

Parent Portal – online access

New Hope offers a parent portal, through our database software company, Procare/Tuition Express. To set up and access your account, navigate to **myprocare.com**. Your portal account is linked to your New Hope account via your e-mail address. You must provide the same e-mail address that you have provided to the school. You will then receive an e-mail with a link to create your password and complete your portal registration.

Once registered you can:

- Reports
 - Generate and print ledger statements (shows all activity)
 - Generate and print charge/credit summaries (great for taxes and childcare reimbursement)
- Verify 'Contacts' information...make corrections or updates
- View 'Center' information and hours of operation for New Hope
- Make payments by debit or credit card (Home page, green PAY button)
However, remember the preferred payment options are Tuition Express ACH, cash, or check.

New Hope is not currently using 'Schedules' or 'Activities.'

If you have any questions or are having trouble registering, please ask Ms. Elizabeth in the office. 817-428-9393