

Kentucky ESA Convention 2021 Covid-19 Precautions Plan

The Gamma Tau Chapter is committed to sponsoring a state convention that will minimize the risk of Covid-19 for our attendees. Your safety and comfort is our primary concern. We have reviewed the governor's guidance document for gatherings and have adopted those, as well as added additional precautions, in the plan we have drafted. Please note that this plan may be modified as we see how the pandemic progresses between now and April.

We will:

- Ask registered attendees to stay home if they are sick at the time of the convention and/or if they have been exposed to a Covid-positive person within two weeks of the convention dates. We will provide a full refund to anyone who must cancel due to these reasons.
- Take temperatures each morning before attendees enter the meeting room with a non-contact thermometer. Anyone with a temperature of 100.4 or higher will not be able to participate in the conference that day.
- Establish six feet distances when possible within the meeting spaces.
- Limit the number of attendees in the restroom at one time.
- Require attendees to wear a mask during times when six feet distances are not possible. We will have masks available, if needed.
- Establish sanitation stations in the meeting spaces with wipes and sanitizer available.
- Have Gamma Tau members serve on sanitation duty to wipe surfaces (meeting spaces and restroom) before and after meetings and during breaks.
- Hold all meetings in the museum meeting rooms to allow for social distancing.
- Ensure that food, drink, plates, napkins and utensils will be provided in ways to limit sharing and touching by multiple people. Cups, plates, napkins and utensils will be disposable. Food will either be offered in box lunches or served by masked and gloved Gamma Tau members.
- Ensure that Gamma Tau members wear masks and gloves as they set up/decorate the meeting spaces, place table favors, and register attendees.
- Hold the Friday evening dinner & meeting for the Executive Board in a location that will allow for social distancing.
- Include no vendors to participate during this convention.
- Post reminders to promote attendee practice of Covid-19 precautionary behaviors.

We will encourage:

- Attendees to not engage in physical contact with each other, such as hugs or handshakes and ask that ESA members instead greet each other verbally and/or with non-contact gestures.
- Attendees to wash or sanitize their hands frequently.
- Attendees to refrain from sharing objects and personal belongings.
- Attendees to refrain from touching their eyes, nose, or mouth.

If needed:

- We have reserved 5 King Bed rooms and 15 Queen Bed rooms at the Comfort Inn in Henderson at the conference rate of \$84.99. If the King rooms are reserved quickly and more are needed because attendees desire single rooms, Gamma Tau will either ask for more at that hotel or secure additional reservations at another local hotel.