

# CONTRACT REQUEST FORM

Property Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_

Clubhouse       Pool Area       Shuffleboard/Tennis Court

Office       \*Home: LOT \_\_\_\_       Other

If other, please provide the location of the community: \_\_\_\_\_

Brief Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*IF WORK IS COMPLETED ON YOUR HOME, PLEASE NOTE - By signing below I acknowledge and understand that work requested will cost \$25 per hour. All work will be charged in one (1) hour increments. If work cannot be completed by STW staff, I will be notified.**

Property Owner Signature: \_\_\_\_\_

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## FOR OFFICE USE ONLY

Assigned to: \_\_\_\_\_ Received on: \_\_\_\_\_ Completed on: \_\_\_\_\_

Total Hours Worked: \_\_\_\_\_  Could not be completed by STW Staff

Notes: \_\_\_\_\_

Employee Signature: \_\_\_\_\_