

ALABAMA STATE COUNCIL
EPSILON SIGMA ALPHA INTERNATIONAL
Bylaws

ARTICLE I. NAME

The name of this non-profit organization shall be the Alabama State Council, Epsilon Sigma Alpha (ESA) International, hereinafter referred to as the State Council.

ARTICLE II. PURPOSES

- A. To promote closer relations and full cooperation among the member chapters, State Council, International Council (IC), Southeastern Regional Council (SERC), and ESA Headquarters.
- B. To promote leadership, cultural, and intellectual development and friendship among members.
- C. To organize additional chapters within the state and encourage the chapters in their efforts.
- D. To promote philanthropic and service endeavors. St. Jude Children's Research Hospital and Easter Seals are official projects for the State Council.

ARTICLE III. MEMBERSHIP

- A. Members
 - 1. Chapters of ESA International located within Alabama, upon chartering, and payment of all dues may be eligible for membership in the State Council.
 - 2. Honorary membership in the State Council may be conferred upon a person of outstanding accomplishments who has been recommended by the State Council Executive Board and approved by State Council membership.
- B. Responsibilities of Membership
 - 1. Each member chapter of the State Council shall pay annual dues per jewel pin members. Said dues shall be payable to the State Treasurer by June 1.
 - 2. A chapter that has been inactive in the State Council for a period of six months or longer may be reinstated upon payment of the current year State Council dues.

ARTICLE IV. OFFICERS

1. Elected Officers
 - a. President
 - b. First Vice President/President Elect
 - c. Second Vice President
 - d. Recording Secretary
 - e. Treasurer
 - f. Parliamentarian

2. Executive Board
 - a. Elected Officers
 - b. Corresponding Secretary
 - c. Chaplain
 - d. Workshop Coordinator
 - e. Awards Chairperson
 - f. St Jude Coordinators
 - g. Easter Seals Chairperson
 - h. ESA Foundation Counselor
 - i. Jr. Past President
 - j. Sr. Past President

3. General Board
 - a. Appointed committee Chairpersons
 - b. Standing Committee Chairpersons
 - c. Chapter Presidents (or alternates)
 - d. SERC Coordinator
 - e. Webmaster
 - f. Jonquil Editor

- A. Duties of Officers are contained in the State Council Standing Rules.

- B. Qualifications for Officers
 1. Candidates for the office of First Vice President/President Elect shall qualify if they are active members of an Alabama chapter, are in good standing with the State Council and ESA Headquarters, have served as president of an Alabama chapter, and served one year on the Executive Board as an elected officer.
 2. Active members in good standing with their chapters, the State Council, and ESA Headquarters can qualify as candidates for the remaining elected offices, with the exception of the office of First Vice President.

C. Terms of Office

1. Officers shall be elected and installed at the Alabama State Convention. They shall serve for a term of one year or until successors are elected and/or appointed.
2. If an elected or appointed officer is absent at two consecutive meetings without prior notification to the State President, that position will be deemed vacant and filled as provided in Article VI.
3. If an elected officer or appointed chairperson becomes a member at large, that person has sixty days to re-affiliate with another active chapter in order to maintain the position; otherwise, this position shall be deemed vacant.

ARTICLE V. STANDING COMMITTEES

A. Committees

1. Awards
2. Bylaws
3. Budget
4. Credentials
5. Nominations
6. Outstanding Chapter
7. Ways and Means
8. SERC Coordinator

B. Duties of Standing Committee Chairpersons are contained in the Standing Rules.

ARTICLE VI. NOMINATIONS

- A. The Nominations Committee, with the First Vice President/President Elect as chairperson and two members appointed by the Executive Board, shall solicit nominations for the six elected officers of the State Executive Board from all chapters sixty days prior to the meeting of the committee. Each candidate for office must submit acceptance of the nomination. No more than five names shall be listed on the ballot for each elected office.
- B. Nominations also may be made from the floor if written qualifications have been given to the First Vice President and approved prior to nomination by the Nominating Committee.
- C. Each candidate, nominated from the floor, shall be allowed two minutes before the roll call vote is called for presentations of evaluations and qualifications.
- D. Qualified candidates must be present at the State Convention and Convention Assembly Hall unless their absence is excused by the Executive Board.

- E. A vacancy in the office of State President, occurring in the interim between State Conventions, shall be filled by the First Vice President and Second Vice President in that order. Any other vacancy on the elective officers shall be filled by appointment of the President, subject to the approval of the Executive Board.

ARTICLE VII. VOTING

- A. Any member in good standing with his/her chapter and the Alabama State Council and registered for the meeting/convention will have one vote on any issue presented.
- B. Electoral Voting:
 - 1. The President shall appoint a head teller and two tellers for the purpose of tallying votes for elected positions. The tellers shall come from chapters that do not have candidates for the offices.
 - 2. The Recording Secretary shall call the roll, and each qualified member shall come forward and drop a marked ballot into a sealed ballot box.
 - 3. The tellers shall tally the votes, and the head teller shall certify the results of said vote to the President, who shall announce the results to the General Assembly. In the event of a tie, members shall immediately proceed to vote again by ballot to dissolve said tie. Upon completion of the second ballot if there is still a tie, then the State President shall cast the deciding vote. A majority of all votes cast shall constitute an election.

ARTICLE VIII. MEMBERSHIP MEETINGS

- A. The State Council shall meet three times yearly at times and places designated and announced by the newly elected State President at the State Convention.
- B. The annual meeting in the spring shall be known as the State Convention of the Alabama State Council and shall be held at a time and place designated by the Second Vice President and approved by the State Council Executive Board. The purpose of this annual meeting shall be for the election of officers, receiving reports of officers and committee chairpersons, and for any other business that may come before said meeting.
- C. Special meetings of the State Council Executive Board shall be held at the call of the Alabama State President.

ARTICLE IX. FINANCES

- A. The State Council Board is responsible for expenses approved in the budget. Any expenses incurred but not included in the budget must be presented to the State Executive Board for approval.
- B. The financial year shall begin on June 1 and end on May 31.
- C. Treasurer's records shall be audited annually by June 30 following close of the fiscal year.

ARTICLE X. CONVENTION

The State Council shall sponsor the Annual State Council Convention.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in *Robert's Rules of Order, Revised* shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws or standing rules of the State Council and ESA Headquarters.

ARTICLE XII. ESA POLICIES

The State Council shall abide by all policies instituted by ESA International.

ARTICLE XIII. DISSOLUTION STATEMENT

Should the State Council dissolve, once all expenses are paid, the remaining balance would be divided equally between St Jude Children's Research Hospital and Easter Seals.

ARTICLE XIV. AMENDMENTS

These bylaws may be amended or revised by a majority vote at State Convention. The proposed amendments or revisions must have been submitted to the Bylaws Committee by the winter State Council meeting. The amendments as approved by the Executive Board must be sent to all chapters at least thirty days before the State Convention.

REVISED - Convention of May 1989

REVISED - Convention of May 1991

REVISED - Convention of May 1992

REVISED - Convention of May 1993

REVISED - Convention of May 1994

REVISED - Convention of May 1998

REVISED - Convention of May 2004

REVISED - Convention of May 2005

REVISED - Convention of May 2007

REVISED - Convention of May 2008

REVISED - Convention of May 2010

REVISED - Convention of May 2011

REVISED - Convention of May 2012

REVISED - Convention of May 2014

REVISED – Convention of May 2015

REVISED – Convention of May 2019