

# ENCHANTED FOREST PROPERTY OWNERS ASSOCIATION

## Board of Directors Meeting Minutes

Saturday, August 15, 2020 – 1:00 p.m. Clubhouse

- I) Call to order – President Tony Esson
  - a) The Pledge of Allegiance
  - b) Roll call of Board members: Tony Esson, Chad Canda, Brooke Joyner, Aimee Combs, Tom Jeffrey, Jim Herman, Laura Hart-Smith, Fred Novak, Glenn Fielder
  
- II) Public comment related to the Agenda
  - a) Approval of Agenda
    - i) Approved as presented
  
- III) Secretary’s Report-Laura Hart-Smith
  - a) Approval of July 4, 2020 9 a.m. meeting
  - b) Approval of July 4, 2020 1 p.m. meeting
  
- IV) President’s Report – Tony Esson
  - a) Discussed pool malfunctions and repairs. Tony stated that we still have not heard back from the state inspector. Discussion needs to be had as to whether we want to heat the pool for two weeks or so. We will be closing out the construction loan by end of the month to wrap into the current mortgage. Tony will be working with Aquatic Source on how to share the cost on the piping issue with the pool.
  
- V) Treasurer’s Report – Brooke Joyner
  - a) Discussed funds in the checking account and investment account
  
- VI) Manager’s Reports
  - a) Business Manager – Sherice Villime
    - i) Will be sending letters out enforcing rules. Sherice has not filed with courts on any back dues recently.
  - b) Facilities Manager – Tom Hall
    - i) Basement is done and open Pool will be up and running by the end of the day pending inspection
    - ii) Painter will be fixing the paint-matching issue on the door to the locker rooms
  
- VII) Committee Reports
  - a) Activities – Sherice Villime/Aimee Combs
    - i) Nothing planned until restrictions are lifted
  - b) Elections – Glenn Fielder
    - i) No report
  - c) Budget & Finance – Tony Esson/Brooke Joyner
    - i) Will be meeting before December meeting to discuss discounts for next fee season

- d) Bylaws, Rules & Regulations and Restrictions – Fred Novak/Tom Jeffery/Tom Hall
  - i) No report
- e) Building & Grounds – Tom Jeffery/Tom Hall/Chad Canda
  - i) Tom is aware of several variance requests that will be coming soon
- f) Employee Relations – Chad Canda/Glenn Fielder
  - i) Everyone is doing well
- g) Military/Government Relations – Chad Canda/Sherice Villeme
  - i) No report on the military relations
  - ii) Marlette Road repair was discussed and it has been heard that from Sherman Road to Fantasy Drive will be made a Class A road by Halloween.
  - iii) Sherice discussed that she intends to ask the township to repair association roads
  - iv) Fiber optic cable is being installed on Marlette Road

#### VIII) Old Business

- a) Length of pool being open was discussed. It was decided to not make a motion but rather play it by ear based on when the inspector approves its opening and what the weather brings. General consensus was to open the pool for as long as weather permits.

#### IX) New Business

- a) Variance from Sam Neumeier, Lot 413 for a detached garage. Motion approved as presented
- b) Variance from Randy Holcheck, Lot 523 for a larger shed. Motion approved as presented
- c) Tony asked Sherice to make a new form for a shed variance when time allows
- d) Sherice presented how she intends to implement enforcement of rule changes and some to be made more stringent. Motion was approved to impose \$25 daily fee if rules are not followed after a letter is sent out asking for the removal.
- e) Glenn discussed election changes need to be made due to lockbox not being able to be kept at the post office any longer, ecru paper being used, and necessity of embossment. Topic was tabled for further investigation and discussion.

#### X) Public Comments

- a) Asked if locker rooms were open. It was stated that they were.

#### XI) Motion to adjourn

- a) Motion approved