**LEISURE TRAVELERS MEETING MINUTES TEMPLATE**

**The meeting was called to order by President\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_ am, with prayer by \_\_\_\_\_\_\_\_\_\_\_\_\_.**

**ATTENDANCE:** List all members in attendance (information can be taken from the attendance sheet)

**GUESTS:** List all guest in attendance: (information can be taken from the attendance sheet)

**REPORTS**:

**TREASURE’S REPORT:** Hyacinth Jones

Opening Balance \_\_\_\_\_\_\_\_\_\_\_

Deposits \_\_\_\_\_\_\_\_\_\_\_

Checks \_\_\_\_\_\_\_\_\_\_\_

Ending Balance December \_\_\_\_\_\_\_\_\_\_\_

Document any additional information reported

**SUNSHINE COMMITTEE:** Joan Smith

Birthdays:

Anniversaries:

Document any additional information reported

**MEMBERSHIP COMMITTEE:** Shirley Mattox

Documented any information reported:

**COOK-OUT COMMITTEE**: Susan White

Document any information reported

**NAARVA**: Joe Washington

.Document any information reported

**WAYS & MEANS**: Karyn Allen & Nobel Jones

A 50/50 will be held after the meeting.

Document any additional information reported

**CHRISTMAS COMMITTEE:** Karyn Allen

Documented any information reported

**OLD BUSINESS**:

**NEW BUSINESS:**

**Members Open Floor:**

Documented any information reported

**One (1) minute tips on:**

**1. Safety**

**2. Tech**

**3. Health**

**Closing prayer was given by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

The meeting was adjourned with the drawing of the 50/50. $80.00 was collected and $40.00 was won by Neenya Tyson

**Signature of person recording the minutes**