

# **Singapore Model Cabinet (SMC) 2026**

## **Position Paper Guide**

### **1. Deadline**

8 March 2026 (Sunday), 2359 hrs

### **2. Specifications**

- i. The position paper is to be written in full prose and in English. Anything written in any language other than English will not be considered.
- ii. The font to be used in the paper is Times New Roman, size 12.
- iii. The paper's main body should be in justified text alignment, with 1.5 line spacing.

### **3. Length of Position Papers**

All position papers should be no more than 550 words long. Any position paper exceeding the word limit will not be considered for awards.

### **4. Suggested Content**

- i. Stance. What stance does the ministry or statutory board assigned to you have regarding this issue? (*suggested word count: 50 words*)
- ii. Previous Action. What has your ministry or statutory board done to address this issue? (*suggested word count: 150 words*)
- iii. Solution(s). What solution or solutions do you propose to address this issue? (*suggested word count: 350 words*)

Note that your stance should be in line with the actual ministry or statutory board you have been assigned.

### **5. Citations**

The in-text citations and the list of references will be included in the word count. Any form of plagiarism is forbidden.

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- i. In-text Citations. In-text citations must be provided in the APA format: (Surname, Year Published). e.g. (Tan, 2017)

ii. List of References. A list of references must be included for all position papers. This list should be appended at the end of the position paper and should be in alphabetical order.

Please adhere to the format below:

*For articles:*

Last name, First initial. (Year of publication, Month Day). *Title of article*. Publication. URL (if applicable)  
e.g. Tan, H. (2017, September 21). *Hawker traditions in Singapore*. Hawker Culture in Singapore. <http://hawker.culture.sg>

*For books:*

Last name, First initial. (Year of publication). *Title of work*. Name of publisher.  
e.g. Stoneman, R. (2008). *Alexander the Great: A life in legend*. Yale University Press.

## 6. Training

If representatives are unfamiliar with the writing of position papers, they are welcome to attend the training session that will be conducted on 21 February 2026 (Saturday) from 1.00pm to 3.00pm. More details will be provided at a later date.

## 7. Submission Details

All position papers should be submitted to your respective cabinet's email addresses (see Section 8) in either the .docx or .pdf format. Other formats will not be accepted. Take note that late submissions will also not be accepted.

## 8. Cabinet Emails

| Index | Cabinet | Email  |
|-------|---------|--|
| 1     | A       | <a href="mailto:smc2026cabA@gmail.com">smc2026cabA@gmail.com</a> |
| 2     | B       | <a href="mailto:smc2026cabB@gmail.com">smc2026cabB@gmail.com</a> |
| 3     | C       | <a href="mailto:smc2026cabC@gmail.com">smc2026cabC@gmail.com</a> |
| 4     | D       | <a href="mailto:smc2026cabD@gmail.com">smc2026cabD@gmail.com</a> |
| 5     | E       | <a href="mailto:smc2026cabE@gmail.com">smc2026cabE@gmail.com</a> |