

POSITION DESCRIPTION
TUMBLING COORDINATOR & ASSISTANT HEAD COACH



POSITION:	Tumbling Coordinator & Assistant Head Coach
LOCATION:	Bracebridge, ON
TERM:	0.5 to 0.75 FTE leading to Full Time
COMPENSATION:	Negotiable based on qualifications
REQUIREMENTS:	Available evenings and weekends
START DATE:	May 15, 2022

ABOUT MUSKOKA ELITE

Muskoka Elite Cheer & Tumbling is Muskoka's only competitive cheerleading club offering quality cheerleading programs to local families. We are centrally located in Bracebridge, Ontario, 1hr 30mins from the Greater Toronto Area, with a brand new 6,000sqft cheerleading facility. We endeavour to make quality, fun, meaningful cheer programming accessible to all families.

ABOUT THE ROLE

Tumbling is a central feature of cheerleading and as such encompasses a significant portion of our program offering at Muskoka Elite. A Tumbling Coordinator is expected to bring a strong understanding of the fundamental movements of tumbling to their classes as well as mastery of drills and progressions at all levels of the sport. The Tumbling Coordinator will be responsible to develop, plan and oversee all tumbling classes, private lessons, and curricula as well as train and educate coaches. Additionally, the position will also fulfil the role of Assistant Head Coach which will involve collaboration with gym management on strategic program development, season planning, and coaching cheer teams. The position includes administrative work overseeing a portfolio of operational responsibilities.

ROLES & RESPONSIBILITIES

Duties include, but are not limited to the following:

- Attend staff training in June 10-12, 2022
- Plan, coordinate, and execute tumbling classes each week
- Push results and skill achievement through staff training and education
- Make classes fun, exciting, and memorable for all involved
- Coach summer camps and other ancillary programs
- Work with gym management on strategic planning and implementation each season
- Help develop cheerleading in Muskoka through community outreach
- Assist with founding, developing, and coaching a local high school cheer team
- Coach a set of cheerleading teams each season and attend all competitions
- Hold a valid passport for international travel (or willing to obtain)
- Manage a portfolio of administrative responsibilities
- Coach 15-20 hours per week
- Office work 10-15 hours per week

QUALIFICATIONS

- ICU, NCCP or equivalent certification (or willing to obtain)
- Previous experience coaching cheerleading and tumbling
- Working understanding of cheerleading rules and scoring
- Post secondary education an asset
- Experience as a competitive cheerleader an asset
- Judging certification and experience an asset
- Interest in cheer fashion an asset
- Interest in event planning an asset
- Willing to relocate to Muskoka, ON
- Capable to driving on Planet Hoth

Please forward your resume and cover letter to tony@muskokaelite.com.