

ZOAR VILLAGE COUNCIL MEETING

May 13, 2025

The Zoar Village Regular Council meeting was called to order by Mayor Tom Klingaman at 6 pm.

Roll Call:

David Gannon	Present	Mark Gaynor	Absent
Jill Harshey	Present	Jeff Eadie	Present
Kim Klingaman	Present	David Irwin	Present

A motion to approve the 4/8/2025 Regular Meeting minutes was made by David Gannon and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

The following bills were presented for signature to be paid in May 2025:

ZOAR VILLAGE ACCOUNTS PAYABLE

Expenditures submitted for payment May 2025

1	AEP	454.35	Street Lighting
2	AEP	114.38	Community Center
3	Tom Klingaman	150.00	Salary May
4	Emily Hayes	450.00	Salary May
5	OPERS	108.00	OPERS May
6	Columbia Gas	87.66	Community Center
7	Tusc Cty Wtr Swr	48.38	Community Center April
8	Huntington Bank CC	118.91	Staples, Lowe's, & Rural King
9	Weathermakers	280.00	Event Center Furnace Repair
10	ZCA	48.75	1/2 cost of dumpster for April 2025
11	Eddys Convenient Lawncare LLC	950.00	Grass Cutting for April 2025
12	Village of Bolivar	2,170.00	Police Protection 2/2/25- 4/26/25= 54.25hrs
13	Keith Faber, Auditor of State	20.50	Basic Audit
14	Douglas N. Bachman, T. Co. Engineer	7,442.11	Patch Dover Zoar Road and Replace Culvert
		12,443.04	

Motion to acknowledge receipt of financial statements and pay the monthly bills for May was made by Kim Klingaman and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

Public Speaks:

None.

Fiscal:

Emily Hayes, Fiscal Officer, discussed that the Village of Zoar had a Basic Audit done on April 29th and that the results of the audit were still confidential at this time but will be discussed at the end of the meeting once all public present dismiss. She stated that it must be kept confidential until released to the public by the Auditor of State, which may take a few weeks.

Emily brought up a question for clarification on a previous amendment where funds were added to the 2904 PEP fund of an increase of \$6,245.00 that was an insurance claim to fix the guardrail on the levy, which has already been spent on the repair. She questioned Doug Frautschy, Village Solicitor, to see if this would have needed to have a resolution or not since it was included in the final submission of the Permanent Appropriations. This was not included at the time on the temporary appropriations by previous fiscal officer, Patty Smith, but Emily did include it in the Permanent Appropriations and they have received their certificate on it. Doug stated if it was included in the permanent there should be no need for a resolution.

Along with this topic, she presented that the Permanent Appropriations needed to be amended at this time. Three amendments needed to be made. First, the 2021 State Highway fund needed to be increased by \$1,300.00, to support the Dover Zoar Road patch and culvert repair. Second, the 2011 Street Fund needed to be increased by \$7,500.00, this would be added into a sub-fund within the street fund that will pay for the street repavement, other street projects, and also part of our mowing contract which is why the fund needs increased to support the Dover Zoar repaving project estimated cost. Along with this fund, Emily stated that the Village would be unable to do the 5th street repavement, that was questioned at the last meeting by David Irwin, this year due to other project costs expected for the year. Emily did state however that the Michael lane project would potentially be able to be done this year if more information was presented and if the cost was truly \$1000.00 as David Irwin stated at the previous meetings. Further discussion on this topic will be mentioned later. Third, the 1000 General Fund, will need increased by \$5,000.00, this is to support emergency use for the road repavement if needed. These funds are unallocated funds that we will be reallocating for use at this time. This matter will be Resolution 2025-08.

Lastly, Emily had questions to clarify with Doug, Village Solicitor, on how a Public Record Request (PRR) works if someone making a request for information already has said information and if that would truly need to be made into a formal PRR since they already had it. Doug asked David Irwin, who made the request, if he had the information, David stated no. His PRR was for the road closings for events, which he already had as it was discussed at the last meeting, please see last month meeting minutes where this was discussed and no changes from previous years will be made. However, the Mayor still presented him with a print out of the roads at the meeting. The second part of his PRR was for event center revenue and expenditures to date. Since he is part of council he receives monthly printouts that include cash summary by fund, revenue summary, and fund summary which detail fund balances, revenue, expenditures, totals, etc. David Irwin is also one of the three council members that review and sign off on all expenditures every month. David asked for changes in the printouts even though the requested changes were for information he received the previous month. Printouts are done the same way each month as they always have been. David requested another PRR for revenue details for each month, Doug stated that she does not have to create any records for a PRR. Emily stated that there was no further information that can be given to her knowledge without reaching out to outside resources to see if it can even be broken down further to his liking as the event center is part of the general fund but she will look into seeing if it can be done. She asked that he give her time as this is a part time position, with limited hours but will look into the matter further for him. David insisted either he can ask for the information or he will have other people request the information. Doug restated she doesn't have to provide him with further records if they don't currently exist. Further council members asked why he needed to know the information, David Irwin refused to tell. To clarify Doug stated in terms of a PRR, nothing has to be created that doesn't already exist. Emily clarified if she needed to document the request on information that was already given and unsure of what else can be given at this time. Doug stated if David Irwin wants to push it, you will have to document it as a PRR and put that the record does not exist in the form that you are asking for and has already received the information to date in other forms. Emily also asked Doug at this time if an ordinance needed to be made for those street closures as they have done in the past even though no changes were made and Doug stated it is not necessary.

Street Committee:

David Irwin stated that the flags were up for Memorial Day. There was an issue where water was running down main street into the front door of the Mexican restaurant. He said when 212 was repaved and the parking, a step was moved down to walk onto the sidewalk, so the water ran down and to the steps like a waterfall. He had to raise the steps and fill it. He stated he turned in the bill for the 4 11s that he bought and that is where part of them went. Patching was done on the alleys and at the cemetery. David Gannon asked if David Irwin knew who cuts the grass along 212, David Irwin stated ODOT. David Gannon stated it has come up so far that it is hard to see the cars coming up from the school and was wondering who would need contacted to have it taken care of.

Emily Hayes, Fiscal Officer, presented that she has been discussing with Matt Ritterbeck, Lawrence Township Trustee, about the Michael Lane culvert repair project. She presented a letter that Doug, Village Solicitor, wrote up for the Village that was requested by Matt prior to the project. This letter states that the Village of Zoar is responsible for getting all the materials and purchase orders and that the township will do the work but the Village will not hold them liable for

any damages to utilities if made during the project. The letter was read to council and agreed upon with Mayor Klingaman's signature. David Irwin stated that it is too late for the project to be done. Emily stated based on her discussion with Matt which she had print outs of present, the project very well could still be completed this year. David Irwin requested we have the letter good for 1 year. Emily stated that there is a huge communication issue with what David Irwin is presenting to council versus what Matt Ritterbeck, Lawrence Township Trustee, is saying. Clarification on the accuracy of these statements needs made so that council is all on the same page before taking the next step on this project. Emily requested once again for David Irwin to present a quote for the materials to council but he said there is no quote and that Perry from the township will get the materials and the village will pay the final cost. This is not what has been discussed with the township and Village Fiscal Officer, Emily. Statements made by David Irwin per his discussions with the township that need clarification on are that the project will only cost \$1000, the township will supply the materials we just pay for them, and the township is unable to do the project this year. Emily's discussion with Matt Ritterbeck which was presented states that the Village is responsible for paying and supplying all materials at the jobsite, they are willing to do the project this year, the village needs to sign the letter, and keep them updated. Emily stated that David Irwin really needs to present council with a quote as he had council agree upon \$1000 for the project and if it is more they need to approve it first. The letter needs approved and signed and sent to them to approve and sign at their next meeting. David Irwin still continued to state that it can't be done due to the time it would need to settle and he does not want to do it during the winter. Clarification is needed. Motion to approve and have the letter signed by Mayor Klingaman with the letter being good for 1 year was made by David Gannon and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

Safety Committee:

David Gannon, updated that they looked into the house that was brought up at the last meeting and that a letter was sent to owners requesting some type of resolution. No resolution was specified. Zoning Inspector Patrick Eddy, viewed the building and made a listing of all things that needed to be done. Two letters are currently out. '

David Gannon also updated that he talked with Mark Gaynor about the blinking sign and he stated Mark mentioned he was concerned about the blinking sign affecting those on the hill and said there was a sign in Navarre that is a lighted sign but it doesn't blink which may be the way to go and will gather further information. Emily updated David Gannon that when reviewing the budget, she considered his sign request in the amount and found that there is a possible grant he could attempt for funding for the sign.

Planning Commission, Historic Preservation Commission, and Event Center Building Committee:

PC:

Mayor Tom Klingaman stated that planning had a meeting last Tuesday and Bob Smith from the funeral home came and talked about the Bolivar Main Street Committee and they are looking into maybe making a Zoar Main Street Committee as a nonprofit and having the Village of Zoar the beneficiary. More discussion will be needed to find a committee, fees, how is it supported, and how to go about it. Doug stated most are business associations. Mayor Tom Klingaman said they are wanting to form an organization to run fundraisers and such but they still have further review needed on the topic.

HPC:

Mayor Tom Klingaman stated they gave a permit to the church for a roof on the shed. There were also signs put up on the ice cream shop on the roof of the building and on the street, the sign was not as discussed and they will be lowering it.

Event Center Building Committee:

None.

Solicitor:

None.

Additions to Agenda:

None.

Mayor's Notes:

Mayor Tom Klingaman stated that he gave everyone the Dover Zoar road estimates for review from the county. This included 4 estimates for review with council with the lowest being Newton Asphalt Paving with a bid of \$32,903.00 and the highest bid from NorthStar Asphalt, Inc. at \$48,967.00. If the Village goes through the county, Newton would be the one to go with. Newton was also the company that David Irwin presented but there is a difference in cost and clarification on measurements would be needed. Motion to accept the County Bid from Newton Asphalt Paving for Dover Zoar road repavement was made by David Gannon and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

An update on Pay it Forward day with the kids from school was given. A lot of kids were present between the church, event center, and cemetery for cleanup. Before leaving they were all gathered for an Arbor Day celebration at the cemetery and planted a tree where former Mayor Scott Gordon read off a proclamation. This also updates the Village of Zoar with Tree City USA.

Legislation:

Ordinance 2025-04: Fifth reading on an agreement with ODOT for maintenance of SR 212 through the Village. David Irwin still wants to look into this matter, requested for a sixth reading at next meeting. Emily Hayes, Fiscal Officer, stated that this will expire this year and it needs to be done very soon.

Ordinance 2025-06: Third and Final Reading Police Levy Renewal. David Gannon made a motion to approve the Police Levy Renewal and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

Ordinance 2025-07: Third and Final Reading General Levy Renewal. David Gannon made a motion to approve the General Levy Renewal and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

Resolution 2025-08: First Reading and Pass by Emergency to Amend Village of Zoar Permanent Appropriations. Motion to suspend the rules was made by David Gannon and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes. Motion to pass by emergency was made by David Gannon and seconded by David Irwin. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

At this time, public was asked to leave so the audit can be discussed. Motion to go into executive session to review the findings from the Audit report that is not public yet and must be kept confidential until released by the Auditor of State was made by David Gannon and seconded by Jill Harshey. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes. Executive session lasted roughly 5 minutes and regular session resumed.

Next scheduled meeting will take place on Tuesday, June 10, 2025 at 6 PM at the Event Center. Motion to adjourn the meeting was made by Kim Klingaman and seconded by David Gannon. Roll Call: David Gannon- yes, Jill Harshey- yes, Kim Klingaman- yes, Jeff Eadie-yes, David Irwin- yes.

Meeting Adjourned at 7:10 PM.

Emily Hayes, Fiscal Officer

Thomas Klingaman, Mayor

Date: _____