

MAR 18 2019

Dawn Moffet
Marion County Clerk
D.C.

Present: Judith Bearden, Chair; Carla Faison, Treasurer; Curt Bryant, Marcia Richardson via Facetime, and Dana Scott, Director.

Scheduled Speakers:

Friends of the Marion County Library-Mary Wince the FOMCL president reported on the Friends activities. The Friends had 67.5 volunteer hours in January. Currently, the FOMCL has 25 active members. The Executive Committee created a proposed budget for 2019 and presented a Calendar of Events at the January FOMC meeting.

Minutes:

Ms. Richardson moved to accept the minutes from the January 3rd regular scheduled meeting, as submitted. Motion duly seconded and unanimously approved.

Treasurer's Report:

The Treasurer's report was submitted and filed for audit.

Chair:

The Chair reported that she had been furnished two documents from Rainwater Law Firm, the law firm which handles litigation involving Marion County officials. These documents address similarities and differences between an advisory board and an administrative board.

Director:

The Director shared a quote from the Arkansas Correctional Industries, to recover the armless chairs. Ms. Faison moved to use funds, not to exceed \$2500, from the 3088 library budget to recover the armless chairs. Motion duly seconded and unanimously approved.

New Business

Reconsideration of the Board Meeting Time-It is the consensus of the board to change the regular board meeting time to 2:20pm.

Reconsideration of the New Years Eve Day Holiday-The Chair pointed out the County Judge visited the Director and asked that we discontinue the New Years Eve Holiday. Ms. Faison moved to eliminate the the New Years Eve Day Holiday, as a courtesy to the Judge. Motion duly seconded and unanimously approved.

Marion County Library

February 7, 2019

2:00 pm

Meeting Minutes

Leave without Pay Policy-Mr. Bryant moved to adopt the Leave without Pay Policy as submitted. Motion duly seconded and unanimously approved.

Legal and Illegal Substances Policy-Ms. Faison moved to adopt the Legal and Illegal Substances Policy as an Internal document. Motion duly seconded and unanimously approved. The director was tasked to add the word "Internal" to all existing internal policies and to furnish the board with a list of all internal policies..

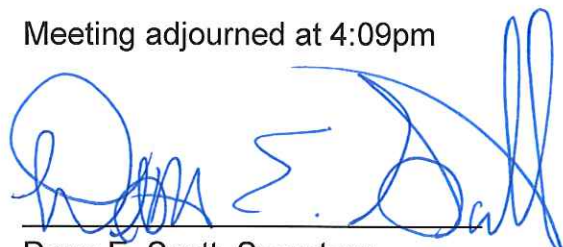
Safety and Security Policy-Ms. Richardson moved to adopt the Safety and Security Policy as submitted. Motion duly seconded and unanimously approved.

Ms. Faison moved to go into Executive session at 2:42pm to review Director's performance and to edit, as needed the Director's Job Description, the Library Management Document, and Performance Evaluation form for next year. Motion duly seconded and unanimously approved.

The board returned from Executive Session at 4:06pm.

Upon return from Executive Session, Ms. Richardson moved to increase the Director's current annual salary by 4%, beginning March 21, 2019. Motion duly seconded and unanimously approved. Also, Ms. Faison moved to approve the Director's Job Description the Library Management Document and Performance Review Form as submitted. Motion duly seconded and unanimously approved.

Meeting adjourned at 4:09pm



Dana E. Scott, Secretary