

# **RULES OF CONDUCT**

Welcome to the Library! Visitors are expected to comply with the following:

## **Act legally and ethically**

Acting or attempting to act in violation of and federal, state, or local laws, ordinance, or Library policy is prohibited. Library policies are posted on the library website ([www.marcolibrary.org](http://www.marcolibrary.org)) and available at the circulation desk.

## **Use spaces and resources as they are intended**

Drinking or eating is permitted only in designated areas. Cell phone use is permitted but should be kept to a minimum of time and of volume. Smoking, sleeping, alcohol use, illegal drug use, or improper use of the restroom is not permitted.

## **Be considerate and respectful of others**

Unreasonable noise, loud talking, and playing audible devices, which disrupt or interfere with the normal operation of the Library, its staff, or other users is not allowed. Obscene, harassing, or abusive language or gestures are not tolerated.

## **Accompany your children**

Children under the age of 8 must be in the company of a parent, guardian, or other responsible caregiver at all times.

## **Trained services animals only**

## **No weapons allowed on Library premises**

## **Do not leave personal items unattended**

If you do not comply with these rules, you may be asked to leave the Library and may lose Library privileges.

Approved by the Board  
May 14, 2020

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Library Director