

**REGULAR MEETING MINUTES  
FOREST MEADOWS OWNERS ASSOCIATION  
BOARD OF DIRECTORS  
Via Zoom Meeting  
April 8, 2020**

**OPEN SESSION**

**CALL TO ORDER:** The meeting was called to order by President Pam Haught at 6:04 p.m.

**ATTENDANCE:**

Blair, Davis, Fregosi, Harris, Haught, Madison, Woznak, GM Shipman.

**APPROVAL OF MEETING MINUTES:**

Davis moved to approve the Regular Session Minutes of February 18, 2020 (there was no March meeting due to COVID-19). The motion was seconded and carried 6/0.

**CORRESPONDENCE:**

An owner's letter regarding a neighbor's outdoor lights has been investigated and according to the ARC rules are now in compliance. A letter of response has been sent to the owner.

**PRESIDENT'S REPORT:**

**On February 18, 2020**, the Board of Directors met in Executive Session (there was no March meeting due to COVID-19) regarding the following: to approve the Executive Session Minutes of January 20, 2020; review the Aging Summary Report and review truck bids.

**UNFINISHED BUSINESS:**

**TV/Internet for HT:**

Davis reported that due to the Coronavirus, Comcast is not sending any workers out to do installation or any other business right now. Any installation will be on hold until further notice.

**Speed Signs:** Haught reported that the speed signs have been making a difference in the community and that the portable one will be moved occasionally to different streets as needed.

**NEW BUSINESS:** None

**FINANCIAL REPORT:**

February 29, 2020 Interim Financials: Blair asked to table his report until the next meeting as not all information was available.

Quarterly Dues Transfer to Reserve: Davis moved to transfer \$100,000.00 from the operating account to the Reserve Account. The motion was seconded and carried 6/0.

**MANAGER'S REPORT:**

**February - March 2020 Activity Report -**

Reviewed monthly inspection report from Compliance Coordinator

Update and review collection agency accounts. Track Civil Court action and monitor judgement award activity.

Attended construction meetings with Ken Woznak, KW Emerson and Architect regarding starting the guard house at the Front Entry

Attended a three-day Law Seminar and Mastery of Ethics class.

Met with Pete Padelford and Fire Chief Mike Johnson and the new CalFire Battalion chief, Brenton Brown to review the areas to make fire breaks and use the CDC Crews (if available).

Attended a PG&E construction meeting to assess the progress done the previous week and to explain what they will be doing in the next week.

Interviewed three prospective candidates for maintenance position

**COMMUNITY COMPLIANCE COMMITTEE:**

The March 3, 2020 Community Compliance Committee Inspection Report was reviewed by the Board.

**COMMUNITY CENTER COMMITTEE:**

Blair read the March 1, 2020 Minutes from the committee.

The Board is now waiting for the next report and will get the information on the web for the community members.

**EPPOC:**

Davis gave a summary of the February and March 2020 meetings.

**PARKS, POOLS, & EVENTS COMMITTEE:**

Davis moved to approve the addition of Karen Korpi to the PP&E member list. The motion was seconded and carried 5/0, Woznak abstained.

The request for 2 additional wine barrels for the bocce court area was approved.

PP&E should continue to investigate a shade cover the HT kiddie pool area.

Discussion to change pool hours will continue with input from Keith Pierce, Maintenance Supervisor.

**ROADS, & TRAILS, COMMITTEE:**

No report this month.

**ARC COMMITTEE:**

No report this month.

**DIRECTOR REQUESTS:**

Fregosi asked about a large tree that has fallen on Buckthorn and the follow-up to clear the area.

**OPEN FORUM:**

Seven homeowners spoke in Open Forum via conference call.

**ADJOURNMENT:**

The meeting was adjourned at 7:08 p.m.

Submitted by,



Gini Madison  
Secretary