Ogden Village Board Regular Session

Ogden Village Hall

March 7, 2019

PRESENT

Trustee Acklin Clerk Bowman Mayor Clements Trustee Cooper

Trustee Esposito Trustee Haan Trustee Newsom Trustee Vickers

Absent: None

Also, present: Marc Miller, Laura Ketchum and Jim Gilliland

CALL TO ORDER:

Mayor Clements called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (February 7, 2019, regular session, and February 12, 2019 Festival Committee meetings):

Trustee Haan made a motion to approve the minutes of the February 7, 2019, regular session, and February 12, 2019 Festival Committee meetings. Trustee Vickers seconded the motion.

All “ayes”, motion carried.

APPROVAL OF TREASURER’S REPORT: Trustee Vickers made a motion to approve the March 2019 treasurer’s report. Trustee Haan seconded the motion. Roll call vote:

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

All “ayes”, motion carried.

APPROVAL OF BANK STATEMENTS (February 2019): Trustee Haan made a motion to approve the February 2019 bank statements. Trustee Cooper seconded the motion. Roll call vote:

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

All “ayes”, motion carried.

APPROVAL OF BILLS:

Trustee Newsom made a motion to pay March 2019 bills. Trustee Vickers seconded the motion. Roll call vote:

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

All “ayes”, motion carried.

PUBLIC COMMENT: Laura Ketchum was present to discuss the Library. This is the library’s 100th year. It was built in April 1919. The Friends of the Library are having something every month to celebrate. This month is a book club. In April they are having an open house and wants the Village Trustees to come and support the library. Laura also would like the Village to put this information on the website.

APPROVAL OF ZONING BOARD OF APPEALS RECOMMENDATION OF AMENDING THE OGDEN ZONING ORDINANCE AS IT RELATES TO REGULATING MOBILE HOMES AND AS IT RELATES TO CERTAIN SETBACK REQUIREMENTS IN THE VILLAGE:

Trustee Cooper made a motion to approve the Zoning Board of Appeals recommendation of amending the Ogden Zoning Ordinance as it relates to regulating mobile homes and as it relates to certain setback requirements in the Village with the recommended changes. Trustee Esposito seconded the motion. Roll call vote:

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

All “ayes”, motion carried.

The Zoning board of Appeals made two changes to the proposed ordinance. First was that you couldn’t bring a mobile home into an area that didn’t previously already have one. And if you did move one it to an area that previously had one it would have to be a new mobile home. Second was to clarify that the frost line be at least 32 inches which equates to four concrete blocks.

APPROVE TO REAPPOINT DEVA BENSYL AND TAMMY KNIGHT TO THE ZONING BOARD OF APPEALS:

Trustee Haan made a motion to approve to reappoint Deva Bensyl and Tammy Knight to the Zoning Board of Appeals. Trustee Vickers seconded the motion. Roll call vote:

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

All “ayes”, motion carried.

APPROVAL OF MARTIN HOOD’S QUOTE FOR AUDIT:

Trustee Vickers made a motion to approve Martin Hood’s audit quote for $7,950.00. Trustee Newsom seconded the motion. Roll call vote:

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

All “ayes”, motion carried.

This amount is $250 more than last year.

APPROVAL OF COMCAST FRANCHISE AGREEMENT:

Trustee Cooper made a motion to approve the Cable Television Franchise Agreement with Comcast of Illinois/Indiana/Ohio, LLC as presented for a term of 10 years and authorize the Village Clerk to execute it on behalf of the Village. Trustee Newsom seconded the motion. Roll call vote:

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

All “ayes”, motion carried.

Mayor Clements excused himself from any discussion or vote on this matter because he works for Comcast.

APPROVE BPC’S PROPOSAL FOR SECTION 125 PLAN: Trustee Newsom made a motion to approve BPC’S proposal for Section 125 plan for $250.00. Trustee Cooper seconded the motion. Roll call vote:

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye

All “ayes”, motion carried.

DISCUSSION AND APPROVAL TO HIRE SUMMER MAINTENANCE HELP: Trustee Vickers made a motion to approve to hire summer help for $10 per hour. Trustee Newsom seconded the motion. Roll call vote:

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

All “ayes”, motion carried.

The Village Trustees want to hire one or two people who are at least 16 years old and preferably local. They agreed that this will be an as needed position. It will be mostly mowing. It will pay $10 per hour. This position will be posted on the Village Webpage and the Village Facebook page. Trustee Esposito will schedule a committee meeting for interviews.

DISCUSSION OF EMPLOYEE HANDBOOK: Trustee Vickers stated that the Village of Ogden currently does not have an employee handbook. This is something she said is needed. Trustee Acklin agreed. Trustee Vickers got a copy of St. Joseph’s employee handbook and said we can also follow the IML book as a guide. She will work on this with Trustee Esposito and then turn a final copy into Attorney Marc Miller for approval.

DISCUSSION OF WELCOME PACKETS: Trustee Esposito would like to start handing out welcome packets to new residents. She would like the packets to contain information about the Village and local businesses. She would also like to see if businesses would be willing to put coupons in it. Trustee Esposito said that Trustee Haan needs to start putting together an updated business directory. Trustee Haan said he will work on this.

APPROVE TO PURCHASE LOCATOR FOR SEWER CAMERA:

Trustee Newsom made a motion to approve to purchase a locator for the sewer camera for $1,500.00. Trustee Acklin seconded the motion. Roll call vote:

Trustee Vickers, “aye” Trustee Acklin, “aye” Trustee Haan, “aye”

Trustee Newsom, “aye” Trustee Esposito, “aye” Trustee Cooper, “aye”

All “ayes”, motion carried.

APPROVE TO CONTRIBUTE TO THE RESIDENTIAL ELECTRONICS COLLECTIONS EVENT IN 2019 (not to exceed $120.00):

Trustee Esposito made a motion to approve to contribute $120.00 to the residential electronics collections event in 2019. Trustee Acklin seconded the motion. Roll call vote:

Trustee Acklin, “aye” Trustee Haan, “aye” Trustee Newsom, “aye”

Trustee Esposito, “aye” Trustee Cooper, “aye” Trustee Vickers, “aye”

All “ayes”, motion carried.

APPROVAL TO PURCHASE FLOWERS:

Trustee Esposito made a motion to approve to purchase flowers for $300.00. Trustee Cooper seconded the motion. Roll call vote:

Trustee Haan, “aye” Trustee Newsom, “aye” Trustee Esposito, “aye”

Trustee Cooper, “aye” Trustee Vickers, “aye” Trustee Acklin, “aye”

All “ayes”, motion carried.

This is for flowers at Legion Park and Inter-Urban Park. Trustee Newsom was concerned that $250 was not enough to cover the number of flowers needed for all the flower beds plus possibly some of the pole pots. Trustee Cooper suggested that the amount be move to $300.00.

COMMITTEE REPORTS:

Building/grounds: The roof on the Village Hall has been fixed.

The internet to the maintenance shed has not been installed yet. We are waiting on Comcast. The cameras also have not been installed yet.

Trustee Esposito wants the recycle dumpster moved for the Easter Egg Hunt. She also wants rock added to the drive.

Health & Safety: Trustee Acklin reported that there has been no change at 203 E. Main (burnt down house). Mayor Clements said that the attorney is sending another letter in April that will have a deadline to finish the work. If that doesn’t work, then the Village will have to take him to court.

Mr. Acklin needs to check into the trailers on Mr. Brown’s property that he leases from the Forrest Preserve. He will also look at Wimmer’s property and Tester property.

Sewer: Trustee Haan spoke with Attorney Marc Miller about the sewer overcharge. Mr. Miller said that the Village does not have to refund the overcharge. Trustee Haan said that the Audit advice said to refund it. The board agreed to drop it.

Trustee Haan is going to speak to the bank about collecting water/sewer payments.

Trustee Haan checked in with Randy and said that all the sewer pumps are working fine.

Trustee Haan said for profit/loss we have collected $48,000 in profit and spent $40,000 in expenses this fiscal year.

Water: Trustee Vickers spoke with Randy Thompsen about getting certified to run the water and sewer plant. He agreed to look into it.

 Lorin still needs to replace the pipe in the water plant. The filters at the water plant also need painted.

Streets/alleys/sidewalks: Trustee Newsom said that an updated list of sidewalks needs to be made. He also said that he keeps getting requests for a new sidewalk to be put in on West Ave. He will look into it this spring.

Drainage: Mayor Clements said that this spring the Village needs to focus on the drainage on Main St. and Willow St. area.

Mayor Clements said that Mr. Wauthier is meeting on the 18th of March with Jac Knoop and his wife about the Broadway St. drainage project. Mayor Clements spoke with John from DNR after he spoke with Mr. Wauthier and he said they are meeting April 18th. If we can get that done in 30 days from the March 18th meeting, then they can take it to the DNR meeting then they can look at it and hopefully start in May.

Mr. Wauthier has been in contact with land owner south of town. He should have an answer by the next board meeting. Mayor Clements also had Mr. Wauthier send an email to Tim from IDOT just to keep them informed.

Budget: None

Business: Trustee Haan said the Business Economic Development dinner went well. He would like to pursue the Mapping program. Mayor Clements said that a couple of the business owners are really interested and would like to do it. Trustee Vickers said that we did this program in 1997 after the tornado. She said that Trustee Esposito was on some of the committees. Trustee Vickers said she thinks that first they should find people who are willing to sell land for development.

Trustee Esposito and Trustee Vickers both thought the purpose of the meeting was to network the businesses together. Not a MAPPING program meeting.

The next step would be to get together with Giselle and put together a steering committee. Trustee Haan volunteers to head up the committee. This could cost the Village up to $3,000.00.

The business dinner cost $751.00.

Zoning: None

Events: Easter Egg Hunt’s are April 19th and 20th. She is requesting the board’s help with hiding the eggs.

The Ogden Street Fest will be on August 17th, 2019. The committee will meet the second Tuesday of the month at 6:30pm. Trustee Cooper already has conformation from people who want to return this year.

MAYOR: The new tractor and attachments have been delivered.

Randy had completed the work in the alley between the 200 blocks of Main and Broadway. Trustee Acklin will work on a list of other alleys that need repaired.

OTHER BUSINESS: Trustee Haan would like to start sending out a newsletter to the residents.

MOTION TO ADJOURN:

Trustee Newsom made a motion to adjourn. Trustee Vickers seconded the motion.

All “ayes”, motion carried.

Adjourned at 8:18 PM

Respectfully submitted,

Jennifer Bowman, Clerk

Village of Ogden