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**Bexar County Adult Probation**

TCSA SPECIAL BOARD MEETING MINUTES

Holiday Inn South Broadway

5701 South Broadway, Tyler, TX 75703

Monday, February 25, 2019

8:10 am to 1:51 pm

1. Meeting called to order at 8:10 AM. Present: David Peters, Santos Aguilar, Chris Shirley, Guadalupe Garza, Israel Tena, and Senae Williams.
2. Approved minutes provided from Annual Board Meeting 10-31-2018. Israel Tena motioned to accept, Senae Williams seconded, majority vote agreed
3. Ratification of previously approved minutes including Jeff Lee resignation and appointing Santos Aguilar to the board. Santos Aguilar motioned to accept, Senae Williams seconded, majority vote agreed
4. Status of IRS Reporting- IRS rejected initial request, sent in long application and $600

V. Toured Holiday Inn South Broadway **(9:00 - 10:00 a.m.)**

VI. Toured Magnuson Grand Hotel **(10:00 - 11:00 a.m.)**

VII. Toured Courtyard by Marriott **(11:00 a.m. - 12:00 p.m.)**

VIII. Returned to Holiday Inn Board room **(12:00 - 2:00 p.m.)**

Santos Aguilar motioned to have the conference at Holiday Inn, Tyler, Texas, Israel Tena seconded the motion, majority vote agreed

1. Financial Report- discussed

2. Sunday Reception- discussed catering

3. Luncheon-discussed option of luncheon

4. Door Prizes/Auction items- discussed requesting auction items/prize, David Peters to construct letter to help get donations. Israel volunteered

5. Food Pantry- discussed participants bring canned goods for local pantry

6. T-Shirts/TCSA shirts- discussed purchasing shirts for board members that do not have the grey polo w/new logo. Chris Shirley motioned, Senae Williams seconded, majority vote agreed

7. Plaques –Israel Tena motioned to not purchase plaques, David Peters seconded, majority vote agreed

8. Inventory- David Peters purchased banners in the amount of $62.78. Israel Tena motioned to reimburse, Guadalupe Garza seconded, majority vote agree; Santos Aguilar motioned to purchase large check, Guadalupe Garza seconded majority vote agreed; Guadalupe Garza motioned to check with businesses to see if sponsorship for promotional items was available, Santos Aguilar seconded, majority vote agreed

9. Conference Agenda topics-discussed in detail, in progress

10. TCSA Board Pictures-discussed

11. Bank Signatures- previously discussed during 2018 board meeting, Israel to add signature at the bank

IX. Discussion- Santos Aguilar motioned to provide Path Tyler, TX with donation check in the amount of $500, Senae Williams seconded, majority vote agreed

X. Next Meeting October 16th, 2019

XI. Adjourned Meeting at 1:51 p.m.