

**ZOAR VILLAGE COUNCIL MEETING**  
**July 9, 2024**

The Zoar Village regular Council meeting was called to order by Mayor Tom Klingaman at 6:00 pm.

Roll Call:

David Irwin	Present	Mark Gaynor	Present
Jill Harshey	Present	David Gannon	Present
Jeff Eadie	Present	Kim Klingaman	Present

A motion to approve the 6/11/2024 regular meeting minutes was made by David Gannon and seconded by David Irwin. Roll Call: David Irwin- yes, Jill Harshey- yes, Jeff Eadie- yes, Mark Gaynor- yes, David Gannon- yes, and Kim Klingaman- yes.

The following bills were presented for signature to be paid in July 2024:

1	AEP	454.48	Street Lighting
2	AEP	358.47	Community Center
3	Tom Klingaman	150.00	Salary July
4	Patty Smith	450.00	Salary July
5	OPERS	108.00	OPERS July
6	Columbia Gas	54.33	Community Center
7	Tusc Cty Wtr Swr	55.70	Community Center June
8	Huntington Card Services	175.58	Asphalt Patch, Bolts, Backup Hard Drive
9	Village of Bolivar	1,615.00	Police 3/3/2024 to 6/22/2024
10	Eddy's Convenient Lawncare LLC	900.00	June Mowing
11	CNAsurety	20.00	Fiscal Officer Bond
		4,341.56	

Motion to acknowledge receipt of financial statements and pay the monthly bills for July was made by Mark and seconded by Kim. Roll Call: David Irwin- yes, Jill Harshey- yes, Jeff Eadie- yes, Mark Gaynor- yes, David Gannon- yes, and Kim Klingaman- yes.

**Public Speaks:** Eric Minor briefed council on the enforcement of the barking dog ordinance. A current violation is being investigated in the Village.

**Fiscal:**

Patty stated the PEP IT representative come to her home to look over the computer security. She said he had 5 recommendations:

Email for Mayor and Fiscal Officer should be under a domain. Mark stated there is a cost for this and is really not any more secure than what we currently use. Council agreed the two emails should remain unchanged and to not incur additional costs.

Develop and implement an acceptable use policy. The Village has one user of IT equipment owned by the UAN State of Ohio. That is the Fiscal Officer. Development of a use policy is not appropriate for one user.

PEP would like to implement passwordless authentication or strong passwords. Patty said she currently has authenticator apps on her phone, two point email confirmation, and all passwords she uses are indicated "strong".

Include cyber security risks in the existing disaster recovery plan, business continuity plan, and/or incident response plan. Patty said all disaster preparedness plans for the village are covered by the Tuscarawas County Emergency Management Agency of which the Village is a member.

PEP requested the implementation of a records management plan. Patty indicated in the meeting with the PEP representative that the Village has a records retention policy designed by the solicitor.

Patty changed all contact information at the Department of Commerce for the Zoar Cemetery.

#### **Street Committee:**

David Irwin commented on the trash truck traveling through Village streets. He said he will contact Kimble and request they use alternative routes to pick up the dumpster trash as the truck is too heavy for the Village streets.

David said he spoke with the Bolivar FD about scheduling a training exercise to remove the tower at the event center. They agreed they would do this. Mark made a motion to allow the training exercise and remove the tower. The motion was seconded by Jill. All were in favor. PEP had recommended the tower be removed for safety reasons.

David requested use of \$100 for markers for the village truck. He said the money should come out of the donations received in the street fund through recycling. Council agreed.

#### **Safety Committee:**

David Gannon talked about a house owned by OHC that is in very poor shape. The house is located behind the newly renovated property in the Hotel parking lot referred to as the 151 building. Mark Gaynor stated that ZCA is looking into a teardown of the property as it is not historic. David and Mark will brief council next month after they talk this over with ZCA.

Council approved David sending a letter to request conversation concerning the Knutty property. The letter received no response as of meeting date.

David talked with Mayor Lori Green of Mineral City about how they approach zoning issues within their village. Mayor Green said they have had good response when contacting the owner offering help to correct and violations. She said they also have had to exercise zoning violation letters and enforce the zoning code if the resident is not willing to correct the issues.

David also emailed (Twice) a homeowner of a home needing repairs and has not yet received a response.

David emailed Bolivar Police Chief Randy Haugh a formal request to ensure that speed checks are being conducted on both ends of the Village. He has not gotten a response as of this meeting time. Patty said the Chief is working odd shifts because of the recent robberies in the Village of Bolivar. She assured David that the Chief will always respond.

David Irwin stated the building behind the Moffett property at 217 Main street rear appears to be falling down. He said it is a two story garage/shed and will soon deteriorate and fall if nothing is done to repair. David Irwin stated he does not believe it is a historic building.

### **Planning Commission, Historic Preservation Commission and Event Center Building Committee:**

#### **PC –**

Tom said the meeting will be held later this month for planning commission. He suggested, if an ordinance does not require a monthly meeting, that planning commission begin meeting quarterly or more if needed saying the current agenda items do not warrant a monthly meeting.

#### **HPC –**

Mark said the HPC meeting will be held this Thursday at 6PM.

Mark said HPC had a special meeting to approve two permits. The first permit is for the work being done on the Bimeler cabin. He said the roof repair is under way and more improvements will soon begin.

The second permit is for ZCA to re-locate and re-design the shed/barn at the Sewing House. The structure was placed at the sewing house by ZCA and does not conform to historic criteria. ZCA will re-locate the structure over to the 151 building (newly renovated rental building in the Hotel parking lot), and redesign the structure to fit the Village historically.

#### **Event Center Building Committee –**

Event Center Committee meeting will follow HPC meeting this Thursday. Mark Gaynor did find used acoustic panels at a cost of \$50-100 each. Tom stated he wants to hold off on all event center purchases until a budget has been established. Patty will research all donation/rental money received for the event center, accrue all expenses to date for the event center and bring to the next council meeting for discussion.

Council had a lengthy discussion on the funding for the village, the need to increase the funding through levy replacements, and alternative sources of funding to seek due to the impact of inflation on the village budgets.

**Solicitor:** None

**Additions to Agenda:** None

#### **Mayor's Notes:**

Tom briefed council on the status of the grant he and Patty are working on for the cemetery expansion. He stated estimates have been received for the survey and the installation of an access road totaling approximately \$5500. Tom and Patty will be submitting a grant request of

\$2,500 (max available) this month to the Department of Commerce to support this project. David Irwin suggested Tom and Patty contact OOPS to make sure no utilities have been installed underground on the property since purchase. David also requested an updated copy of the Workers Comp insurance certificate for Red Oak Excavating stating the current insurance expired in July 2024.

**Ordinance 2023-08:** Update Ordinance 1984-12 Village Street Weight Limit. **On hold.**

**Ordinance 2024-07:** Cemetery Ordinance. Third Reading. Motion to pass Ordinance made by Kim and seconded by Jill. Roll Call: David Irwin- yes, Jill Harshey- yes, Jeff Eadie- yes, Mark Gaynor- yes, David Gannon- yes, and Kim Klingaman- yes. **Ordinance 2024-07 passed.**

Next meeting will take place on August 13, 2024. Motion to adjourn the meeting was made by Kim, seconded by Jeff. Roll Call: David Irwin- yes, Jill Harshey- yes, Jeff Eadie- yes, Mark Gaynor- yes, David Gannon- yes, and Kim Klingaman- yes.

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Patty Smith, Fiscal Officer

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Thomas Klingaman, Mayor

Date: \_\_\_\_\_