

**REGULAR MEETING MINUTES
FOREST MEADOWS OWNERS ASSOCIATION
BOARD OF DIRECTORS
Hilltop Clubhouse
April 16, 2019**

OPEN SESSION

CALL TO ORDER –The meeting was called to order by President, Allen Dodson at 2:00 p.m.

ATTENDANCE:

Dodson, Davis, Madison, Pristia, Ritchie, Ross, Woznak, GM Shipman

APPROVAL OF MEETING MINUTES:

Davis moved to approve the March 19, 2019 Regular Board Meeting Minutes and the March 24, 2019 Town Hall Meeting Minutes. This motion was seconded and carried 7/0.

Traffic Enforcement:

CHP officer Wilkinson reported they will have the radar trailer available April 23-24 to place on Forest Meadow Drive. The Board told him of the concerns on Buckthorn Dr. regarding speeding.

OPEN FORUM:

One owner spoke at Open Forum.

CORRESPONDENCE:

Proposed Guidelines for Open House Signs

Woznak moved to accept the proposal as rewritten (see attached) as a rule to be sent to the community owners for 30-day review and comments. The motion was seconded and carried 7/0.

PRESIDENT'S REPORT:

On March 19, 2019, the Board of Directors met in Executive Session regarding the following: to approve the Executive Session Minutes of February 19, 2019; to review Aging Summary Report; discussed a delinquent owners account; discussed the playground equipment at Meadowview Park; reviewed a proposal to install a gate entry frequency system for emergency vehicles; reviewed proposal for the renewal of the Master Insurance Policy; reviewed proposal for entry gate arms; reviewed proposals for installation of pool gates; reviewed proposal for valve work and drain replacement at Hilltop pool.

FINANCIAL REPORT:

March 31, 2019 Interim Financials

Treasurer Davis reported the Operating Account balance of \$700,359.00 and the Reserve Account balance of \$799,321.68. Davis moved to approve accept the Interim Financials Report; it was seconded and carried 7/0.

Board approval to transfer \$34,347.40 (variable income) from Operating Fund to Reserve Fund:

Davis moved to approve the transfer, it was seconded and carried 7/0.

MANAGERS REPORT

March 2019 – April 2019

Review monthly inspection report from Compliance Coordinator

Update and review collection agency accounts. Track civil court action and monitor judgement award activity

Met with Policy & Procedures Committee

Attended Town Hall Meeting

Attended VIP Coordinator Meeting at CalFire Station

Performed two Employee Evaluations

Meeting with insurance agent regarding insurance renewal package

Meet with inspector to review plans and scheduling

Attended a pre-construction meeting with Architect, General Contractor and Inspector

Coordinate with vendors for scheduling the pool gate installation and tennis court crack repair

Working with Cal Trans regarding right turn lane.

Working with CCWD to coordinate their drain installation on Hwy 4 with our front entry project.

ARC COMMITTEE:

Pristia reported they did have a meeting with general compliance items and checked on the new construction.

COMMUNITY COMPLIANCE COMMITTEE:

April 2019 Community Compliance Committee Inspection Report. Ritchie reported that the April report was similar to last month. It is that time of year to go out and check on compliance issues now that warmer weather has arrived.

EPPOC:

The EPPOC Minutes are much appreciated as they are thorough and filled with information. The Board noted frustration with the lack of progress on a viable Hwy. 4 Fire Evacuation Plan.

PARKS, POOLS & EVENTS COMMITTEE:

Madison reported there will be the Children's Easter Egg Hunt on Saturday, April 20, 2019.

Committee Charter Revisions Approval:

The proposal was reviewed and changes were made. Davis moved to approve the proposal with the revisions. The motion was seconded and carried 7/0.

Request to install shades & lighting at the Bocce Ball Courts:

The request will be sent back to ARC for some changes.

ROADS, TRAILS, & GATE ACCESS COMMITTEE:

No report this month

POLICY & PROCEDURES COMMITTEE:

No report this month.

DIRECTOR REQUESTS:

None

ADJOURNMENT:

The meeting was adjourned at 3:00 p.m.

Submitted by,



Gini Madison
Secretary