

**FRIENDS OF HULLETT**  
**MINUTES FROM BOARD OF DIRECTORS MEETING**

**Dashwood Community Centre**

**July 26<sup>th</sup>, 2022, 7:30 PM**

**Present:** Matt Shetler, Jim Bayne, Ryan Bayne, Chris Ambrose, Steve Dalrymple and Trevor Latta

**Absent:** Duane Inkpen, Wade Beaudoin, Mike Cardinal

**Guests:** Scott Austin

**Meeting called to order:** 7:30 AM

- Minutes from the previous Friends of Hullett Board of Directors May meeting were reviewed and approved.
- Scott presented and shared with the BOD the feedback from the exit interview
- NAVHDA Update
  - Steve provided an update on the general area and how the area would like to be cut for field trials. The location is in the general vicinity of Conservation Road to the south.
  - Second location would be an area by parking lot number 80602
  - Steve made a motion to move forward to designate an area, Chris second, motion carried

**Treasurer's Report**

- Chris provided the treasures report, general comment - income is up due to the logging that took place.
- Income from the logging was approximately \$105K, with expenses of approx. \$6.2K. Net income from logging projected to be \$98.8K, this is yet to be confirmed to ensure all expenses are accounted.
- Scott to talk to Steve Flynn on finalizing the cost of the scale use. ACTION - Scott
- BOD to provide expenses to Chris Ambrose for etransfer reimbursement. – ACTION – All BOD Members

**Marsh Report**

**GIS and Wildlife Technician Position**

- Ben Elliott will be starting with us on Monday August 1, to take over Amber's roles in Phragmites control, DUC water measuring, forestry planning (not much has been done), GIS mapping, website updates.

**2. Abell Goose Release**

- 88 geese were released into the Whistler Pool to date, and we have received a \$1500 donation from Abell pest control.

**3. Security Camera**

- We have purchased one trail camera from Canadian Tire for a cost of \$100 and to be installed soon.
- There has been no noticeable vandalism and minimal garbage over the last 3 weeks.

**4. User Guide (HUG) Production**

- Laney has been working very hard on this HUG guide project and enjoying the challenge
- All advertisers are almost paid in full.
- All ad graphics were in by the July 20 deadline except for DUC...we gave them an extension to July 27 as they are taking a full page once again
- Laney met in person with the designer in Blyth on July 14 to get on the same page and awaiting the first draft from Blyth Printers
- Updates to the map were completed 2 weeks ago
- Once staff have done their editing an active link to download will be sent to BOD for edits and comments

**5. Conservation Road Beaver Dam**

- The beaver activity has stopped however very low water levels make it hard to really tell the level of beaver activity.
- The summer students manually took out the dam and removed with the water pump on July 20.

## 6. Red Trailhead Meadow Area

- Staff spent half a day with chainsaws and pole saws opening some forest edge entrances and trimming the accessible blind access trail. This trail requires some major work after the logging

## 7. Trail Rangers

- Bill Dineen has spent multiple trips working on the north White Trail. Not as much effort from the other volunteers on their sections has been completed to date.

## 8. 2022 Memberships

- 133 memberships have been processed to date in 2022 that includes 14 new 1<sup>st</sup> time members with a revenue contribution of \$6767.00.

## 9. Blue Trail Bridge

- Many, many staff hours were involved in placing the poles...it was inch by inch
- Bridge construction was completed Scott Dale Carpentry on July 20, it was decided to increase the width of bridge from 6 feet to 7 feet that added \$585 from the original quote in 2021
- The bridge sections were prebuilt at Scott's barn and placed on 4 x 4's crisscrossed on the poles
- Total cost was \$7500 before HST with some gravel required to "grade up" the angles on each end of the bridge.

## 10. Burns Line/Blue Trail Bridge Project(s) Financials

- Federal Covid (**Healthy Communities Initiative**) funding to FOH totaled **\$23,618**
- Bridge Road canoe launch expansion and road rebuild \$17,685 (Members)
- Hydro Poles \$4,920 (Stella Jones)
- Bridge construction (Scott Dale Carpentry) \$7,800
- Total cost \$30,405
- **Therefore, the cost to FOH was \$6,787 for both projects**
- We committed \$3,800 from FOH in our funding application

## 11. Summer Student Staff Holidays

- Summer students will be taking some time off from July 23rd to Aug 7<sup>th</sup>.
- Some hours have been banked towards these holidays and hours will be made up after the holidays

## 12. Club Membership OFAH

- Our OFAH club membership has been renewed and cards and decals are in hand and will be distributed at the meeting on July 26<sup>th</sup>.

## 13. Instagram Auction

- Revenue for 2022 is only \$1505 so far
- Auction is on hold as we have no items to sell
- 2 of the last 3 items were purchased by Scott and Amber (staff were the only bidders)

## 15. Daily/Weekly Circle Check Vehicle Logs

- Staff are attempting to complete logs daily for all vehicles

## 16. Lotto Bank Account

- The financial paperwork and tracking have certainly created more time for staff however Scott was able to set up the new account as a 2<sup>nd</sup> account with PayPal to transfer tickets sales directly into the lotto account from PayPal
- Scott will meet with the town clerk to see if he is doing too much or too little tracking to suit the regulations and discuss banking fees, PayPal fees and dispersal of funds from the account

## 18. Office Grass Cutting

- Staff have been cutting the grass this year to date.

## 19. New Pole Saw

- A second Stihl pole saw (identical model) was purchased at a price of \$499.99 as the older one is getting fussy (in Delta for service now) and many days we have a need for 2 pole saws.

## 20. OFAH Funding Opportunity

- Ryan provided Scott with a decent funding program from OFAH announced this week, Scott applied by the July 24 deadline
- An attempt will be made to offset the ZONE A canoe channel excavating costs meeting guidelines to improve access for hunters and watercraft

## 21. Reforestation Trail

- Continued brushing and pruning has been done on the access **trail (off White Trail)**

## 22. White Trail Mud Hole

- 3 dump wagons of gabion stone have been hauled and placed in the large wet spot
- Gravel will be top coated to improve the trail as well as access for the forestry plantings
- Gravel will be placed in July along with the smaller hole on the forestry access trail

## 23. Zone A Excavator Work

- Both Merners and Vandriels have been contacted since the last meeting and will do the work to complete the work in the month of August.
- Review of the proposed locations of excavation were discussed including any additional opportunities.

## Ducks Unlimited/MNRF

- DUC Operations Meeting
  - Steve, Mat and Scott were present at the meeting with Mat taking minutes. It was confirmed that DUC will be doing a site visit this year in August.
- Mat requested GIS layers – to date they have provided half of the GIS data.
  - August 30<sup>th</sup> update - FOH has received aerial photos – as recent as 2020 year.

## New Business

- Board members to develop proposals for projects within the Friends of Hullett – ACTION - ALL
- Youth Waterfowl Hunt
  - FOH will proceed with the 2022 Youth Waterfowl Hunt on September 17<sup>th</sup>.
  - SWAG will be provided to 10 youth
  - Agenda to be finalized but topics could include - Safety of canoeing, decoy setting, clay target shooting, reviewing provincial migratory regulations.
  - Proposal to review an opportunity for a youth/mentor hunt later in the season (October) – ACTION - ALL
- Mat asked should the funds be reallocated since the Heritage Day is no longer in use. It was agreed that we leave the funds as they are for the 2022 season.
- Scott requested the BOD to review for approval:
  - To attain chain saw course funds for additional training for Laney at a approx. cost of \$300. In addition to have 2 additional CPR course @ \$150. Chris made the motion, Jim second the motion, motion approved
  - To retain Lucas for an additional 2 weeks at a cost of \$1280 + MERCS. Chris made a motion the motion, Trevor second, motion passed.
- Turtle boxes – 8 boxes have been implemented this year, and to date have been removed.
- Jim commented to review the previous discussion of adding an additional tractor. Ryan and Jim investigated during the meeting and concluded the tractor was sold.
- Constitution Review presented by Matt
  - Confirmed Friends of Hullett – Drop the Inc.
  - Page 3 section F was reviewed and approved as is.
  - Section I – was discussed on defining the obligations of BOD. Matt agreed with support from Steve to review and provide proposals for the BOD to review at next meeting.
  - Section L – discussion was to remove, ACTION – Matt is to reach out to Ken and inquire about the path forward.
  - Section O – discussion was to review current provision – it was agreed that 2 signatures are required on cheques. With etransfers the proposal is to provide the bank reconciliation on the monthly treasure's report.
  - Section P – audited and recon was reviewed – no changes.
  - Section R – responsibilities of office defined

- Proposal was to reach out to Wade to see if there is a day that would work with his schedule to help accommodate his attendance.

Meeting adjourned 9:15 pm.