

**LONGBOAT TERRACE CONDOMINIUM ASSOCIATION, INC,
c/o AMI- Advanced Management, Inc.
595 Bay Isles Road, Suite 200
Longboat Key, FL 34228
941-383-3200**

**Please return this form to via email to: Scott Seabaugh:
sseabaugh@amiwra.com or any Board Member**

OWNER(S) FULL NAME: _____ **Unit#** _____

Scope of work (please provide all plans, drawings, and specs)

On what date is the work anticipated to commence? _____

What is the anticipated date of completion? _____

Contractor/Business Name(performing the work) _____

Contractor Phone# _____ **Contractor License #** _____

Building Permit # _____ **Contractor Proof Of Insurance Is Required**

If this request is approved the owner and the association agree as follows:

- 1. Owner shall be responsible for all costs and expenses incurred in the installation, maintenance and use of the alterations**

- 2. Owner shall hire a properly licensed contractor and shall ensure that the contractor has adequate liability and workman's compensation insurance coverage. Further, the owner agrees to assume all responsibility for obtaining necessary building permits and to otherwise comply with all governmental regulations, codes and procedures regarding the alterations, installation, maintenance and use.**

- 3. It is important that you as the owner advise your contractor of the rules and regulations of the association regarding regulated working hours, and to use caution not to damage association property. In addition, all debris must be disposed of properly.**

4. The owner shall indemnify and hold the association free and harmless from any claims, actions, costs or expenses incurred or to be incurred in conjunction with the alteration, including, but not limited to attorney's fees arising out of the same.

5. The owner shall be responsible for any and all damage to the condominium property or personal injury incurred caused by the installation, use or maintenance of the alteration.

6. Owner agrees to be responsible for all costs of removal, storage, and reinstallation of the alteration, or any portion thereof, if necessary, to allow the association to fulfill its maintenance, repair and replacement duties as set forth under the Declaration of Condominium and Chapter 718, Florida Statutes.

7. The Owner agrees that any installation of flooring must have installed a sound absorption material first with a rating of at least 70, for both sound and impact absorption.

8. The Owner agrees that any replacement of a sliding glass door or window shall meet all current codes and be of the same configuration and color of the item being replaced.

9. If the association or owner fails to comply with this agreement and court action is required to resolve any dispute, the prevailing party thereof shall be entitled to any and all reasonable attorney's fees in that action.

10. This agreement shall be binding upon the heirs, successors in interest, and assigns of the owners and the association. A copy of this document shall be delivered by the owner to any subsequent owner of the property.

I have read and agree to accept responsibility for all alterations made on my behalf to the property.

Owner Signature _____ **Date** _____

Print Name _____

Approved **Denied**

Board of Directors _____ **Date** _____