



“Talk Derby with ESA”
Louisville, KY

Shipping Information

Please follow these directions when shipping boxes to the
Louisville Marriott Downtown
Louisville, KY

To be received no earlier than Wednesday, July 21, 2021

SAMPLE SHIPPING LABEL

Louisville Marriott Downtown 280 West Jefferson Street Louisville, KY 40202	
Attn:	Vicky Jones
Group Name:	Epsilon Sigma Alpha
Exhibitor’s Name:	(Your Name Here)
Date of Event:	July 26, 2021
Deliver at:	(check with Vicky Jones for info)
Hotel Contact:	Danielle Watson
# of Boxes	(ex. Box 1 of 2 and Box 2 of 2)

***** ALL incoming Shipments MUST Conform to this Label Specification*****

Please contact Local Chair Vicky Jones at vickyjones325@bellsouth.net or call 270-836-4804 if you have any questions.

Shipping Storage Costs

- \$5.00 per box, under 50 lbs.
- \$10.00 per box, over 50 lbs.
- \$25.00 per display box, poster, large tube or oversized box
- \$50.00 per display case

- \$75.00 per shrink-wrapped pallet (pallets must be self-contained & properly sealed)
- \$150.00 per crate, over 150 lbs.
- Refrigerated items - \$25.00 flat rate*