**FRIENDS OF HULLETT**

**MINUTES FROM BOARD OF DIRECTORS MEETING**

**Friends OF Hullett – Main Office**

**September 21st, 2022, 7:30 PM**

**Present:** Duane Inkpen, Matt Shetler, Jim Bayne, Ryan Bayne, Chris Ambrose, Steve Dalrymple and Trevor Latta

**Absent:** Wade Beaudoin, Mike Cardinal

**Guests:** Scott Austin, Ben Elliott

**Meeting called to order:** 7:30 PM

* Minutes from the previous Friends of Hullett Board of Directors July meeting were reviewed and approved.

**Treasurer’s Report**

* Chris Ambrose provided the treasure’s update.
  + $9500 was allocated and went to Blue Trail expenses
  + GIC interest rates are low <1%, looking at opportunities to move to higher interest rate opportunity 4-5%
  + $6500 in reserve for allocation to the tree reforestation
  + 2022 beehive revenue is outstanding, Scott mailed invoices Sept 21st (4 hives)
  + Total net assets are $190,000 (cash minus immediate expenses)
  + **Action** – Duane to follow up with Flynn farms for outstanding costs associated with the use of weigh scales.
  + Scott discussed lotto trust accounts and the necessity to clarify the differences between accounts to ensure appropriate and accurate financials.

**Marsh Report**

**1. Pothole Repairs**

* Staff have spent some time over the last month hauling gravel and repairing potholes on interior roads and parking lots

**2. Phragmites Spraying**

* One more day of spraying is needed for 2022 with 4 days of spraying has been completed with ABCA.
* FOH will continuously observe the property and surrounding neighboring properties for areas of phragmites concentration and will address actions to eradicate.

**3. Pheasant Release**

* 5 releases will occur this year as in past years
* 240 birds will be released each time, the first release will begin on Sept 22, 2022.
* Darren Stevenson and Mike Verhoef have volunteered, thank you to our volunteers for donating their time, efforts, and dedication to the pheasant release program.

**4. User Guide (HUG) Production**

* We have printed copies in hand by September 21, 2022. Digital copies have been available for 2 weeks.

**5. Overflow Parking Lot**

* As promised the parking lot was repaired by Flynn Farms on Sept 14

**6. Porta Potty**

* Porta potty will be ordered for the duck opener

**7. SSFG Students**

* College has been contacted for the duck opener volunteer opportunity

**8. 2022 Memberships**

* 154 memberships processed so far in 2022 that includes 25 new 1st time members
* Revenue is $7864

**9. Youth Waterfowl Clinic**

* Very successful day with 10 youth attending.
* Dean Waite and Mike Moynihan Sr presented incredible volunteer education to the youth…Luke Forbes and Jamie Lynch also volunteered with their dogs
* Feedback from youth and parents was very positive
* FOH reviewed and discussed to continue the Youth Waterfowl Clinic for the 2023 year.

**10. CSJ Funding**

* Currently $12,600 is expected very soon from Federal Funding payment claim and end of summer reporting has been completed and submitted.

**11. Summer Students**

* Lucas and Hudson owe FOH just under 50 hours combined and they will pitch in over the fall to complete the hours that they have been paid for

**12. Dog Club Events**

* The Sept 10/11 event of the Golden Retriever club executed without any issues, as mentioned by the BOD they were supplied with Pheasant Challenge tickets to be sold.
* GR Club have been invoiced $600 for 3 hours of clear-cut mowing.

**13. Direct Cash donation to Pheasant Release**

* FOH have receives a direct donation of $300 to date.

**14. Dyke Top Courtesy Cut**

* FOH staff are hopeful to have some work done before the waterfowl opener. The tractor and the mower will get hooked on again for fall habitat work.

**15. Pheasant Challenge Sales**

* Approximately 400 tickets have been sold to date

**16. Stake 36**

* The stake has been remounted by Ben after reports of it tipping over from a user

**17. Co-op Students**

* We have one CHSS student who will start in January for half days.

**18. Zone A Excavator Work Labour Update**

* The Merner long reach hoe will begin work in the Whistler on Sept 19 and has been onsite since Sept 2 however labour shortages have delayed work.
* Vandriel will begin work the 3rd week of October.

**19. 2022 Duck Opener**

* With Jim Baynes expert guidance Ben and Scott will pull off duck opener and will go as planned with the traditional draw.

**20. OFAH Funding**

* We have received $4,000 up front from OFAH for the canoe channel dredging.
* **Action** – Scott & Ben need to document (images/pictures are required) to ensure funding.

**21. Staff Hours**

* Scott will circulate staff hours before the September 22nd BOD meeting.

**22. Pheasant/Small Game Opener Sunday September 25**

* Duane will sell tickets as in past years with staff members available to be on site for the opener.

**New Business**

* Constitution – Matt presented the final proposed updates:
  + Draft updates to be reviewed and presented for approval at the AGM in May 2023 at the FOH annual meeting
* **Action** – Duane to follow up with additional equipment dealers (Kubota & John Deere) and continue to search for opportunities with attaining a 45HP or greater tractor.
* Update - Steve reached out to the Ruff groused & Woodcock society to inquire about a consultation with the intended request to review funding opportunities.
* **Action** – Scott & Ben - North Viewing Stand – cement blocks required at the top of Orange Trail to limit access.
* Discussion was held to review opportunities on how to manage and execute administrative duties allowing Scott & Ben to concentrate efforts within the marsh. The BOD will review and consider options moving forward, they will be presented and be discussed in future meetings.
* Ryan requested a motion for an additional $2000 (to the current $6500) to purchase 25 Kentucky and Tulip trees at $300 per tree delivered and planted (HST will be additional). Total cost would be approximately $8500 to complete the project. Steve second the motion.
* There will be continued efforts and additional investment with other tree and reforestation programs within the FOH.
* **Action** – Trevor - Safety – it was discussed to have fluorescent work t shirts with the Friends of Hullett logo for the summer students and staff.

Meeting adjourned 9:19 pm.