

**ZOAR VILLAGE COUNCIL MEETING  
December 12, 2023**

The Zoar Village regular Council meeting was called to order by Mayor Scott Gordon at 5:00 pm.

Roll Call:

David Irwin	Present	Mark Gaynor	Absent
Tom Klingaman	Present	Kim Klingaman	Present
Jill Harshey	Present	Jeff Eadie	Present

No Village Council meeting was held in November, due to a tragedy with our local school district. A motion to approve the 10/3/2023 regular meeting minutes was made by Jill and seconded by Tom. Roll Call: All yes.

The following bills were presented for signature to be paid in November 2023:

AEP	422.50	Street Lighting
AEP	102.24	Community Center
Scott Gordon	150.00	Salary November
Martina Mann	450.00	Salary November
OPERS	108.00	OPERS November
Columbia Gas	52.76	Community Center
Tusc Cty Wtr Swr	48.48	Comm Center October
FIA Card Services	1,439.38	Steiner Oil/filter, Comm Ctr Reno Materials
Lacee Felix	49.50	July-September 2023
Topside Tree Service LLC	550.00	Hemlock/Pine Branch Removal
Red Oak Excavating/Landscaping	2,335.00	Storm water safety improvement 212 (ARPA)
Helbling's Supply Inc	7,950.37	Comm. Ctr. Kitchen Appliances
Tuscoat	4,702.50	10/24 Crack Fill
Red Oak Excavating/Landscaping	4,873.00	Catch Basin - Cherry Hill (ARPA)
Ohio Municipal League	245.00	2024 Annual Membership
Martina Mann	110.00	Reimburse F.O. Training, Mileage/Fuel
Crockett Homes Inc	152.45	Plumbing parts Community Center Kitchen
CNA Surety	340.00	Mayor Bonding
Scott Gordon	13.96	Reimburse Comm. Center Supplies
Red Oak Excavating/Landscaping	4,395.00	5th Street Catch Basin/Culvert Pipe (ARPA)
	<b>28,490.14</b>	

Motion to acknowledge receipt of financial statements and pay the monthly bills for November was made by Kim and seconded by Jill. Roll Call: All yes.

The following bills were presented for signature to be paid in December 2023:

AEP	448.10	Street Lighting
AEP	150.07	Community Center
Scott Gordon	150.00	Salary December
Martina Mann	450.00	Salary December
OPERS	108.00	OPERS December
Columbia Gas	131.42	Community Center
Tusc Cty Wtr Swr	41.43	Comm Center November
FIA Card Services	1,017.00	Snow Blade Paint/Trk Sup,Website,Freezer
WEX Bank	43.46	Fuel for Village Truck
Bureau of Workers Compensation	128.38	2024 Yearly Policy Renewal
Red Oak Excavating/Landscaping	235.00	2nd Street Culvert Pipe Repair (ARPA)
Village of Bolivar	2,156.00	Police Protection - August thru November
Keith Faber, Auditor of State	314.50	1st Qtr UAN Fees, Basic Audit
Doug Frautschy	400.00	4th Qtr Solicitor
Treasurer of State of Ohio	8.70	4th Qtr State Taxes
Lawrence Township	250.00	Yearly Compost Donation
Red Oak Excavating/Landscaping	450.00	Brush Cleanup @197 W 2nd St, Lien to tax
	<b>6,482.06</b>	

Our yearly Lawrence Township donation was discussed and it was decided that the Village will contribute \$250 for the year. Also discussed at this time, was the Knutty property brush pile. Referred to Ordinance 2022-8 Weeds and Litter. The brush pile was cleaned up at a cost of \$450, with a plan to add this as a lien on the taxes of the property owner. A letter was prepared, approved and will be sent to the property owner as well. Motion to approve the payment, attach the \$450 as a lien, and send the letter to the property owner was made by Tom and seconded by Kim. Roll Call: All yes. Motion to acknowledge receipt of financial statements and pay the monthly bills for December was made by Kim and seconded by Jill. Roll Call: All yes.

#### **Public Speaks:**

During this time, David questioned whether we should have a Village of Bolivar officer at this and future council meetings. It was decided we should vote on this matter. Jill made the motion that we should have a Village of Bolivar officer at this and all future meetings. Tom seconded. Roll Call: All yes, except for David Irwin. No other public comments were made.

#### **Fiscal:**

Martina informed that with the amount of bank transactions per month and the size of the Village, Anthony Okray with Huntington was able to communicate and confirm with management that the Village will no longer have bank fees in the future. Martina stated that on November 27 Heather Neiger, with the County Auditor, picked up documents from 2021 and 2022 for a basic audit. Martina informed council of her decision to resign as fiscal officer. This should happen sometime in February or March and Patty Smith will come back as fiscal officer. Martina will also need help closing the year out and Patty is willing to help with this. Motion to pay Patty \$20 per hour for around 5 hours, a maximum of \$150, was made by Kim and seconded by Jeff. Roll Call: All yes.

#### **Street Committee:**

David asked who is policing the First Street parking lot for trash. David states this needs to be done more often as he went through and had to do a pickup recently. The snow plow is ready. He bought paint for it and will paint it when the community center is free. The remaining approved \$997.50 for extra crack filling materials, he will buy next year as the salesman will sell for the same price in the spring. Cherry Hill lower catch basin at Fragasse's, it was rotted completely off at the end, so this was cut fixed and will need replaced all the way across Michael Lane. The cement pad put in at the garage, is a much smaller size

than the original size (at the school house). David looked at the budget that was submitted, he is concerned about next year's Street Fund and other areas. Martina will look into this with Patty as soon as possible. David would like to use the remaining ARPA Funds to clean out East First Street catch basin. He can get it cleaned out and more toward the corner. After using the remaining ARPA Funds, he is asking to spend up to \$100 from the Street Fund to cover anything over the ARPA balance. Motion to approve the extra \$100. Jill motioned, David second. All yes. Scott states we received \$18,733 in ARPA Funds. This will be completely spent in 2024.

#### **Safety Committee:**

Jason Lee with Kenstar Waste Removal Services attended the meeting. The Village contract is up and needs to be reviewed. He gave a proposal for a one year, a two year, and a three year contract option. Landfills and wage increases were the main expense increases for this company and the reason for the prices proposed. A motion to extend the contract for another 3 years was made by Jeff, seconded by Tom. Roll Call: All yes. The monthly rate will increase \$2 the first year and \$1 the 2nd and 3rd years. Tom applied for the yearly \$1,000 PEP grant. David mentioned that the strobe light on the steiner is not working, and asked if that is an issue with liability. Doug stated that it isn't required, but it would be a good idea for safety reasons. Approved up to \$200 to replace, if needed, using PEP Funds. Motioned by Jill, seconded by David. All yes. David also mentioned that the breaker was turned off for the siren recently. He is looking to get a lock for this.

#### **Planning Commission, Historic Preservation Commission and Event Center Building Committee:**

**PC** – A minor lot split was approved at the last meeting. The land owner wanted to divide a 20-acre parcel into 2-10 acre parcels. There was a discussion on the safety of E-bikes and golf carts. The parents of the children using them need to be advised. Scott will check with the Towpath trails to see if E-bikes are allowed. Eric mentioned that Class 3 bikes must wear a helmet, have a speedometer and be 15 years to operate. The street safety at the Hermitage was discussed. Placing a mirror at this intersection was suggested. This might be a good use of PEP Funds. Also, discussed was a handicapped drop-off along First Street, but there isn't sufficient room. The best place would be the first handicapped space in the First Street parking lot. David asked Scott to contact ODOT to replace the paint for the handicapped space.

**HPC** – The state and the Federal Government are in the process of looking into revising the standard rehabilitation for preserving historic homes. Zoar will submit comments since this standard is used.

**Event Center Building Committee** – Scott states we have had some issues with rentals since there are no barriers between areas in the building. Cleaning fees need to be revised depending on which rooms are used.

#### **Solicitor:**

None.

#### **Additions to Agenda:**

Village of Bolivar police coverage contract proposal of a one year contract was emailed to everyone. Council will review and discuss at the next meeting.

#### **Mayor's Notes:**

Suggesting we create a Parks and Recreation committee. Also, the Village needs a better means to communicate with residents.

**Ordinance 2023-03:** Adopting the International Property Maintenance Code. On hold.

**Ordinance 2023-08:** Update Ordinance 1984-12 Village Street Weight Limit. On hold.

**Resolution 2023-12:** Amend Appropriations. Motion to suspend rules and regulations: motion- Kim, Jill seconded. All: yes. Motion to pass as an Emergency: motion- Jill, Tom seconded. All: yes.

**Ordinance 2023-13:** Temporary Appropriations. Motion to suspend rules and regulations: motion- Tom, Kim seconded. All: yes. Motion to pass as an Emergency: motion- Jill, Jeff seconded. All: yes.

Next meeting will take place on January 9, 2024. Motion to adjourn the meeting at 6:22 pm was made by Kim.

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Martina Mann, Fiscal Officer

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Scott Gordon, Mayor

Date: \_\_\_\_\_