

Marion County Library
July 15, 2024
5:00 PM
Meeting Minutes

Present: Linda Ramos (Chair), Peggy Pentkowski (Vice Chair), Amy Brown (Treasurer), Megan Lynch (Secretary), Alesia Owen (Trustee), Dana Scott (Director)

Excused Absent: n/a

Visitors: Berenda O'Neal, Glenna Fisk, Claudia Brigham, Debra Meyer, Suzy McVay

Scheduled Speakers: FOMCL Debra Meyer arrived after her scheduled time and the chair did not call on her at the end of the meeting to speak.

Minutes: The May minutes were approved as submitted.

Treasurer's Report: The Treasurer's Report was submitted and filed for audit.

Chair: The Chair's Report is filed with the minutes.

Unfinished Business: The Chair reported that we have letters from the State Library that speak on how state funds can be used. With this information the Ordinance for the Director's Increase was updated to show the funds for the increase will come from the state fund and will be resubmitted to the budget committee on July 30, 2024. Claudia Brigham asked to comment on this topic. She stated, "As a JP on the budget committee, the budget committee made the decision last month that there would be no raises for anyone in 2024, that all raises were to come as part of the budget for 2025, and the Judge himself said that if any raises come before him that he will veto those."

FILED FOR RECORD
at 9:21 o'clock A M
AUG 28 2024
Dawn Moffet
Marion County Clerk
D.C.

City Bk. 140

173

Marion County Library

July 15, 2024

5:00 PM

Meeting Minutes

New Business:

- The Finance Internal Board Document was reviewed. It was determined that this will be sent to the county attorney and revisited after his review.
- The Photo Release Form and The Public Computer and Use of the Internet Policy were reviewed and no changes were made.

Director: The Director's report will be filed with the minutes.

Ms. Pentkowski made a motion to discuss the Director's Summit in the fall. It was seconded by Ms. Brown. After discussion, it was unanimously approved for the Director to attend.

Non-Agenda Items: Ms. Owen asked for clarification on dates for the Director's Summit and upcoming programs as well as staffing for upcoming programs.

Public Comments: Public comment was given.

Meeting Adjourned at 6 PM.



Secretary for the Board

FILED FOR RECORD
M 12:00 PM
AUG 18 2024
MARION COUNTY CLERK
D.C.

173A

Marion County Library Chair Report – July 15, 2024

Chair's Report

1. The Ordinance for a salary increase for the Director was presented at the May budget meeting. Chair Claudia Brigham read the ordinance. She asked for a motion to discuss, there was none so the ordinance was dead. This will be discussed further in unfinished business.
2. As a Board, we are moving toward best practices. As with any new group of people, we are improving the manner in which we conduct Board business.
Attendees other than Board members are required to sign in so attendance can be recorded in the minutes.
3. Clarification of the Meaning of the Terms used in the Agenda Items

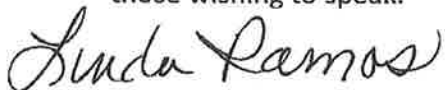
Scheduled Speaker – this is an organization or person that has been invited by the Board

Unfinished Business – Business that still needs attention of the Board

New Business – Business under consideration at the current meeting

Non-agenda items – Board announcements

Public Comment- Comments from people wishing to speak before the Board. All speakers must ask to be on the agenda two weeks prior to the meeting by contacting the Library Director. The time the speaker is allotted is determined by the Board Chair and may depend on the number of those wishing to speak.



Linda Ramos

Marion County Library Board Chair



LIBRARY DIRECTOR'S REPORT

Submitted to the Administrative Board of Trustees
July 15, 2024
Dana E. Scott

Financial & Board Documents & Updates

- Statement of Operations
- Fund Balance Report
- Printing Board Documents
 - Will only print:
 - Minutes
 - New Policies
- Board Training August 19th, 3:30pm

Personnel

- Full time position filled on June 3, 2024

Library Issues

- Door Lettering
 - Waiting to see if we are replacing the door before moving forward
- Door Quote D&H
 - No other quotes have arrived
- Yelcot- added camera over drop box
- Flooring issue
 - Waiting
- Received 3 FOIA requests since our May meeting

Programs & Services

- Library Game Con
- Summer Reading Events
- SRP Participants
- New Programs in August
 - Wednesday gaming for the Littles, Tweens, and Teens



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Donations & Collection Update

- Shifting Adult section to accommodate new arrivals of Non-Fiction

Upcoming Out of Town Events

- Director's Summit
 - Little Rock
 - September 25-27
 - Cost is mileage
 - Board will vote on The Director attending the Director's Summit
- Gen Con
 - Decided to rollover badge to 2025
 - Not a good time to be away from the Library

A handwritten signature in blue ink, appearing to read "Dana E. Scott", written over a horizontal line.

Dana E. Scott, Library Director