

**REGULAR MEETING MINUTES  
FOREST MEADOWS OWNERS ASSOCIATION  
BOARD OF DIRECTORS**

**Hilltop Clubhouse**

**May 21, 2019**

**OPEN SESSION**

**CALL TO ORDER** –The meeting was called to order by President, Allen Dodson at 2:00 p.m.

**ATTENDANCE:**

Present: Dodson, Madison, Pristia, Ritchie, Ross, Woznak, GM Shipman

Absent: Davis

**APPROVAL OF MEETING MINUTES:**

Pristia moved to approve the April 16, 2019 Regular Board Meeting Minutes. The motion was seconded and carried 6/0.

**Traffic Enforcement:**

CHP Officer Soria reported they will revisit the 4 way stop and be more active in giving citations to speeders.

**GUEST SPEAKER:**

Joel Metzger from CCWD (Calaveras County Water District) presented information regarding the Reach 1 Pipeline Project they will be implementing starting in mid-June 2019. They will co-ordinate with GM Shipman to not disrupt our planned entry construction.

**OPEN FORUM:**

Seven spoke at open session.

**CORRESPONDENCE:**

A letter from owners whose backyard faces Lupine Lane was reviewed and discussed. Their request was to “fix” the bright lights from the new parking area at the Gallery or to turn them off altogether. GM Shipman will look into ways to dim the lights or possibly use timers so they are not so distracting.

**PRESIDENT’S REPORT:**

On April 16, 2019, the Board of Directors met in Executive Session regarding the following: to approve the Executive Session Minutes of March 19, 2019; to review Aging Summary Report; discussed a delinquent owners account; reviewed Health Benefits Package for employees; reviewed Legal Services Plan for HOA attorney; set Town Hall meeting date that has since been cancelled.

**FINANCIAL REPORT:**

**April 30, 2019 Interim Financials**

Ross moved to accept the April 30, 2019, Interim Financial report, with the Operating Account balance of \$662,155.48; and the Reserve Funds balance of \$904,534.68. The motion was seconded and carried 6/0.

**MANAGERS REPORT**

**April – May 2019**

Review monthly inspection report from Compliance Coordinator

Update and review collection agency accounts. Track civil court action and monitor judgement award activity

Met with Policy & Procedures Committee

Continued working with Cal Trans regarding right turn lane

Continued working with CCWD to coordinate their drain installation on Hwy 4 with our front entry project.

Continued to pursue bids for Dogwood drains and moving tennis backboard

Continued working with Architect and paving contractor regarding front entry paving project

Performed (1) one employee evaluation

Meet with Board Liaison and PP&E Co-Chairpersons to discuss procedures and requests

Had safety meeting with maintenance crew and reviewed summer project

Update on Front Entry Paving project start date - GM Shipman reported that because of the rainy weather there is not an exact date to begin the Front Entry Paving project.

The application for an Estate Sale has been cancelled.

VIP (Volunteers in Prevention) The dates for VIP inspections will now start on June 11, 2019. Cal Fire has new regulations that will be put on the website.

**ARC COMMITTEE:**

Pristia reported there are various projects going on in the community with new house painting, landscaping, and new construction. Woznak moved to approve the application for a retaining wall set back needed at 1075 Fairway Court. The motion was seconded and carried 6/0.

**COMMUNITY COMPLIANCE COMMITTEE:**

April 2019 Compliance Committee Inspection Report. Ritchie reviewed the Compliance Committee report with the Board.

**EPPOC:**

There was no report this month.

**PARKS, POOLS & EVENTS COMMITTEE:**

Pristia reviewed the Minutes from the PP&E meeting. It was requested that maintenance place the memorial bench for Judy at a designated spot at the Hilltop Park playground.

**ROADS, TRAILS, & GATE ACCESS COMMITTEE:**

No Report this month

**POLICY & PROCEDURES COMMITTEE:**

No report this month

**DIRECTOR REQUESTS:**

**ADJOURNMENT:**

The meeting was adjourned at 3:15 p.m.

Submitted by,



Gini Madison  
Secretary