

**San Diego City College Nursing Students' Association**  
**Board of Directors Meeting**  
**Minutes: Nov 27, 2023 1200**

Google Meeting Link: <https://meet.google.com/cyb-zfnz-bax> Passcode: N/A

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**I. CALL TO ORDER: 1159**

**II. ROLL CALL**

<b>President:</b> Taylor Schimdt	P	<b>Membership Director:</b> Douzette Hart	p
<b>Vice President:</b> Nicole Leveillee	p	<b>Cultural Diversity Director:</b> Guy Billy	p
<b>Secretary:</b> Aliana Soriano	p	<b>Community Health Director:</b> Ashley Watson	p
<b>Treasurer:</b> Jenelle Agpaoa	p	<b>Fundraising Director:</b> Lilia Lozada	p
		<b>BTN Director:</b> Berenice Carrazco	p
<b>Faculty Advisor:</b> Dr. Vinegas	p	<b>Legislative Director:</b>	
<b>Faculty Advisor:</b> Prof White	P	<b>Communications Director:</b> Roxanne Holmes	p

*Other participants: Jennifer M., Mary M., Sophia Y., Jennifer S., Kevin H.*

**III. ADOPTION OF AGENDA**

Adoption of BOD agenda for Nov 27, 2023 1200 motioned by Taylor. Seconded by Nicole. Passed and approved by 10/10 unanimously.

**IV. ADOPTION OF MINUTES**

Adoption of BOD minutes for Nov 6, 2023 1158 motioned by Taylor. Seconded by Nicole. Passed and approved by 10/10 unanimously.

V. **SPECIAL ORDERS**

*The SDCC NSA President may announce probationary appointments and/or dismissals to the Board of Directors and/or committee members.*

VI. **REPORTS**

- **President**
  - If purchased something (Lilia) let's vote on reimbursement
  - Payments
  - Regalia update
  - Pamphlet update
  - Parking (give away)
  - Volunteers
  - Sashes
  - F/u pin
  - Website
- **Vice President**
  - Pinning
    - Gift card approval
    - Card approval
    - Faculty gifts
- **Secretary**
  - Communications email access
  - NSA Website access
- **Treasurer Report**
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Cohort 2022 Fund	\$00.00
Cohort 2023 Fund	\$17,311.94
Amount Raised	+00.00

Amount Spent	-00.00
Amount to be deposited	0.00
Amount in cash box	0.00
Cohort 2020 Fund Total	\$00.00

- **Advisor Report**
- **BTN Director Report:**
- **Communications Director Report**
- **Community Health Director Report**
- **Fundraising Director Report**
  - Donations for the community
  - Fundraiser opportunity for drawing.
- **Legislative Director Report**
- **Membership Director Report**
- **Culture Awareness Director Report**

**VII. PUBLIC COMMENTS**

*This segment of the meeting is reserved for persons desiring to address the Board of Directors on any matter of concern that is not stated on the agenda. A total of 10 minutes per topic and 3 minutes per person will be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Board may briefly respond to statements made or questions posed, however, for further information, please contact the SDCC NSA President for the item of discussion to be place on a future agenda (Brown Act §54954.2)*

**VIII. UNFINISHED BUSINESS**

- ❖ NSA emails
  - Cultural Diversity Director

- Still pending

## IX. NEW BUSINESS

### a. Action Items

- ❖ Put into motion by Taylor to approve the *reimbursement of \$106.28 to Billy for the beginning of the year welcome back booth and thanksgiving potluck*. Seconded by Nicole. Approved and voted on unanimously by 10/10, no objections
- ❖ Put into motion by Taylor to approve *the total of \$295 for faculty gifts*. Seconded by Nicole. Approved and voted on unanimously by 10/10, no objections.
- ❖ Put into motion by Taylor to approve *BOD members sitting in front during the Pinning Ceremony*. Seconded by Nicole. Approved and voted on 6/10 unanimously.

### b. Discussion Items

#### President

- ❖ Cap and gowns, expecting to arrive today and/or next week at the bookstore.
  - Pay there when you get the cap and gown
- ❖ Funds that will be left will be dispersed throughout the SDCC clubs
  - Ask FANCY teens organizations about ideas on how to disperse the donation

#### VP

- ❖ Gift cards and thank you cards = for faculty
- ❖ Panera and starbucks = gift cards
- ❖ 11 faculty x \$10, 5 main faculty x \$20, \$50 flowers, \$35 thank you cards ~ \$295
  - Mary will confirm price for the thank you cards from Home Goods

#### Secretary

- ❖ 5pm every Sunday to have the agenda fully filled out by each BOD member as needed
  - Communications Director will post on the website 24hrs prior

#### Cultural Diversity

- ❖ Have the invoices from previous events

- ❖ Dec 8th deadline for the photos
  - Would like to have a uniformed slides so no need to have students individually create own slides
  - Still waiting on the zoom

### **Fundraising Health Director**

- ❖ Recognition for staff
- ❖ Recognition for students
- ❖ Last fundraiser = be brought back to the community (FANCY teens)
  - Possible donations from the BOD since it will take a month to take out money from the account
- ❖ Lily's husband has the technology for the zoom
  - Maybe? The only problem is if it's okay for personal relation

### **Dr. Vinegas**

- ❖ Nursing department has sources to provide for students who are in need
- ❖ Faculty meeting, this thursday 11/30
- ❖ Pamphlets by December 1st = Dean would like to take a look at it
  - Speeches will be reviewed by Dean
    - Professor Batcher
    - Students

### **c. Information Items**

- **MANDATORY NCLEX informational workshop on Dec 7th @14:00 in V101**

X. **ADJOURNMENT: 1248**