenings or weekends, or at other community locations.**

### Please indicate your areas of interest and/or experience.

Accounting/Bookkeeping

General office functions: greeting visitors  phones  email  Program/event assistance

Computer office functions (Experience with computer/Microsoft products i.e. Word/Excel is needed)

Planning and coordination of fundraising activities and special events

Planning and coordination of educational programs or workshops.

Event assistance: Refreshment host  Parking Lot Attendant  Ticket sales/ticket taker

Give a presentation or present a workshop.  Subject area: \_\_\_\_\_

Create & maintain exhibits, displays.  Seasonal decorating

Set up & staff Community Outreach Events/Exhibits

Tour Guide in the museum or at a special event.  Bus Tour Guide

Research projects.  Areas of particular interest \_\_\_\_\_

Reenacting historical characters

Print/publications: Writing  Editing/proof-reading

Marketing & Communications: Graphic design (Publisher is needed)  Website updating  Social media

Mass Email platform manager  Liaison with the news media  Write news releases

WVHS property maintenance: WVHS landscaping maintenance  WVHS properties light housekeeping

I don’t see my particular interest listed.  I have experience/expertise in \_\_\_\_\_

\_\_\_\_\_ and would like to volunteer in these areas.

Days of the week or times of day I am generally available: \_\_\_\_\_

Otherwise, I understand that I will be contacted regarding dates and times as any opportunities arise.