

Village of Iola Board of Trustees Meeting

August 14th, 2024, held at 5:30 PM; Iola Village Hall, Community Room
180 South Main Street, Iola WI 54945

Meeting called to order at 5:30 PM by President Jennifer Schustek. The open meeting statement was read by J. Schustek, followed by the Pledge of Allegiance and a moment of silence.

Roll Call. Members present: Jennifer Schustek, Jim Rasmussen, Dave Harper, Rick Meyers, Mark McCoy, Pamela Parks and Alan Bauer. Others present: Emily Conroy, Laura J. Krogwold, Village Clerk/Treasurer; and Missy Fenn, Village of Iola Deputy Clerk/Treasurer.

PUBLIC PRESENTATION

No public presentation.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

D. Harper made a motion to approve the minutes for the July 9, 2024, Regular Board Meeting; July 18, 2024, Community Development Authority; July 22, 2024, Personnel Committee; July 22, 2024, Public Works and Property Committee; July 23, 2024, Regular Board-Working Meeting; August 5, 2024, Public Works and Property Committee; August 5, 2024, Police Committee; and August 7, 2024, Revitalization Committee. Motion seconded by R. Meyers. Motion passed.

OLD OR UNFINISHED BUSINESS

A new invoicing system created by Missy and Laura have made it very easy to track outstanding invoices. Currently the Village has two outstanding invoices for ordinance violations totaling \$8,422.86. D. Harper asked if legal action should be taken against the violator. This will be investigated.

NEW BUSINESS

A. Bauer made a motion to grant a Temporary Class “B”/”Class B” Retailers License to Bull Falls Hog Chapter for September 8th, 2024 at 400 Main Drag Way. Motion seconded by D. Harper. Motion passed.

M. McCoy made a motion to approve a Temporary Operator’s Licenses for September 8, 2024, for Dixie Lynn Kinnard. Seconded by J. Rasmussen. Motion passed.

Motion made by R. Meyers to approve the new zoning map that Davy Engineering will be working on be paid out of the contingency fund, half in 2024 and the other half in 2025. D. Harper seconded. Motion passes.

Motion made by R. Meyers to approve trustee email accounts be set up by Team Logic IT, for a cost of \$462 a year. Motion seconded by D. Harper. Motion passed.

D. Harper made a motion to adopt Resolution 2024-06-Municipal Emergency Operation Plan. *WHEREAS, Disaster, natural and man-made can occur at any time and any place and, WHEREAS, it is not always possible to convene the entire Village Of Iola Board and, WHEREAS, it is imperative that the property and well-being of our residents be protected and, WHEREAS, the Village of Iola Board of Trustees desires to determine a procedure to declare a State of Emergency, THEREFORE, BE IT RESOLVED, that in the event of disaster, natural or man-made, and the Village of Iola Board cannot be convened the Village President may declare a State of Emergency and in the absence of the Village President, the President Pro Tem and in his/her absence; the Chief of Police may declare a State of Emergency for the Village of Iola. BE IT FURTHER RESOLVED, this state of emergency shall be in effect for a time period of forty-eight (48) hours, during which time the Village of Iola Board shall convene to extend or terminate the State of Emergency.* Motion seconded by J. Rasmussen. Roll call vote: Yes-7, No-0, Abstain-0. Motion adopted.

Motion made by D. Harper to adopt Resolution 2024-07-Emergency Action Plan for Iola Dam. *BE IT RESOLVED, that the Village of Iola Board of Trustees desires to adopt the Emergency Action Plan for the Iola Dam, State Highway 49, South Branch of the Little Wolf River, dated August 14, 2024.* Motion seconded by R. Meyers. Roll call vote: Yes-7, No-0, Abstain-0. Motion adopted.

Motion made by D. Harper to adopt Resolution 2024-08 Reallocation of Surplus Funds. *BE IT RESOLVED that the Village of Iola Board of Trustees desires to allocate the unspent funds from the 2023 General Fund of \$25,159 be designated as follows: \$11,000 for the Village of Iola Olson Park \$10,000 to the Sick-Fund Reserve, \$4,159 to the asphalt project at Olson Park.* Motion seconded by P. Parks. Roll call vote: Yes-7, No-0, Abstain-0. Motion adopted.

COMMITTEE REPORTS

Community Development Authority: The Iola Lions Riverwalk is open. Scott Bestul and a crew of Lions work to replace boards and level the walkway. Gathering estimates for new Welcome to Iola signs. Next meeting is August 29, 2024, at 5:00 PM.

Personnel Committee: J. Rasmussen stated the Personnel Committee is working on updating the Employee Handbook. The next meeting for the Personnel Committee will be August 19, 2024, at 9:00 AM.

Library: J. Rasmussen made a motion to accept the circulation reports for June 2024 submitted by Library Director Robyn Grove was shared with the village board: CIRCULATION: Circulation 376, Renewals 1,941, Total Circulation 2,317; INTERLIBRARY LOAN: Total Loaned 1,041, Total Borrowed 927, Net 114; WISCAT ILL – Requested 6, Sent 11; OVERDRIVE: E-Book 120, Audio Books 127, Magazines 11, Hoopla 149; MY PC: Total Minutes 17,771 Total Sessions 146, Wireless Unique Devices 230, Avg Devices Connected Per Day 23; Items Checked in: 3,456; Monthly Patron Count: 1,954; PROGRAMMING: Total Programs 15 with a total attendance of 332, 1 Adult Program

with Attendance of 9, 4 Children's Programs Story Hour with Attendance of 131, 5 Family Programs/STEAM with Attendance of 154; 5 Passive/Drop In with attendance of 38; Make & Take Bags 82; Curbside/Living Oaks/Cap Services 0; New Patrons 8. A motion was made by J. Rasmussen to accept the 2024 June Library report as presented. Motion seconded by D. Harper. Motion carried.

Protection of Persons and Property: Cones with Cops is coming up at Shiver's on Wednesday, August 28, 2024. There will be representatives from the Iola Police Department, Iola Public Works, Iola Fire & Ambulance, Waupaca County Sheriff's Department, Department of Natural Resources and the Wisconsin State Patrol in attendance. Free Ice cream for the kids. This will be a great opportunity to meet our local emergency personnel and get a chance to look at their vehicles.

Motion made by P. Parks, seconded by J. Rasmussen to accept the July 2024 Iola Police Department call for service summary submitted by Chief Zierler. Special note: The call numbers will increase due to the Waupaca County call record system, Spillman, not being fully operational on July 1, 2024. There were 152 Total calls handled by the department: 29-911 Misdials; 4-Animal Problem; 2-Alarm, 16-Assist other Agency (15 EMS); 11-Citizens/Motorist Assist; 25-Designated Patrol (Also includes foot patrol and designated school patrol); 2-Domestic Disturbance; 2- Emergency Evacuations (Manawa & Carshow), 1- Fire Works; 1-Fraud; 1-Hit and Run; 1-Juvenile Problem; 5-Lockouts; 1-Lost Property; 1-Mental Health; 6-Motor Vehicle Crashes; 3-Missing Persons; 2-Noise Complaint; 3-Ordinance Violations; 2-OWI; 3-Property Damage; 1-Sex Offence; 5-Suspicious Circumstances; 1-SWAT Call out; 3-Theft; 2-Traffic Control; 5-Traffic Hazard; 11-Traffic Enforcement; 7-Welfare Check. No discussion. Motion passed.

Public Works (Public Property, Streets, Sewer, Water): Next meeting Monday, September 16, 2024.

Ordinance: Will be working on Chapter 2 at the next Working Committee meeting on Tuesday, August 20, 2024, at 5:00 PM. The Police Committee has finished their section and it will be sent off to MuniCode for legal revision.

Park & Garden: The next brat fry at Sentry Foods will be Saturday, August 24, 2024, funds raised will go to improvements to Olson Park.

Finance: The members of the Finance Committee found the bills to be in order. Motion made by D. Harper seconded by J. Rasmussen, to approve the bills. Motion passed.

Revitalization: Next meeting Wednesday, September 19th, 2024, at 4:00 PM.

Future monthly Board of Trustees meetings: There will be a Working Committee meeting on Tuesday, August 20th at 4:30 and the next board meeting will be Tuesday, September 10th 2024 at 5:30PM in the Community Room at Village Hall.

BOARD CORRESPONDENCE

No board correspondence.

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

The Trustees talked about the growing problems with the deer and geese in the village. This matter will be looked into. The thought was expressed of cutting brush down around the Riverwalk so it can open up the stream, in order for it to more visible.

ADJOURNMENT

Motion by J. Rasmussen to adjourn. Second by D. Harper. Motion Carried. The meeting was adjourned by President J. Schustek at 6:25 PM.

Laura J. Krogwold, Clerk/Treasurer, Village of Iola