

MINUTES

Village of Iola Regular Meeting - February 13th, 2023 @ 5:30 p.m.
Iola Village Hall, Community Room
180 S. Main St, Iola WI - Phone: (715) 445-2913

The February 13th, 2023, Village of Iola Board meeting was called to order by President Jennifer Schustek at 5:30 p.m. via phone. The meeting was held at the Iola Village Hall in the Community Room. President Schustek read the opening meeting statement "This meeting and all other meetings of the Iola Village Board are open to the public. Proper notice has been posted in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place, and agenda of this meeting. The Village Board asks that all participants of this meeting silence their cell phones until after the meeting had adjourned" and led the Pledge of Allegiance, with a moment of silence following the Pledge of Allegiance.

Roll call was taken by village clerk, Betty Aanstad. Board Members Present: President Jennifer Schustek via phone; Trustees: Dave Harper, Jim Rasmussen, Pamela Parks, Missy Fenn, Rick Meyers, Mark McCoy; Village Attorney Bruce Meagher. Others Present: Clerk Betty Aanstad, Deputy Clerk Laura Krogwold, Holly Neumann, Aaron Messier, Shannon Dane, Larry Flowers, Jean Christensen, John Christensen, Roger Olson, Janine Beauchaine, Sandy Bostwick, Toni Schumacher, Sherri Miller, Steve Steeber.

Trustee Harper made a motion to approve the January 9th, 2023, Board Meeting minutes and January 9th, 2023, Caucus minutes. Trustee Rasmussen seconded the motion. Motion carried.

Trustee Meyers made a motion to approve the January 24th, 2023, Park Committee meeting minutes. Trustee Fenn seconded the motion. Motion carried.

Trustee Rasmussen made a motion to approve the January 25th, 2023, Personnel Committee minutes as written. Trustee Harper seconded the motion. Motion carried.

President Schustek announced that the January 26th, 2023, Ordinance Committee Meeting was not held due to posting error.

Trustee Rasmussen made a motion to schedule a public hearing the Village of Iola Ordinance 23-01 Garbage and Refuse Collection. To be held March 13th, 2023, at 5:30 p.m. Trustee Harper seconded the motion. Motion carried.

Trustee Rasmussen explained how him, and Bob Viste (Village of Iola Building Inspector) came up with the new building permit rates. The new rates are based on the value, they are no longer based on the square footage of the project. He said in checking around he found that majority of the places he checked with are going this way. Below is the new Building Permit Fee Schedule submitted to the board by Trustee Rasmussen.

Village of Iola – Permit Fees
Adopted March 1st, 2023

All projects started without a permit are double the fees below.

1. New Dwelling		
1A. Single Family – Base Fee (900 sq ft.)		
1B. TWO Family		
2. Addition – Residential		
3. Remodel/Alteration		
4. Garage/Decks/Accessory Structures		
5. Other Buildings- Commercial/Manufacturing/Industrial		
\$1.00 - \$999	6% of value	Minimum fee of \$50 to a max of \$60
\$1,000 - \$9,999	4%	Minimum fee of \$60 to a max of \$400
\$10,000 - \$49,999	2%	Minimum fee of \$400 to a max of \$1,000
\$50,000 - \$99,999	1.5%	Minimum fee of \$1,000 to a max of \$1,500
\$100,000+	1%	Minimum fee of \$1,500
<i>In addition to above fees, the following will apply:</i>		
Plan Review	\$90.00	
State Seal (if required)	\$35.00	
Zoning Fee	\$35.00	
Plumbing	\$75.00	
Heating/Air Condition	\$75.00	
Electrical	\$75.00	
Furnace Replacement	\$75.00	
New Electric Service	\$75.00	
New Plumbing (Up to 3 Fixtures) Over 3 fixtures \$6.00 per fixture	\$75.00	
Sign Permit (New/Face)	\$70.00	
Fence/Driveway (?)	\$65.00	
Permit Extension – 1 year	\$100.00	
Wrecking/Moving Per Day (Proof of Bonding)	\$75.00	
Failure to Call for Inspection	\$75.00	

Occupancy Without Final Inspection	\$100.00	
Ordinance Violation	\$60.00	
Compliance Inspection	\$70.00	
<i>Village keeps 10% of above fees with exception of State Seal.</i>		
Village (split money w/Committee Members)		
Conditional Use Permit	\$420.00	
Variance Permit	\$300.00	
Rezoning	\$420.00	

Pending approval of a Board Member. Above fee schedule is subject to review as needed.

- 2023 Legal Fees: \$700.00 Maximum
- 2024 Legal Fees: \$500.00 Maximum
- 2025 Legal Fees: \$0.00

After the board had time to review the new Building Permit Fee Schedule. Trustee Rasmussen made a motion to approve the new Building Permit Fee Schedule. Trustee Harper seconded the motion. Motion carried.

Trustee Harper made a second motion to approve bottom three items on the Building Permit Fee Schedule since these are new items. Trustee Rasmussen seconded the motion. Motion carried.

Trustee Rasmussen asked to combine items A, B & C on the agenda for new business as one since they all pertain to the same thing. He went on to explain that because a number of employees work different hours in a day, by putting PTO in eight (8) hour increments this would be the same for everyone and by allowing it to be used in two hour increments, for the police officers that work 12 hours shifts this would allow them to be able to take the amount of hours off when they are working ten (10) or twelve (12) hour shifts, instead of the way it currently is that they have to take them in eight (8) hour increments. Trustee Rasmussen also explained regarding vacation carryover, that they have an employee that was unable to use her vacation in 2022 because of short staffing. And a couple of other employees that were unable to use all their vacation due to weather.

Trustee Rasmussen made a motion to approve the three changes listed below to the employee handbook. Trustee Harper seconded the motion. Motion carried.

- A. Consideration of Amending Employee Handbook for the definition of a PTO day as eight (8) hours.
- B. Consideration of Amending the Employee Handbook to Limiting the use of PTO in 2 (two) hour increments.
- C. Consideration of approving employee vacation carry over from one calendar year to the next calendar with Supervisor approval to be used by March 31st of the next calendar year.

Trustee Rasmussen made a motion to approve the three changes to the employee handbook. Trustee Harper seconded the motion. Motion carried.

Trustee Meyers made a motion to accept the relinquishing of the Class B Liquor License Combo to the Village of Iola from Steve Cieslewicz Whitetail Lanes dba The Iron Grille. Trustee Fenn seconded the motion. Motion carried.

Trustee McCoy made a motion to approve a Class B Liquor License Combo to Robert Sager, Tee Time Lounge, 604 Water Street. Trustee McCoy came back and amended his original motion to include pending background check by Police Department. Trustee Rasmussen seconded the motion. Motion carried.

Trustee McCoy asked to discuss with the board about considering him purchasing the parcel 26 35 71 4 from the Village of Iola in the amount of \$2,000. Trustee McCoy explained that he understood the Village uses the parcel for plowing snow in the winter months, however the property connects to his parcels and he would like to purchase the property to expand his businesses. Public Works Director Glenn Tetzlaff stated that he had no problem selling the parcel as long as the Village would be allowed to plow snow on it in the winter months. Mark stated that he had no problem with that and would be willing to and has added it to the offer to purchase. Mark asked that he would like to have the board to give him the same consideration Dane's had regarding the parcel on Sunset. Clerk Aanstad also stated that Dan Dane came in and talked with President Schustek and Trustee Parks and after a lengthy discussion that parcel is being surveyed at the expense of the Dane's and the Dane's will only be purchasing a small portion that will give them lake access from their property. After more discussion it was mentioned to consider having a market analysis done on the property.

Trustee Harper made a motion to refer the consideration over to Public Property and Streets. Pamela Parks seconded the motion. Motion carried.

COMMITTEE REPORTS:

Personnel – No Updates

Library – No Updates

Protection of Persons and Property Committee:

Police Report: Trustee Fenn made a motion to approve the police report submitted by Chief Zierler for January 2023. Trustee McCoy seconded the motion. Motion carried.

Police Report: The Iola Police Department handled 107 total calls. 911 Misdiagnoses – 8, Agency Assists – 0, Alarms – 4, Animal Complaints – 4, Assist Other Agency (EMS) - 3, ATV/UTV Stops – 0, Assault – 0, Bail Jumping – 0, Burglary – 0, Business/Building Checks – 0, Car vs Deer – 0, Child Abuse/Neglect – 0, Child Custody – 0, Citizens/Motorist Assist – 1, Civil Complaints – 0, Cyber Tip (Child Porn) – 0, Controlled Burn – 0, Controlled Substance – 0, Death – 0, Designated Patrol – 51, Disabled Vehicle – 0, Disorderly Conduct – 1, Domestic Disturbance – 0, Drug Complaint – 0, Extra Patrol – 0, Family Complaint – 1, Family Disturbance – 0, Fireworks – 0, Follow up – 0, Fraud – 1, Harassment – 0, Hit and Run – 0, Illegal Dumping – 0, Intoxicated Person – 0, Juvenile Problem – 0, Lewd and Lascivious – 0, Lock Out – 1, Lost Property – 0, Mental Health – 0, Missing Person – 0, Motor Vehicle Crash – 2, Neighbor Complaint – 0, Noise – 0, Open Door – 0, Ordinance Violation – 2, OWI – 0, Paper Service – 3, Parking Problem – 3, Property Damage – 0, Repossession – 0, Sex Offense – 0, Snowmobile Complaint – 1, Storm Damage – 0, Suspicious Circumstance – 1, Theft – 0, Threatening/Harassment – 0, Tobacco Problem – 0, Traffic Control/Hazard – 0, Traffic Enforcement – 14, Trespassing – 0, Violation of TRO – 1, Truancy – 0, Warrant Pick Up – 1, Weapon Offense – 0, Welfare Check – 4.

Public Property and Streets – No Updates

Parks:

General Parks - No Updates

Chet Krause Park: Trustee Harper made a comment that the Village received a Thank You from Clifford Mishler and the Ad-hoc committee for the village's assistance in helping to apply for the Vibrant Space Grant. To date the Chet Krause Park has raised a total of \$261,518.00.

Sewer & Water - No Updates

Finance - Trustee Harper made a motion that they found all the bills in order and approved them. Trustee Rasmussen seconded the motion. Motion carried.

Public Presentation (Correspondence & Communications) to or discuss with the Board. Maximum 2-Minute Presentation – No presentations brought forward before the board.

Any Other New Business that may legally come before the Board (Please remember to address the board when making your presentation. Maximum 2-minute presentation) – Glenn Tetzlaff stated that the motor for the sewer plant is in, and they will be pulling the old one this coming week and replacing it with the new one. He is considering sending the old one out and having it looked at to see if it could be repaired and if it is worth repairing. Clerk Aanstad stated that U.S. Cellular had reached out this week about putting a portable cell tower on the Iola Old Car Show Grounds again this year. The tower had no changes to the past, height and size. Attorney Meagher said since there were no changes to the tower he did not see any reason why they could not go ahead and place the tower on the Iola Car Show Grounds: June 15th thru July 14th, 2023.

Trustee Harper made a motion to adjourn the meeting. Trustee Rasmussen seconded the motion. Motion carried.

President Schustek announced the meeting was adjourned at 6:09 p.m.

Submitted by Betty Aanstad, village clerk
Village of Iola